

DRAFT: PENDING APPROVAL

PLAQUEMINES MEDICAL CENTER REGULAR BOARD MEETING April 29, 2020

Item I. & II. Call to Order & Roll Call:

Call To Order And Roll Call - A Regular meeting of the Board of Commissioners of Plaquemines Medical Center (Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center) was called to order by Chairman, Dale Adams at 6:08 PM on April 29, 2020, by teleconference at the Plaquemines Medical Center, 27136 Hwy 23, Port Sulphur, LA. Hannaha Williams conducted the customary roll call of the Board Members, as well as recorded and documented the minutes. The results were as follows:

Rechelle Ragas	<u>Present</u>	Stanley Gaudet:	<u>Absent</u>
Erin Braud:	<u>Present</u>	Norma Lafrance:	<u>Present</u>
Brigette Belair:	<u>Present</u>	Jane Tesvich:	<u>Present</u>
Mena Marinovich:	<u>Present</u>	Bonnie Thomas:	<u>Present</u>
Dale Adams:	<u>Present</u>		

A quorum was declared present.

Also, in attendance were: Leslie Prest, Plaquemines Medical Center, Hannaha Williams, Plaquemines Medical Center, Colleen Fisher, Plaquemines Medical Center, Monica Martin, Plaquemines Medical Center, Jennifer Harris, Plaquemines Primary Care, Dominick Scandurro, Scandurro & Layrisson, LLC, Annette Cotton, NP, Plaquemines Primary Care, Sandra Lode, Sandra Lode Consulting Group, Ranada St. Ann, Plaquemines Medical Center, Mary Ancar, Plaquemines Medical Center.

Item III. Pledge of Allegiance: (WAIVED)

Item IV. Review and Approval of Current Agenda: (Adams)

Motioned by Ms. Marinovich, seconded by Ms. LaFrance, to approve the current agenda.

Public Comments:
None

Motion passed: 7 Yeas, 0 Nays, 1 Absent, 1 Present not voting.

Item V. Approval of February 2020 Meeting Minutes. (Adams)

Motioned by Ms. Marinovich, seconded by Ms. Tesvich, to approve the February 2020 Minutes.

Public Comments:

None

Motion passed: 7 Yeas, 0 Nays, 1 Absent, 1 Present not voting.

Item VI. Financials: (Fisher)

A. February 2020 Financial Reports

Due to the current situation with COVID-19, Ms. Colleen Fisher did not read through the February 2020 financial reports during the teleconference. Ms. Fisher sent a copy of the financial reports to the board before the meeting via email for their review and approval. There were no questions.

Motioned by Ms. Marinovich, seconded by Ms. Belair, to approve the February 2020 Financial Reports.

Public Comments:
None

Motion passed: 7 Yeas, 0 Nays, 1 Absent, 1 Present not voting.

B. March 2020 Financial Reports

Due to the current situation with COVID-19, Ms. Colleen Fisher did not read through the March 2020 financial reports during the teleconference. Ms. Fisher sent a copy of the financial reports to the board before the meeting via email for their review and approval. There were no questions.

Motioned by Ms. Marinovich, seconded by Ms. Tesvich, to approve the March 2020 Financial Reports.

Public Comments:
None

Motion passed: 7 Yeas, 0 Nays, 1 Absent, 1 Present not voting.

**Item VII. Medical Director/ Assistant Medical Director/Clinical Coordinator:
(Dr. Kotler/Dr. Cartagena/Monica Martin)**

Ms. Monica Martin mentioned that all the community events had been either canceled or postponed during this time.

Public Comments:
None

Item VIII. New Business: (Adams)

A. Hazard Pay

At the time of the Stay-at-home order issued for Louisiana, the board moved all employees to Hazard pay, which is time and a half during the COVID-19 pandemic. On April 15, 2020, the Stay-at-home order has been extended to May 15, 2020. The board discussed extending the Hazard Pay for employees.

Ms. Braud asked about COVID-19 patient flow. Ms. Prest gave a brief update and mentioned we are currently testing for COVID-19. At this time, we have tested a total of 210 people. Fifty (50) of those who are positive and 120 were negative. Forty (40) of the tests are still pending results.

Ms. Prest also mentioned over the last few weeks, PPC had taken the mobile medical unit to various locations throughout the parish, both on the west bank and east bank. PPC staff has been on the east bank a total of four (4) times, they were in Venice one (1) time, and have gone to Belle Chasse three (3) times providing drive-thru COVID-19 screening and testing. PPC plans to return to Belle Chasse next month.

Motioned by Ms. LaFrance, seconded by Ms. Marinovich, to extend the Hazard Pay for employees to May 15, 2020.

Public Comments:

None

Motion passed: 7 Yeas, 0 Nays, 1 Absent, 1 Present not voting.

Item IX. Old Business: (Adams)

A. Primary Care Update

Ms. Harris gave a brief update on PPC. She mentioned that for April, they had 214 patients, of which 93 of those are new. She also mentioned about the drive-thru COVID-19 screening locations. Ms. Harris stated that starting mid-May PPC will offer COVID-19 Antibody testing for community residents.

