

# FINAL: APPROVED

## PLAQUEMINES PRIMARY CARE, INC. REGULAR BOARD MEETING July 16, 2020

### Item I. & II. Call to Order & Roll Call:

**Call To Order And Roll Call** - A Regular meeting of the Board of Directors of Plaquemines Primary Care, Inc. was called to order by Chairman Brigitte Belair at 6:02 p.m. on July 16, 2020, by teleconference at the Plaquemines Medical Center, 27136 Hwy 23, Port Sulphur, LA. Hannah Williams conducted the customary roll call of the Board Members, as well as recorded and documented the minutes. The results were as follows.

Chetta McBride:	<u>Present</u>	Kim Ly:	<u>Present</u>
Brigitte Belair:	<u>Present</u>	Patra Parker:	<u>Present</u>
Nancy Michel:	<u>Present</u>	John Hymes:	<u>Present</u>
Stanley Gaudet:	<u>Present</u>		
Celeste Ancar:	<u>Present</u>		
Yona Serpas:	<u>Present</u>		
Keith Espadron:	<u>Present</u>		
Gaynell Baham:	<u>Present</u>		

A quorum was declared present.

Also in attendance were: Leslie Prest, Plaquemines Medical Center, Hannah Williams, Plaquemines Medical Center, Monica Martin, Plaquemines Medical Center, Colleen Fisher, Plaquemines Medical Center, Jennifer Harris, Plaquemines Primary Care, Mena Marinovich, Board Member, Plaquemines Medical Center, Dale Adams, Chairman, Plaquemines Medical Center, Sandra Lode, Sandra Lode Consulting Group, Dominick Scandurro, Scandurro & Layrisson, LLC, Jamie Rogers, CPA, Camnetar & Co., CPAs.

### Item III. Recitation of the Pledge of Allegiance (WAIVED)

### Item IV. Review and Approval of Current Agenda (Belair)

**Motioned by Mr. Gaudet, seconded by Ms. Michel, to approve the current agenda.**

Public Comments:  
None

**Motion passed: 10 Yeas, 0 Nays, 0 Absent, 1 Present not voting.**

### Item V. Approval of June 2020 Meeting Minutes. (Belair)

**Motioned by Mr. Gaudet, seconded by Ms. McBride, to approve the June 2020 minutes.**

Public Comments:  
None

**Motion passed: 10 Yeas, 0 Nays, 0 Absent, 1 Present not voting.**

**Item VI. Financials: (Fisher)**

**A. June 2020 Financials**

Due to the current situation with COVID-19, Ms. Colleen Fisher did not read through the June 2020 financial reports during the teleconference. Ms. Fisher provided a copy of the financial reports to the Board prior to the meeting for their review and approval. Ms. Fisher asked the Board if anyone had questions. There were no questions and nothing to discuss.

**Motioned by Mr. Gaudet, seconded by Ms. McBride, to approve the June 2020 Financial Reports.**

Public Comments:  
None

**Motion passed: 10 Yeas, 0 Nays, 0 Absent, 1 Present not voting.**

**Item VII. NP/Clinical Director:**

No comments

Public Comments:  
None

**Item VIII. Medical Director/Assistant Medical Director:**

No comments

Public Comments:  
None

**Item IX. New Business: (Belair)**

**None**

Public Comments:  
None

**Item X. Old Business: (Belair)**

**A. Adoption of PMC's Revised Policy Legislative Mandates –Federal Fund**

Ms. Harris provided a copy of PMC's Revised Legislative Mandates-Federal Funds policy to the Board prior to the meeting via email for their review and approval. At last month's meeting, Ms. Harris gave a brief overview and mentioned that PPC is currently under a Federal Legislative Mandates review. They require PMC/PPC to have a policy in place that covers the legislative mandates for federal funds. Sandra Lode developed this policy. The reviewer has accepted the drafted revisions. Therefore, PPC has met the deadline for submission as long as the revised policy is adopted. There were no questions.

