

# FINAL: APPROVED

## PLAQUEMINES MEDICAL CENTER REGULAR BOARD MEETING May 21, 2020

### Item I. & II. Call to Order & Roll Call:

**Call To Order And Roll Call** - A Regular meeting of the Board of Commissioners of Plaquemines Medical Center (Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center) was called to order by Chairman, Dale Adams at 6:08 PM on May 21, 2020, by teleconference at the Plaquemines Medical Center, 27136 Hwy 23, Port Sulphur, LA. Hannaha Williams conducted the customary roll call of the Board Members, as well as recorded and documented the minutes. The results were as follows:

|                  |                |                 |                |
|------------------|----------------|-----------------|----------------|
| Rechelle Ragas   | <u>Present</u> | Stanley Gaudet: | <u>Present</u> |
| Erin Braud:      | <u>Present</u> | Norma Lafrance: | <u>Present</u> |
| Brigette Belair: | <u>Present</u> | Jane Tesvich:   | <u>Present</u> |
| Mena Marinovich: | <u>Present</u> | Bonnie Thomas:  | <u>Present</u> |
| Dale Adams:      | <u>Present</u> |                 |                |

A quorum was declared present.

Also, in attendance were: Leslie Prest, Plaquemines Medical Center, Hannaha Williams, Plaquemines Medical Center, Colleen Fisher, Plaquemines Medical Center, Monica Martin, Plaquemines Medical Center, Dr. Kotler, Medical Director, Plaquemines Medical Center, Jennifer Harris, Plaquemines Primary Care, Dominick Scandurro, Scandurro & Layrison, LLC, and Sandra Lode, Sandra Lode Consulting Group.

### Item III. Pledge of Allegiance: (WAIVED)

### Item IV. Review and Approval of Current Agenda: (Adams)

**Motioned by Ms. Marinovich, seconded by Mr. Gaudet, to approve the current agenda.**

Public Comments:  
None

**Motion passed: 8 Yeas, 0 Nays, 0 Absent, 1 Present not voting.**

### Item V. Approval of April 2020 Meeting Minutes. (Adams)

**Motioned by Ms. Belair, seconded by Ms. Marinovich, to approve the April 2020 Minutes.**

Public Comments:  
None



**Motion passed: 8 Yeas, 0 Nays, 0 Absent, 1 Present not voting.**

**Item VI. Financials: (Fisher)**

**A. April 2020 Financial Reports**

Due to the current situation with COVID-19, Ms. Colleen Fisher did not read through the April 2020 financial reports during the teleconference. Ms. Fisher sent a copy of the financial reports to the Board before the meeting via email for their review and approval. There were no questions.

**Motioned by Mr. Gaudet, seconded by Ms. Marinovich, to approve the April 2020 Financial Reports.**

Public Comments:  
None

**Motion passed: 8 Yeas, 0 Nays, 0 Absent, 1 Present not voting.**

**Item VII. Medical Director/ Assistant Medical Director/Clinical Coordinator:  
(Dr. Kotler/Dr. Cartagena/Monica Martin)**

Dr. Kotler discussed his concerns regarding obtaining Antibody testing kits. He's been researching testing kits that would be the most cost-efficient to utilize. He gave a brief update on his work during this COVID-19 pandemic.

Ms. Monica Martin mentioned that all the community events had been either canceled or postponed during this time. She also talked about the start of the 2020 Hurricane Season and Preparedness, which begins June 1, 2020. Ms. Martin encouraged everyone to make sure they have their Re-entry Placards updated and that if they haven't yet received a Re-entry Placard, please email her. She also encouraged everyone to start preparing for the Hurricane Season.

Public Comments:  
None

**Item VIII. New Business: (Adams)**

**A. HRSA required addendum to Co-Applicant Agreement**

Ms. Prest provided a copy of the HRSA required addendum to the Co-Applicant Agreement to the Board prior to the meeting for their review and approval. There were no questions.

**Motioned by Ms. Marinovich, seconded by Mr. Gaudet, to amend Section 1.2 of the Co-Applicant Agreement to include the following new subsection (I)**



1. (l) the collaboration with Plaquemines Medical Center, as set forth in this Agreement, as well as collaborations and agreements with other entities, shall not restrict or infringe upon the Board's required authorities and functions, as set forth in Chapter 19 of the Compliance Manual.
2. The effective date of this Amendment shall be May 21, 2020.
3. All other provisions of the Agreement remain unchanged and in full force and in effect.

Public Comments:  
None

**Motion passed: 8 Yeas, 0 Nays, 0 Absent, 1 Present not voting.**

#### **B. Thermal Imaging Camera Systems**

Ms. Prest mentioned her and Ms. Martin's meeting with a representative with Konica Minolta, which is a Thermal Security Cameras & Systems company. She gave a brief overview. There were no questions.

