

APPROVED

**PLAQUEMINES PRIMARY CARE, INC.
REGULAR BOARD MEETING
September 26, 2019**

Item I. & II. Call to Order & Roll Call:

Call To Order And Roll Call - A Regular meeting of the Board of Directors of Plaquemines Primary Care, Inc. was called to order by Chairman, Brigitte Belair at 6:18 p.m. on September 26, 2019, at the Plaquemines Medical Center, 27136 Hwy 23, Port Sulphur, LA. Hannah Williams conducted the customary roll call of the Board Members, as well as recorded and documented the minutes. The results were as follows.

Chetta McBride:	<u>Present</u>		
Brigitte Belair:	<u>Present</u>	Yona Serpas:	<u>Absent</u>
Nancy Michel:	<u>Absent</u>	Keith Espadron:	<u>Present</u>
Gaynell Baham:	<u>Absent</u>		
Stanley Gaudet:	<u>Absent</u>		
Kim Ly:	<u>Present</u>		
Patra Parker:	<u>Present</u>		

A quorum was declared present.

Also in attendance were: Leslie Prest, Plaquemines Medical Center, Hannah Williams, Plaquemines Medical Center, Monica Martin, Plaquemines Medical Center, Colleen Fisher, Plaquemines Medical Center, Jennifer Harris, Plaquemines Primary Care, Dale Adams, Plaquemines Medical Center, Mena Marinovich, Plaquemines Medical Center, Rechelle Ragas, Plaquemines Medical Center, Dr. Micheal Kotler, Medical Director, Plaquemines Medical Center, Dominick Scandurro, Scandurro & Layrisson, LLC, Kristi Andrews, Gulfsouth and Belinda Hazel, Plaquemines Parish Assessor.

Item III. Recitation of the Pledge of Allegiance (McBride)

Item IV. Review and Approval of Current Agenda (Belair)

Motioned by Mr. Espadron, seconded by Ms. Parker to amend the current agenda under new business to include the Sliding Fee Scale for Uninsured and Underinsured Patients and the resignation of Ms. Mary Lou Everage from the Plaquemines Primary Care Board of Directors. Also, to add Item XII. Executive Session: Strategic Planning.

Public Comments:

None

Motion passed: 5 Yeas, 0 Nays, 4 Absent.

Item V. Review & Approval of Amended Agenda (Belair)

Motioned by Ms. McBride, seconded by Ms. Parker to approve the amended agenda.

Public Comments:
None

Motion passed: 5 Yeas, 0 Nays, 4 Absent.

Item VI. Approval of August 2019 Meeting Minutes. (Belair)

Motioned by Mr. Espadron, seconded by Ms. Parker to approve the August 2019 minutes.

Public Comments:
None

Motion passed: 5 Yeas, 0 Nays, 4 Absent.

Item VII. Financials: (Fisher)

A. August 2019 Financials

Ms. Fisher reported PPC August 2019 financials to the board. Ms. Fisher explained the Balance Sheet to the board. There were no questions. Ms. Fisher gave a brief update on the credentialing process. She mentioned that as of September 10, 2019, we were approved for Medicaid as of April 1st. Ms. Theresa Bergeron, with Credentialing & Compliance Support Services, is working on updating Medicaid and Medicare systems to reflect the FQHC status. Ms. Bergeron is hoping to get all paperwork completed and sent over to Ms. Jennifer Harris by Monday, September 30th. It will take approximately sixty to ninety days to complete this process. Ms. Bergeron is also working diligently on updating all the information, and reaching out to all the different managed care plans to reflect our FQHC status for the Multiple Speciality Clinics. She hopes to have this completed within thirty to forty days. Ms. Bergeron will be meeting with the providers to complete all necessary paperwork for their credentialing. Ms. Harris explained that out of approximately eighteen payers in PPC, we have two payers with whom we still need to complete the credentialing process. There were no further questions.

Motioned by Ms. McBride, seconded by Mr. Espadron to approve the August 2019 Financial Reports.

Public Comments:
None

Motion passed: 5 Yeas, 0 Nays, 4 Absent.

Item VIII. Medical Director:

Ms. Leslie Prest phoned Dr. Kotler for discussion. He wanted to discuss the resources available to PPC. The board amended the agenda to reflect an Executive Session for Strategic Planning.

Public Comments:
None

Item IX. New Business: (Belair)

A. FQHC Notice of Award (Harris)

Ms. Harris announced some excellent news to the Board. The FQHC (Federally Qualified Health Center) grant that we applied for earlier this year was approved. WE GOT THE GRANT! It's a grant to help expand primary care services, mental health services, OB-GYN, dental services, and discounted drug pharmaceuticals to our community. Being an FQHC allows for higher reimbursements from Medicaid & Medicare. Our grant writer, Ms. Sandra Lode, will be here in the upcoming week to meet with Ms. Harris, Ms. Prest & Ms. Fisher to discuss policies & procedures to comply with the FQHC status. Ms. Harris and the staff plan to visit some established FQHC's for guidance.