**Motioned by Ms. Michel, seconded by Mr. Gaudet, to adopt PMC's revised Legislative Mandates – Federal Funds policy.**

Public Comments:  
None

**Motion passed: 10 Yeas, 0 Nays, 0 Absent, 1 Present not voting.**

**B. Discussion on Issuing A Public Statement**

At last month's meeting, Ms. Parker addressed racial equality. She and Mr. Espadron prepared a statement and requested the Board to take a stance against police brutality and systemic racism. Mr. Espadron stated that with everything going on around the country, he feels it's important for PPC to take a stand and have a voice as a representation of a diverse community. Mr. Espadron read aloud the prepared statement and asked the Board's vote at last month's meeting. The Board and Mr. Scandurro were also provided a copy of the prepared statement prior to this month's meeting via email. Mr. Dominick Scandurro (PPC's attorney) addressed the Board regarding the legality of issuing a public statement in regards to violating our By-Laws, tax laws, and 501c activity. Mr. Dominick also suggested that we consult with outside legal counsel, which he did. He provided a memo with the two legal opinions he obtained. The Board discussed their concerns.

**Motioned by Mr. Espadron, seconded by Ms. Parker, to issue a public statement addressing racial equality.**

Chetta McBride:	NO	Keith Espadron:	YES
Brigitte Belair:	NO	Gaynell Baham:	NO
Nancy Michel:	NO	Kim Ly:	NO
Stanley Gaudet:	NO	Patra Parker:	YES
Celeste Ancar:	NO	John Hymes:	YES
Yona Serpas:	NO		

**Motion failed: 3 Yeas, 8 Nays, 0 Absent.**

Public Comments:  
None

### **C. Board training- Board Roles and Responsibilities**

Ms. Harris presented Board training- Board Roles and Responsibilities and gave a brief overview. She provided the handout to the Board prior to the meeting via email and asked the Board to review. There were no questions.

Public Comments:  
None

### **D. COVID-19**

Ms. Harris said over the last few weeks, PPC has been continuing to screen and test residents for COVID-19. They have been advertising testing dates and locations in various ways, such as The Plaquemines Gazette newspaper, local news channels, social media, etc. Also, at last month's meeting, Ms. Harris mentioned Dr. Kanter, MD, with the Louisiana Health Department, contacted PMC/PPC for support in partnering with the Louisiana National Guards providing free mobile testing in various locations throughout the parish. As of today, seven hundred forty (740) tests have been performed this month. For June, eight hundred fifty-five tests were performed. On 7/16/2020 was the last day for the free mobile testing.

Ms. Harris also mentioned about her research on the CLIA waived rapid testing machine. She has been in contact with McKesson. She plans to update at next month's meeting.

Public Comments:  
None

### **E. Quality Dashboard**

Ms. Harris provided a copy of the Quality Dashboard Spreadsheet to the Board prior to the meeting for their review. She gave a brief overview. There were no questions.

Public comments:  
None

### **F. Board Self Evaluation**

Ms. Harris reminded the Board to complete the evaluation and return to her as soon as possible. There were no questions.

Public Comments:  
None

**G. Primary Care Physician Recruitment Update**

Ms. Harris gave an update on the physician interested in working with PPC. PMC/PPC presented Dr. Gaddis with a contract, Dr. Gaddis declined their offer. Ms. Harris said she is actively searching for a physician. She reached out to the Louisiana Primary Care Association to advertise through their networking.

Public Comments:  
None

**H. Credentialing Update**

Ms. Harris updated on the credentialing process and provided a spreadsheet for the Board's review. Ms. Harris gave a brief update on the process. There were no questions.

Public Comments:  
None

**Item XI. Adjournment (Belair)**

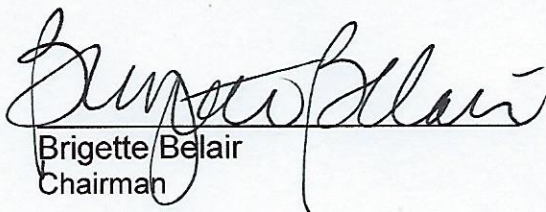
**Motioned by Mr. Gaudet, seconded by Ms. Baham, to adjourn the meeting at 7:01 p.m.**

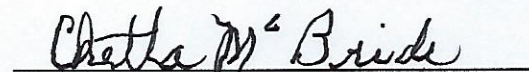
Public Comments:  
None

**Motion passed: 10 Yeas, 0 Nays 0 Absent, 1 Present not voting.**

**Attestation**

**The above and foregoing is an accurate summary of the actions taken by the members of the Board of Directors of Plaquemines Primary Care, Inc., Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center, State of Louisiana, at its regular meeting on July 16, 2020.**

  
Brigette Belair  
Chairman

  
Chetta McBride  
Secretary