

APPROVED

PLAQUEMINES MEDICAL CENTER REGULAR BOARD MEETING September 26, 2019

Item I. & II. Call to Order & Roll Call:

Call To Order And Roll Call - A Regular meeting of the Board of Commissioners of Plaquemines Medical Center (Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center) was called to order by Chairman, Dale Adams at 7:12 p.m. on September 26, 2019, at the Plaquemines Medical Center, 27136 Hwy 23, Port Sulphur, LA. Hannaha Williams conducted the customary roll call of the Board Members, as well as recorded and documented the minutes. The results were as follows:

Rechelle Ragas	<u>Present</u>	Stanley Gaudet:	<u>Absent</u>
Erin Braud:	<u>Present</u>	Norma Lafrance:	<u>Present</u>
Brigette Belair:	<u>Present</u>	Jane Tesvich:	<u>Present</u>
Mena Marinovich:	<u>Present</u>	Bonnie Thomas:	<u>Present</u>
Dale Adams:	<u>Present</u>		

A quorum was declared present.

Also, in attendance were: Leslie Prest, Plaquemines Medical Center, Hannaha Williams, Plaquemines Medical Center, Colleen Fisher, Plaquemines Medical Center, Jennifer Harris, Plaquemines Primary Care, Monica Martin, Plaquemines Medical Center, Dr. Micheal Kotler, Medical Director, Plaquemines Medical Center, Kristi Andrews, GulfSouth and Belinda Hazel, Plaquemines Parish Assessor.

III. Review and Approval of Current Agenda: (Adams)

Motioned by Ms. Marinovich, seconded by Ms. Thomas to approve the current agenda with the following changes; under old business, add an update on the dirt work in front of the facility, and amend the August 2019 board meeting minutes.

Public Comments:
None

Motion passed: 7 Yeas, 0 Nays, 1 Absent, 1 Present not voting.

IV. Approval of August 2019 Meeting Minutes. (Adams)

Motioned by Ms. Marinovich, seconded by Ms. Thomas to approve the amended August 2019 Minutes to reflect the vote of Mr. Dale Adams, who voted yes to all votes.

Public Comments:
None

Motion passed: 7 Yeas, 0 Nays, 1 Absent, 1 Present not voting.

V. Financials: (Fisher)

A. August 2019 Financial Report

Ms. Colleen Fisher presented the August 2019 financials. There were no questions.

Motioned by Ms. Marinovich, seconded by Ms. Thomas to approve the August 2019 Financial Reports.

Public Comments:

None

Motion passed: 7 Yeas, 0 Nays, 1 Absent, 1 Present not voting.

VI. Medical Director/ Clinical Coordinator: (Dr. Kotler/Monica Martin)

Dr. Kotler gave an update on his and Ms. Prest's meeting with DaVita Dialysis, which was very good.

Ms. Monica Martin discussed past events and upcoming events. PMC is kicking off its Flu campaign. She encouraged everyone to get their flu vaccine. We will be going to various schools and companies throughout the parish to administer the influenza vaccine. We had success with our monthly educational event on ALL of US Research Program last month. On October 10th PMC will host our monthly educational event on Breast Cancer Awareness Walk & Learn. Ms. Shelia Phillips, with the Louisiana Breast & Cervical Cancer Program, will be presenting the program. Wear your Pink! This event will be sponsored by Chevron Oronite. Special thanks to Ms. Hannaha Williams and Ms. Monica Martin for all their hard work with submitting the sponsorship grant from Chevron Oronite. We received the funding from Chevron Oronite to help continue our efforts with our Healthier Community Series. Thanks, Chevron!

On September 13th, Ms. Williams, Ms. Martin, and Ms. Harris attended the Math & Science Community night at South Plaquemines Elementry. On October 15th, we will attend the National Night Out Against Crime event. October 23rd is Paint Plaquemines Pink Day! Ms. Martin encouraged everyone to wear their pink shirts. Ms. Prest introduced Dr. Marshall Naquin to the board. Dr. Naquin is one of our Urgent Care providers, and he has been doing an excellent job. Welcome, Dr. Naquin!

