

FINAL: APPROVED

PLAQUEMINES MEDICAL CENTER REGULAR BOARD MEETING July 16, 2020

Item I. & II. Call to Order & Roll Call:

Call To Order And Roll Call - A Regular meeting of the Board of Commissioners of Plaquemines Medical Center (Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center) was called to order by Chairman Dale Adams at 7:03 PM on July 16, 2020, by teleconference at the Plaquemines Medical Center, 27136 Hwy 23, Port Sulphur, LA. Hannaha Williams conducted the customary roll call of the Board Members, as well as recorded and documented the minutes. The results were as follows:

Rechelle Ragas	<u>Present</u>	Stanley Gaudet:	<u>Present</u>
Erin Braud:	<u>Present</u>	Norma Lafrance:	<u>Absent</u>
Brigette Belair:	<u>Present</u>	Jane Tesvich:	<u>Absent</u>
Mena Marinovich:	<u>Present</u>	Bonnie Thomas:	<u>Present</u>
Dale Adams:	<u>Present</u>		

A quorum was declared present.

Also in attendance were: Leslie Prest, Plaquemines Medical Center, Hannaha Williams, Plaquemines Medical Center, Colleen Fisher, Plaquemines Medical Center, Monica Martin, Plaquemines Medical Center, Jennifer Harris, Plaquemines Primary Care, Dominick Scandurro, Scandurro & Layrisson, LLC, and Sandra Lode, Sandra Lode Consulting Group, Jamie Rogers, CPA, Camneater & Co., CPAs, Chadwick Cole, Spectrum Employee Services.

Item III. Pledge of Allegiance: (WAIVED)

Item IV. Review and Approval of Current Agenda: (Adams)

Motioned by Ms. Marinovich, seconded by Mr. Gaudet, to approve the current agenda.

Public Comments:
None

Motion passed: 6 Yeas, 0 Nays, 2 Absent, 1 Present not voting.

Item V. Approval of June 2020 Meeting Minutes. (Adams)

Motioned by Ms. Belair, seconded by Ms. Marinovich, to approve the June 2020 Minutes.

Public Comments:

None

Motion passed: 6 Yeas, 0 Nays, 2 Absent, 1 Present not voting.

Item VI. Financials: (Fisher)

A. June 2020 Financial Reports

Due to the current situation with COVID-19, Ms. Colleen Fisher read through a portion of the June 2020 financial reports during the teleconference. Ms. Fisher sent a copy of the financial reports to the Board before the meeting via email for their review and approval. There were no questions.

Motioned by Ms. Marinovich, seconded by Ms. Belair, to approve the June 2020 Financial Reports.

Public Comments:

None

Motion passed: 6 Yeas, 0 Nays, 2 Absent, 1 Present not voting.

B. 2019 Financial Audit

Ms. Jamie Rogers, CPA, with Camneater & Co., CPAs presented the 2019 Financial Audit. She thanked PMC staff for all their hard work and corporation during the 2019 Financial Audit. Ms. Rogers mentioned during the audit; the CPAs issued two (2) reports, one being the Financial statements and the other being Internal Control. Regarding the Financial Statements report, Ms. Rogers & Team issued an unqualified/unmodified opinion meaning, both reports were remarkable. She gave a brief overview of each report. There were no questions.

Item VII. Medical Director/ Assistant Medical Director/Clinical Coordinator:
(Dr. Kotler/Dr. Cartagena/Monica Martin)

Ms. Monica Martin updated the Board regarding upcoming events. Due to COVID-19 & the social distancing guidelines, all Healthier Community Series events have been suspended until further notice. However, PMC, in partnership with Healthy Blue, Plaquemines Parish Health Department, & Chevron Oronite, will host it's 3rd annual Back to School Giveaway on August 7th from 4 PM – 6 PM at Port Sulphur YMCA. This year will be a drive-thru giveaway with 250 school supply kits available for grades K-5th. On August 13th, we will also have a COVID PPE giveaway here at PMC.

Public Comments:

None

Item VIII. New Business: (Adams)

A. LaCour Dental

Mr. Adams mentioned that their contract had ended, and due to the current situation with COVID-19, the Board was unable to meet with Dr. Emily LaCour to renew. Dale allowed them to continue to pay the current agreed-upon amount per month for the lease space through the end of the year. The Board plans to revisit the contract prior to January 2021.

Motioned by Ms. Marinovich, seconded by Mr. Gaudet, to continue LaCour Dental lease payment per month through December 2020.

Public Comments:
None

Motion passed: 6 Yeas, 0 Nays, 2 Absent, 1 Present not voting.

B. Renewal of Employee Benefits

Mr. Chadwick Cole, with Spectrum Employee Services, presented the renewal of medical benefits for PMC employees. He gave three (3) additional options to the current grandfathered BCBS of Louisiana policy for medical benefits that PMC currently provides. Mr. Cole gave a brief overview of each option. The Board discussed, and there were no questions.

Motioned by Mr. Gaudet, seconded by Ms. Belair, to renew the current medical benefits plan with Blue Cross and Blue Shield of Louisiana.

Public Comments:
None

Motion passed: 6 Yeas, 0 Nays, 2 Absent, 1 Present not voting.

Mr. Cole talked about the current dental plan with Metlife and provided other available options. He mentioned that voluntary vision could be added as an option to the current dental plan with Metlife for employees to elect and will reduce the current dental premium. The Board discussed, and there were no questions.

Motioned by Mr. Gaudet, seconded by Ms. Belair, to renew the current dental benefits plan with Metlife and to add voluntary vision option.

Public Comments:
None

Motion passed: 6 Yeas, 0 Nays, 2 Absent, 1 Present not voting.

