

# APPROVED

**PLAQUEMINES PRIMARY CARE, INC.  
REGULAR BOARD MEETING  
October 28, 2019**

**Item I. & II. Call to Order & Roll Call:**

**Call To Order And Roll Call** - A Regular meeting of the Board of Directors of Plaquemines Primary Care, Inc. was called to order by Chairman, Brigitte Belair at 6:08 p.m. on October 28, 2019, at the Plaquemines Medical Center, 27136 Hwy 23, Port Sulphur, LA. Hannah Williams conducted the customary roll call of the Board Members, as well as recorded and documented the minutes. The results were as follows.

Chetta McBride:	<u>Present</u>		
Brigitte Belair:	<u>Present</u>	Yona Serpas:	<u>Present</u>
Nancy Michel:	<u>Present</u>	Keith Espadron:	<u>Present</u>
Gaynell Baham:	<u>Present</u>		
Stanley Gaudet:	<u>Present</u>		
Kim Ly:	<u>Absent</u>		
Patra Parker:	<u>Present</u>		

A quorum was declared present.

Also in attendance were: Leslie Prest, Plaquemines Medical Center, Hannah Williams, Plaquemines Medical Center, Monica Martin, Plaquemines Medical Center, Colleen Fisher, Plaquemines Medical Center, Jennifer Harris, Plaquemines Primary Care, Sandra Lode, Sandra Lode Consulting Group, Celeste Ancar, John Hymes, Denise Espadron, Plaquemines Primary Care, Norman LaFrance, Plaquemines Medical Center, Dale Adams, Plaquemines Medical Center, Mena Marinovich, Plaquemines Medical Center, Erin Braud, Plaquemines Medical Center, Jane Tesvich, Plaquemines Medical Center, Wendy Woods, Elite Healthcare, and Annie Adams.

**Item III. Recitation of the Pledge of Allegiance (McBride)**

**Item IV. Review and Approval of Current Agenda (Belair)**

**Motioned by Mr. Espadron, seconded by Ms. McBride, to approve the current agenda.**

Public Comments:

None

**Motion passed: 6 Yeas, 0 Nays, 1 Absent, 1 Present not voting.**



**Item V. Approval of September 2019 Meeting Minutes. (Belair)**

**Motioned by Ms. Baham, seconded by Mr. Espadron to approve the September 2019 minutes.**

Public Comments:  
None

**Motion passed: 6 Yeas, 0 Nays, 1 Absent, 1 Present not voting.**

**Item VI. Financials: (Fisher)**

**A. September 2019 Financials**

Ms. Fisher reported PPC September 2019 financials to the board. There were no questions.

**Motioned by Mr. Gaudet, seconded by Ms. Baham, to approve the September 2019 Financial Reports.**

Public Comments:  
None

**Motion passed: 6 Yeas, 0 Nays, 1 Absent, 1 Present not voting.**

**Item VII. Medical Director:**

Ms. Jennifer Harris introduced Ms. Denise Espadron, who is our new LPN in PPC. Welcome, Ms. Denise!

Public Comments:  
None

**Item VIII. New Business: (Belair)**

**A. Operational Site Visit (Sandra Lode)**

Ms. Jennifer Harris introduced Ms. Sandra Lode, who is the grant writer. Ms. Lode gave a brief overview and explanation of the Operational Site Visit. As a new grantee recipient of the FQHC grant, an Operational Site Visit team of experts will visit the facility sometime in Jan. 2020 to review the Operational Site Visit Manual with the PPC staff and providers to help make sure we comply with the FQHC guidelines. Ms. Lode also explained the Sliding Fee Scale policy that PPC adopted at last month's meeting.



Mr. Espadron asked for periodic updates on the nine-three elements. Ms. Harris and Ms. Lode have been working diligently on these elements and will update accordingly and at next month's meeting.

#### **B. Strategic Planning Meeting (Sandra Lode)**

Ms. Sandra Lode discussed with the board a future strategic planning meeting, which is one of the FQHC grant requirements. The focus of the strategic planning meetings will be on the long term and short term goals. Ms. Harris provided a copy of the PPC Strategic Plan worksheet to the board member to complete by the next board meeting. The worksheet will help Ms. Lode assist the board in developing a strategic plan for PPC.

#### **C. 340B Program (Sandra Lode)**

Ms. Lode explained that the 340B Program is one of the benefits of becoming an FQHC. The 340B Drug Pricing Program is a program created that requires drug manufacturers to provide outpatient drugs to eligible health care organizations and covered entities at significantly reduced prices. The program intends to allow covered entities to stretch scarce federal resources as far as possible, reaching more eligible patients and providing more comprehensive services. Maintaining services and lowering medication costs for patients is consistent with the purpose of the program. The goal for the start of this program is April 1, 2020.

#### **D. Board training & Requirements (Harris)**

Ms. Harris provided a copy of the Governance Training handout to the board member. Ms. Lode explained that Community Health Centers (CHC) were established and accessibility of primary and preventive healthcare services and related "enabling" services provided to low-income, medically underserved, and vulnerable populations. PPC is a co-applicant model and has an agreement with PMC (the grantee) that defines each organization's roles and responsibilities. CHC program has four areas with 19 program requirements that include many elements. In this training, the PPC Board of Directors will focus on some of these requirements.

#### **E. Louisiana State Opioid Response (LaSOR) Program**

Ms. Harris explained to the board about LaSOR Program. She is currently researching the commitment and the expectations to comply with joining in on the LaSOR Program. The Louisiana State Opioid Response (LaSOR) Program will enhance existing statewide prevention, treatment, and recovery support services for individuals with or at risk for opioid use disorder. Additional details to follow.



**Item IX. Old Business: (Belair)**

**A. Introduction of New Board Member (Harris)**

Welcome to our two newest members of the Board of Directors of Plaquemines Primary Care, INC. Ms. Celeste Ancar & Mr. John Hymes.

**B. LSU Bogalusa (Harris)**

On October 1, 2019, Ms. Harris, Ms. Prest, & Dr. Kotler attended a meeting with LSU Bogalusa Rural Residency Track Program in hopes of obtaining a full-time physician for primary care. The meeting went well. Ms. Harris has been in contact with the director of the Rural Residency Track Program to set-up a tour of the facility.

Mr. Espadron asked for a periodic update on providers and staff for PPC.

**Item X. Adjournment (Belair)**

**Motioned by Ms. McBride, seconded by Ms. Espadron to adjourn the meeting at 6:47 p.m.**

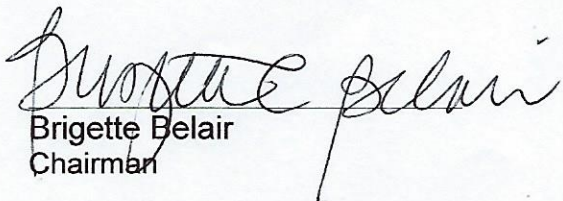
Public Comments:

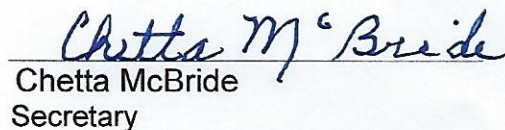
None

**Motion passed: 6 Yeas, 0 Nays 1 Absent, 1 Present not voting.**

**Attestation**

**The above and foregoing is an accurate summary of the actions taken by the members of the Board of Directors of Plaquemines Primary Care, Inc., Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center, State of Louisiana, at its regular meeting on October 28, 2019.**

  
Brigette Belair  
Chairman

  
Chetta McBride  
Secretary