B. Sliding Fee Scale for Uninsured and Under-Insured Patients (Harris)

Ms. Harris presented to the board the policy and procedure for the Sliding Fee Scale for Uninsured and Under-Insured Patients. The sliding fee scale will be in place for patients in need of health care without resources to access essential primary care services. The sliding fee discount scale is based on poverty guidelines established by the Federal Government. PPC will provide the Sliding Fee Scale policy and procedure as well as the application to all patients upon check-in.

Motioned by Mr. Espadron, seconded by Ms. McBride to approve the Sliding Fee Scale for Uninsured and Under-Insured Patients policy and procedure.

Public Comments:
None

Motion passed: 5 Yeas, 0 Nays, 4 Absent.

C. Louisiana Primary Care Association (LPCA) Conference (Harris)

Ms. Harris stated that a group would be attending the LPCA conference held in Baton Rouge next month. Ms. Harris and Ms. Cotton will also participate in the Billing & Coding session before the meeting to gain a better insight into the process. Now that we have FQHC status, Ms. Harris has been working on becoming a member of the LPCA. If accepted, this will open up ways for more resources, support, and guidance available

to PPC for the FQHC process.

D. National Association for Community Healthcare Centers (NACHC) Conference

Ms. Harris, Ms. Prest, and Ms. Belair will be attending the NACHC Conference in Washington, D.C., on November 4th & 5th, this is an FQHC orientation.

Item X. Old Business: (Belair)

A. Nominating Committee (Parker/Harris)

Ms. Patra Parker and Ms. Harris explained the resignation of Ms. Mary Lou Everage, who resigned from the Board of Directors of Plaquemines Primary Care, Inc., which was effective immediately on September 26, 2019, at 3 PM. The board nominated two candidates to replace Mr. Lane Greco and Ms. Mary Lou Everage. The votes are as followed:

Motioned by Ms. Parker, seconded by Ms. McBride to nominate Mr. John Hymes to replace Mr. Lane Greco, who resigned from the Board of Directors of PPC, INC.

Public Comments:
None

Motion passed: 5 Yeas, 0 Nays 4 Absent.

Motioned by Ms. Parker, seconded by Mr. Espadron to nominate Ms. Celeste Ancar to replace Ms. Mary Lou Everage, who resigned from the Board of Directors of PPC, INC.

Public Comments:
None

Motion passed: 5 Yeas, 0 Nays 4 Absent.

B. Update on Primary Care Physician (Harris)

Ms. Harris gave an update on the hiring process for a physician. She spoke with Jacob Simon with the Medicus Firm, which is a Physician Recruitment firm that recruits and places permanent physicians. She presented this to the Board as an option for recruiting a physician for PPC.

C. LSU Bogalusa (Harris)

Ms. Harris has been in contact with several Rural Health Residency Programs throughout Louisiana and several other states. On October 1, 2019, Ms. Harris, Ms.

Prest, Dr. Catagena, & Dr. Kotler will be attending a meeting with LSU Bogalusa Rural Residency Track Program.

D. Posting to LPCA site

Once we complete the LPCA membership, Ms. Harris will post a physician job listing on their website.

Item XI. Executive Session:

A. Strategic Planning

Motioned by Mr. Espadron, seconded by Ms. Parker to go into Executive Session.

Public Comments:
None

Motion passed: 5 Yeas, 0 Nays, 4 Absent.

Convened at: 6:56 pm
Re-convened Regular Meeting at: 7:11 pm

Motioned by Ms. McBride, seconded by Ms. Parker to reconvene the regular meeting following Executive Session.

Public Comments:
None

Motion passed: 5 Yeas, 0 Nays, 4 Absent.

Item XII. Adjournment (Belair)

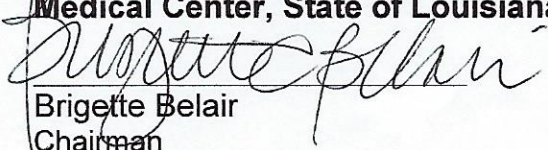
Motioned by Mr. Espadron, seconded by Ms. Ly to adjourn the meeting at 7:12 p.m.

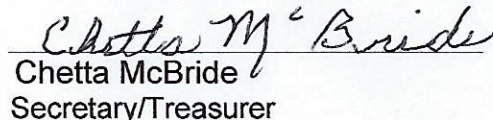
Public Comments:
None

Motion passed: 5 Yeas, 0 Nays 4 Absent.

Attestation

The above and foregoing is an accurate summary of the actions taken by the members of the Board of Directors of Plaquemines Primary Care, Inc., Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center, State of Louisiana, at its regular meeting on September 26, 2019.


Brigitte Belair
Chairman


Chetta McBride
Secretary/Treasurer