Mr. Cole talked about the voluntary Short Term and the voluntary Long Term disability options that PMC currently offers with Metlife. He presented other available options. The Board discussed, and there were no questions. Ms. Prest informed the Board of the stipulations to the states long term disability benefits. Ms. Prest encouraged all employees to elect the voluntary long term disability policy that PMC offers. If a full-time employee has not paid into social security for the past five (5) years and becomes disabled, they due not qualify Social Security Disability Insurance.

Motioned by Ms. Marinovich, seconded by Ms. Belair to renew the voluntary short term and voluntary long term disability with Metlife.

Public Comments:
None

Motion passed: 6 Yeas, 0 Nays, 2 Absent, 1 Present not voting.

Item IX. Old Business: (Adams)

A. Adoption of PMC's Revised Policy Legislative Mandates –Federal Fund

Ms. Prest provided a copy of PMC's Revised Legislative Mandates-Federal Funds policy to the Board prior to the meeting via email for their review and approval. At last month's meeting, Ms. Jennifer Harris gave a brief overview and mentioned that PPC is currently under a Federal Legislative Mandates review. They require PMC/PPC to have a policy in place which covers the legislative mandates for federal funds. Sandra Lode developed this policy. There were no questions.

Motioned by Ms. Marinovich, seconded by Ms. Belair, to approve the revised Legislative Mandates – Federal Funds policy.

Public Comments:
None

Motion passed: 6 Yeas, 0 Nays, 2 Absent, 1 Present not voting.

B. Millage Renewal

At last month's meeting, Ms. Prest updated the Board on the upcoming election for the Millage Adoption. Due to COVID-19, the election date was postponed to August 15, 2020. The required publishing prior to the election was stopped; therefore, we had to start over with the four (4) consecutive postings. The first post began the week of June 8, 2020. Mr. Adams said the yard signs to support the Millage would be available for pick-up at PMC & Adam's Catfish House for the Board members. He also mentioned that the first mailout would go out on July 21, 2020. Ms. Leslie said early voting starts July 25th through August 8th. Election Day is August 15, 2020. She encouraged everyone to get out and vote and have their family and friends support PMC's millage

renewal as well.

C. Primary Care Update

Ms. Harris said over the last few weeks, PPC has been continuing to screen and test residents for COVID-19. They have been advertising testing dates and locations in various ways, such as The Plaquemines Gazette newspaper, local news channels, social media, etc. Also, at last month's meeting, Ms. Harris mentioned Dr. Kanter, MD, with the Louisiana Health Department, contacted PMC/PPC for support in partnering with the Louisiana National Guards providing free mobile testing in various locations throughout the parish. As of today, seven hundred forty (740) tests were performed, so for July. For June, eight hundred fifty-five tests were performed. 7/16/2020 was the last day for free mobile testing. PPC stated that they are gradually starting to see patients back in the clinic. At this time, they are still utilizing Telemedicine and Telephone conference with patients as well.

Ms. Harris gave a provider update for various services offered in PPC. Some services have been suspended or changed due to COVID-19. Dr. Eubanks, OB-GYN, has started seeing patients in the last few weeks. Our patient flow has increased for women's health services. Dr. Wells began seeing patients in the clinic, and by way of Telemedicine. Dr. LaCour Family Dentistry has resumed normal operations.

Ms. Harris gave an update on the physician interested in working with PPC. PMC/PPC presented Dr. Gaddis with a contract, Dr. Gaddis declined their offer. Ms. Harris said she is actively searching for a physician. She reached out to the Louisiana Primary Care Association to advertise through their networking.

Ms. Colleen Fisher made the Board aware of additional grant funding made available to PPC to assist with COVID testing. There were no questions.

Public Comments:
None

D. COVID-19 Update- Hazard Pay

Ms. Leslie Prest addressed the Board regarding Hazard Pay. She said with the increase in patients, she had to staff someone downstairs, three (3) front desk receptionists, three (3) nurses, and two (2) people in the lab. Ms. Prest expressed that the employees have been working extremely hard to combat COVID-19. We have seen an increase in the number of positive cases. Mr. Adams discussed hazard pay. He suggested to retro hazard pay back to July 5, 2020, and continue hazard pay until next month's board meeting. The Board discussed. Ms. Belair stated she felt like this was the new normal and did not see a need for hazard pay.

Motioned by Ms. Marinovich, to retro hazard pay back this entire pay period, and continue with hazard pay until next month's board meeting. Motion failed for lack of a second.

Public Comments:
None

Item X. Adjournment: (Adams)

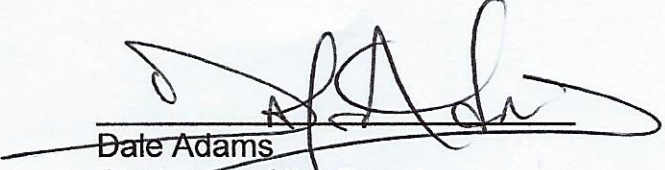
Motioned by Ms. Marinovich, seconded by Mr. Gaudet, to adjourn the meeting at 8:10 PM.

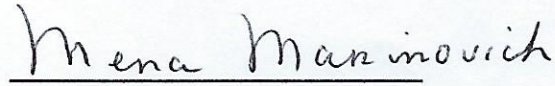
Public Comments:
None

Motion passed: 6 Yeas, 0 Nays, 2 Absent, 1 Present not voting.

Attestation

The above and foregoing is an accurate summary of the actions taken by The members of the Board of Commissioners of Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center, State of Louisiana, at its Regular Meeting on July 16, 2020.


Dale Adams
Chairman of the Board


Mena Marinovich
Secretary/Treasurer