Ms. Harris explained the Service Area Competition (SAC) application, which is a continuation of the original grant that was started in September 2019, was submitted on April 22, 2020. PPC also received two (2) additional COVID-19 related grants from HRSA, which can be used to pay the Hazard Pay portion for PPC employees as well as any costs related to COVID-19.

PPC is still seeing patients by telephone and telemedicine via DoxyMe. If the patient is required to be seen in the clinic, we are allowing them as long as they're not symptomatic. This has only been one-two (1-2) patients per week. Dr. Eubanks, OB-GYN has been seeing priority patients only in the clinic; all other patients have been

rescheduled for a later date. Dr. Wells is still seeing patients by way of telemedicine, and Dr. LaCour Family Dentistry has only been seeing emergency visits. We hope to resume normal operations next month.

Ms. Harris also mentioned the meeting with Dr. Gaddis. Dr. Gaddis is interested in working with PPC & PMC. She is in her third year of residency in family medicine at LSU in Lafayette. Dr. Gaddis also brought another LSU student that is currently in her second year of residency in family medicine at LSU to tour the facility.

Motioned by Ms. Marinovich, seconded by Ms. Belair, to pursue a contractual agreement with Dr. Gaddis for PPC.

Public Comments:
None

Motion passed: 7 Yeas, 0 Nays, 1 Absent, 1 Present not voting.

Public Comments:
None

Ms. Annette Cotton, NP, updated the board on the work they've been doing within the community. She talked about the various locations they've worked for drive-thru COVID-19 testing. The board discussed suggestions for additional locations for testing. Ms. Cotton also mentioned that there had been an increase in patients in PPC as well.

The board thanked PMC/PPC staff for all their hard work and dedication during this time. Mr. Adams also encouraged everyone to continue to encourage the community to utilize the facility for non-COVID-19 related illnesses and injuries as well.

Public Comments:
None

B. COVID-19 Update

Ms. Prest updated regarding COVID-19. She mentioned that we are still screening as patients enter the facility. We have someone downstairs seven (7) days a week, 9:00 AM – 5:00 PM. As patients enter, they are asked where they are heading, and if they are going to Delta Drugs, they are asked to apply hand sanitizer before entering the elevator or stairwell. All patients going to Urgent Care or Primary Care are given a mask before entering. If the patient is presenting with symptoms of COVID-19, the patient is immediately given a mask, hand sanitizer, and paperwork for registration. The staff properly sanitizes the area once the patient is sent up. We only send one patient at a time to Urgent Care. We will continue to do screening through May 15.

PMC and PPC have received more COVID-19 testing kits. She mentioned that PPC staff has been on the mobile medical unit in the community providing COVID-19 drive-

thru testing in various locations both on the west bank and east bank of the parish. The team plans to have additional dates scheduled for later this month and through May 15. Ms. Prest also mentioned the overwhelming support PMC/PPC has received for the donation of mask, gowns, hand sanitizers, gloves, meals, handmade mask, hand lotion, etc. from various organizations and community residents. PMC thanked everyone for their generosity!

We hope to start offering the COVID-19 Antibody test mid-May in primary care. Anyone who is requesting to have this test done can do so Monday-Friday.

At the February 2020 meeting, Dr. Kotler discussed the importance of developing policies and procedures in the event of the potential of COVID-19 patients who might seek treatment at the facility as well as developing a return to work policy for employees who have tested positive for COVID-19. Ms. Monica Martin and the staff have been working on the development of these policies. They are finalizing and plan to implement once approved. There were no questions.

Mr. Dale Adams informed the board that the PMC meetings would be moved to every 3rd Thursday of each month. The next meeting will be May 21, 2020.

Public Comments:
None

Item X. Adjournment: (Adams)

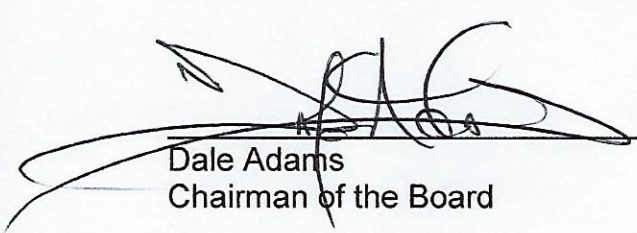
Motioned by Ms. Marinovich, seconded by Ms. LaFrance, to adjourn the meeting at 6:51 PM.

Public Comments:
None

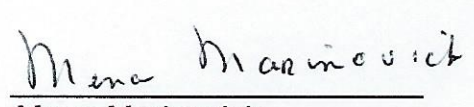
Motion passed: 7 Yeas, 0 Nays, 1 Absent, 1 Present not voting.

Attestation

**The above and foregoing is an accurate summary of the actions taken by
The members of the Board of Commissioners of Plaquemines Parish Hospital
Service District Number One d/b/a Plaquemines Medical Center, State of
Louisiana, at its Regular Meeting on April 29, 2020.**



Dale Adams
Chairman of the Board



Mena Marinovich
Secretary/Treasurer