

FINAL: APPROVED

PLAQUEMINES PRIMARY CARE, INC.
REGULAR BOARD MEETING
July 25, 2019

Item I. & II. Call to Order & Roll Call:

Call To Order And Roll Call - A Regular meeting of the Board of Directors of Plaquemines Primary Care, Inc. was called to order by Chairman, Brigitte Belair at 6:02 p.m. on July 25, 2019, at the Plaquemines Medical Center, 27136 Hwy 23, Port Sulphur, LA. Hannaha Williams conducted the customary roll call of the Board Members, as well as recorded and documented the minutes. The results were as follows.

Chetta McBride:	<u>Present</u>	Lane Greco:	<u>Absent</u>
Brigitte Belair:	<u>Present</u>	Yona Serpas:	<u>Absent</u>
Nancy Michel:	<u>Present</u>	Keith Espadron:	<u>Present</u>
Mary Lou Everage:	<u>Present</u>	Gaynell Baham:	<u>Present</u>
Stanley Gaudet:	<u>Present</u>		
Kim Ly:	<u>Present</u>		
Patra Parker:	<u>Present</u>		

Also in attendance were: Leslie Prest, Plaquemines Medical Center, Hannaha Williams, Plaquemines Medical Center, Monica Martin, Plaquemines Medical Center, Colleen Fisher, Plaquemines Medical Center, Jennifer Harris, Plaquemines Primary Care, Dale Adams, Plaquemines Medical Center, Mena Marinovich, Plaquemines Medical Center, Wendy Woods, Elite Healthcare, Dr. Michael Kotler, Elite Healthcare, Dr. Maria Cartagena, Plaquemines Medical Center, Norma LaFrance, Plaquemines Medical Center, Dominick Scandurro, Scandurro & Layrisson, LLC and Mary Ancar, Plaquemines Medical Center.

Item III. Recitation of the Pledge of Allegiance (McBride)

Item IV. Review and Approval of Current Agenda (Belair)

Motioned by Ms. Everage, seconded by Mr. Gaudet to amend the current agenda under new business to include the resignation of Mr. Lane Greco from Plaquemines Primary Care Board of Directors.

Public Comments:
None

Motion passed: 8 Yeas, 0 Nays, 2 Absent, 1 Present Not Voting.

Item V. Review & Approval of Amended Agenda (Belair)

Motioned by Ms. Everage, seconded by Mr. Gaudet to approve the amended agenda.

Public Comments:

None

Motion passed: 8 Yeas, 0 Nays, 2 Absent, 1 Present Not Voting.

Item VI. Approval of June 2019 Meeting Minutes. (Belair)

Motioned by Mr. Espadron, seconded by Ms. MsBride to approve the June 2019 minutes.

Public Comments:

None

Motion passed: 8 Yeas, 0 Nays, 2 Absent, 1 Present Not Voting.

Item VII. Financials: (Fisher)

A. June 2019 Financials

Ms. Fisher reported PPC June financials to the board. Mr. Espadron questioned about accepting insurances without the credentialing applications/contracts processed completely. Ms. Fisher explained that we could not turn anyone away, and until we get the contracts in hand, there's no way to tell whether or not we will receive back payment from April 1, 2019. There were no additional questions.

Motioned by Ms. Michel, seconded by Mr. Gaudet to approve the June 2019 Financial Reports.

Public Comments:

None

Motion passed: 8 Yeas, 0 Nays, 2 Absent, 1 Present Not Voting.

Item VIII. Medical Director:

Dr. Kotler is currently looking into options for a physician for Primary Care.

Public Comments:

None

Item IX. New Business: (Belair)

A. Ms. Williams' Resignation (Harris)

Ms. Shelly Williams will be resigning. Ms. Williams' last day in Primary Care will be Aug. 20, 2019. We are currently looking for a replacement. Amber Vodopija, the PPC front desk receptionist, will be leaving as well. Ms. Vodopija's last day will be Aug. 2, 2019. Ms. Cheryl Morovich will take her place. Mr. Lane Greco will be resigning from the PPC Board. Ms. Harris will be talking with the nominating committee about filling his position. The board also had questions about how PPC was advertising for a replacement for Ms. Williams. Ms. Harris explained that she posted the job on Indeed and several other hiring agencies. The board also suggested posting an ad in the Gazette as well as social media.

B. Review of June Visits (Harris)

Ms. Harris went over the June 2019 visits. We had 151 visits for June 2019. There were no questions.

C. Upcoming Events (Harris)

Ms. Harris updated the board on several past events PPC did and will participate. On June 29, 2019, PPC & PMC attended the annual health fair on the Eastbank in Phoenix, LA with Mr. Tyrone Edwards' church providing information and free blood pressure checks. On July 22, 2019, we attended the S.A.L.T. seminar hosted by PPSO. We donated two goodie baskets filled with promotional items from PMC & PPC as door prizes. On July 26, 2019, we will attend the Back to School event held at Port Sulphur YMCA hosted by Healthy Blue. On Aug. 2nd and 3rd we will attend the Empire South Pass Tarpon Rodeo along with PMC providing information to community residents and free blood pressure checks.

D. Facility Closure (Harris)

Ms. Leslie Prest briefly went over the PMC evacuation policy and procedures with PPC board members. She mentioned that anytime we have a mandatory evacuation for the area, we triage all current patients in urgent care and primary care. We call all PPC patients to cancel any appointments that are scheduled the day the mandatory evacuation is issued and all days following until the facility reopens. PMC & PPC will then close and will remain closed until the mandatory evacuation lifts. Once the mandatory evacuation lifts, and it's safe to open the facility, we will do so ASAP. We want to help encourage all residents to leave when a mandatory evacuation is issued.

During our most recent evacuation process, everything went well. PPC team scheduled patients who needed to be seen immediately and rescheduled all other patients for another day once the facility re-opened. Thanks, PPC team!

Item X. Old Business: (Belair)

A. Update on Insurance Credentialing (Harris)

Ms. Fisher spoke briefly about where we stood with the credentialing process when she presented the June 2019 financials. Ms. Fisher explained that unfortunately, we could not turn anyone away and until we get the contracts in hand, there's no way to tell whether or not we will receive back payment from April 1, 2019. Ms. Fisher and Ms. Harris are currently working to finalize the credentialing process. There were no additional questions.

Public Comments:
None

B. Update on OB/GYN (Harris)

Ms. Harris explained that PMC did receive an initial contract from Ochsner. Ms. Prest will continue to review and update accordingly.

Public Comments:
None

C. Update on Physician for Primary Care (Harris)

Ms. Harris explained that we are currently looking for a Primary Care Physician. Ms. Harris told the board that she posted the job to Indeed Global Medical Staffing, MGMA, LANP, and several Rural Family Medicine Residency Track Program's in Louisiana, Mississippi, and Arkansas. The board also suggested posting an ad in the Gazette as well as social media. Ms. Harris will be looking into these options.

Public Comments:
None

Item XI. Adjournment (Belair)

Motioned by Mr. Gaudet, seconded by Mr. Espadron to adjourn the meeting at 6:38 p.m.

Public Comments:
None

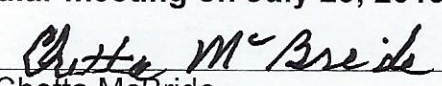
Motion passed: 8 Yeas, 0 Nays 2 Absent, 1 present not voting.

Attestation

The above and foregoing is an accurate summary of the actions taken by the members of the Board of Directors of Plaquemines Primary Care, Inc., Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center, State of Louisiana, at its regular meeting on July 25, 2019.



Brigitte Belair
Chairman



Chetta McBride
Secretary/Treasurer