Public Comments:  
None

#### **Item IX. Old Business: (Adams)**

##### **A. Update on Millage Adoption**

Ms. Prest updated the Board on the election for the Millage Adoption. Due to COVID-19, the election date moved to August 15, 2020. The required publishing before the election was stopped; therefore, we will have to start over with the four (4) consecutive postings. The first begins the week of June 8, 2020. There were no questions.

Public Comments:  
None

##### **B. Hiring Physician- Fair Market Value Report**

At the PPC Board Meeting, Ms. Jennifer Harris mentioned the meeting with Dr. Gaddis. Dr. Gaddis is interested in working with PPC & PMC. Ms. Harris informed the Board that we hired Sullivan Stoler Schulze, LLC, to assist with preparing a contract for Dr. Gaddis.

Ms. Leslie Prest talked about their conversation with Mr. Jack Stoler, the attorney with Sullivan Stoler Schulze, LLC. Ms. Prest and Ms. Harris learned that for PMC/PPC to be



eligible for the Federal Tort Claims Act (FTCA), the physician has to be employed by PMC because PMC is the grantee of the 330 grant. They plan to move forward with the hire of the physician through PMC for PPC. There were no questions.

Ms. Prest discussed the Fair Market Value Report obtained from Peak Performance Physicians, LLC. There were no questions.

Public Comments:  
None

### **C. Update on Credentialing for PPC**

Ms. Prest gave an update on the credentialing process. She mentioned the termination of the contract with Theresa Bergeron- Credentialing & Compliance Support Services, who we hired to assist with the credentialing process. Ms. Bergeron wasn't able to fulfill the requirements of the contract. Ms. Harris and Ms. Prest have been working diligently to finalize several applications and contacting insurance companies to get a status update on our credentialing process with them. Ms. Kristi Andrews, with Gulf South HealthCare Management, has been assisting with the process as well.

Public Comments:  
None

### **D. Primary Care Update**

Ms. Harris said over the last few weeks, PPC has been continuing to screen and test residents for COVID-19. They have also started Antibody testing. At this time, they have tested seventy (70) patients both out in the community via the mobile medical unit and the clinic. The staff has plans to have additional dates later this month to return to the testing sites.

Annette Cotton, NP for PPC, stated that they are gradually starting to see patients back in the clinic. At this time, they are still utilizing Telemedicine and Telephone conference with patients as well.

Ms. Harris also gave a providers update for various services offered in PPC. Some services have been suspended or changed due to COVID-19. Dr. Eubanks, OB-GYN, has started seeing patients in the last few weeks. Our patient flow has increased for women's health services. Dr. Wells is still seeing patients by way of Telemedicine, and Dr. LaCour Family Dentistry has resumed normal operations.

Public Comments:  
None



## **E. COVID-19 Update**

At last month's meeting, the Board voted to extend Hazard pay to April 15, 2020. Mr. Adams mentioned as of April 15, 2020; Hazard pay has ended. He said that we are still screening as patients enter the facility. We have someone downstairs five (5) days a week, 9:00 AM – 5:00 PM. As patients enter, they're asked where they're heading, and if they're going to Delta Drugs, they're asked to apply hand sanitizer before entering the elevator or stairwell. All patients going to Urgent Care or Primary Care are given a mask before entering. If the patient is presenting with symptoms of COVID-19, the patient is immediately given a mask, hand sanitizer, and paperwork for registration. The staff properly sanitizes the area once the patient is sent up. We only send one patient at a time to Urgent Care. We will continue to do screening through May 31, 2020.

Mr. Adams informed the Board that the PMC meetings would resume back in person starting next month. The next meeting will be Thursday, June 18, 2020.

Ms. Prest mentioned that she contacted the principal at South Plaquemines High School about donating the exercise equipment not being utilized. She was very interested and thankful.

Public Comments:

None

## **Item X. Adjournment: (Adams)**

**Motioned by Ms. Marinovich, seconded by Mr. Gaudet, to adjourn the meeting at 7:08 PM.**

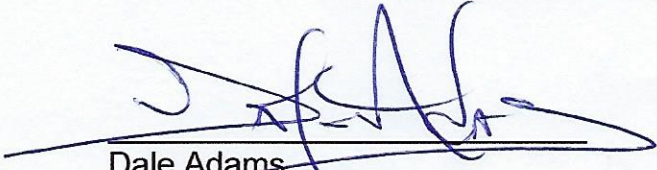
Public Comments:

None

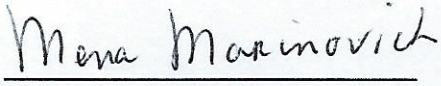
**Motion passed: 8 Yeas, 0 Nays, 0 Absent, 1 Present not voting.**

## **Attestation**

**The above and foregoing is an accurate summary of the actions taken by  
The members of the Board of Commissioners of Plaquemines Parish Hospital  
Service District Number One d/b/a Plaquemines Medical Center, State of  
Louisiana, at its Regular Meeting on May 21, 2020.**



Dale Adams  
Chairman of the Board



Mena Marinovich  
Secretary/Treasurer