Public Comments:

None

VII. New Business: (Adams)

A. Visual Lease Service Agreement (Belinda Hazel)

Ms. Belinda Hazel explained to the board the cooperative endeavor agreement that the Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center has signed with the Plaquemines Parish Assessors Office. Ms. Hazel gave a brief overview of the services that the company Visual Lease Service provides to the Assessors Office. Mr. Dale Adams read the agreement to the board.

Motioned by Ms. Belair, seconded by Ms. Braud to accept the cooperative agreement between the Plaquemines Parish Assessors Office and the Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center.

Public Comments:
None

Motion passed: 7 Yeas, 0 Nays, 1 Absent, 1 Present not voting.

VIII. Old Business: (Adams)

A. Primary Care update

Ms. Prest updated the board on Primary care. We currently have a locum who is a temporary provider. Her name is Janet Doiner. She's an NP who will remain here until October 3rd. We will have another temporary provider for the next three to four weeks. Ms. Anette Cotton, NP, is due to start at the end of October. Ms. Prest informed the board that we were awarded the FQHC (Federally Qualified Health Center) grant that we applied for earlier this year. It's a grant to help expand primary care services, mental health services, OB-GYN, dental services, and discounted drug pharmaceuticals to our community. Being an FQHC allows for higher reimbursements from Medicaid & Medicare. Our grant writer, Ms. Sandra Lode, will be here in the upcoming week to meet with Ms. Harris, Ms. Prest & Ms. Fisher to discuss policy & procedures to comply with the FQHC status. Ms. Harris and the staff plan to visit some established FQHC's for guidance.

B. Emergency Preparedness Plan

Ms. Hannaha Williams emailed a copy of the Emergency Preparedness Plan to the Board members. Ms. Prest discussed the plan briefly with the board. Once approved, PMC will present the plan to the Council.

Motioned by Ms. Belair, seconded by Ms. Marinovich to approve the Emergency Preparedness Plan.

Public Comments:
None

Motion passed: 7 Yeas, 0 Nays, 1 Absent, 1 Present not voting.

C. Ethics Training

Ms. Susie St. Ann, our Ethics Training Officer, will schedule an Ethics Training before next month's board meeting at 5 PM for the board members. Mr. Dale Adams changed the date for the October board meeting. The meeting will be on Monday, October 28th, instead of October 31st, to avoid a conflict with Halloween.

D. Covering ditch in front of the facility

At last month's meeting, Ms. Prest presented the board with three bids obtained to have the two ditches covered in the front of the facility. The board voted to hire the lowest bidder. We hired Dirt Work Brothers, LLC, and the work was completed. Ms. Prest received concerns from the other entities that bid on the project. She informed the board of the concerns and also addressed those concerns with the other vendors.

Ms. LaFrance voiced a concern that was not on the agenda. Ms. LaFrance explained her misgivings about the hospital's policy on keeping a patient for more than 23 hours.

IX. Adjournment: (Adams)

Motioned by Ms. Marinovich, seconded by Ms. Braud to adjourn the meeting at 8:07 p.m.

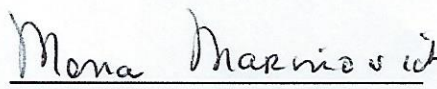
Public Comments:
None

Motion passed: 7 Yeas, 0 Nays, 1 Absent, 1 Present not voting.

Attestation

**The above and foregoing is an accurate summary of the actions taken by
The members of the Board of Commissioners of Plaquemines Parish Hospital
Service District Number One d/b/a Plaquemines Medical Center, State of
Louisiana, at its Regular Meeting on September 26, 2019.**


Dale Adams
Chairman of the Board


Mena Marinovich
Secretary/Treasurer