

**PLAQUEMINES PRIMARY CARE, INC.
FINANCE COMMITTEE MEETING
July 22, 2020**

Item I. & II. Call to Order & Roll Call:

Call To Order And Roll Call - A Special meeting of the Finance Committee of the Board of Directors of Plaquemines Primary Care, Inc. was called to order by Finance Committee Chairman, Nancy Michel at 5:03 p.m. on July 22, 2020, by teleconference at the Plaquemines Medical Center, 27136 Hwy 23, Port Sulphur, LA. Jennifer Harris conducted the customary roll call of the Board Members, as well as recorded and documented the minutes. The results were as follows.

Nancy Michel: Present
Stanley Gaudet: Present

Celeste Ancar: Present

Also in attendance were: Jennifer Harris, Plaquemines Primary Care, Leslie Prest, Plaquemines Medical Center, Colleen Fisher, Plaquemines Medical Center, and Sandra Lode, Sandra Lode Consulting Group.

Item III. Review and Approval of Current Agenda (Michel)

Motioned by Mr. Gaudet, seconded by Ms. Ancar, to approve the current agenda.

Public Comments:
None

Motion passed: 2 Yeas, 0 Nays, 0 Absent, 1 Present Not Voting.

Item IV. New Business: (Michel)

A. Review of the FQHC (HCP-2019) Budget Balance Sheet

Ms. Colleen Fisher presented to the finance committee the FQHC (HCP-2019) Budget Balance Sheet. The Committee discussed. Ms. Harris said they would have a Budget Revision to be presented at the August Board meeting. Ms. Michel asked about the continuation of the FQHC. Ms. Harris explained that she did not receive the actual NOA but has been notified by Senator Kennedy that PMC/PPC has been awarded the SAC. Ms. Harris, Ms. Prest, and Ms. Lode are working on a press release. Ms. Harris provided a graph of the Budget Sheet showing expenditures and remaining balance. There were no questions.

Motioned by Mr. Gaudet, seconded by Ms. Ancar to approve the FQHC (HCP-2019) Budget Balance Sheet

Public Comments:
None

Motion passed: 2 Yeas, 0 Nays, 0 Absent, 1 Present Not Voting.

B. Review of F2CS-2020 Grant

Ms. Colleen Fisher presented to the Finance Committee the F2CS-2020 Grant financials. These funds were used to purchase COVID related expenses, supplies, equipment, travel expenses, employee salaries, marketing, and maintenance for the mobile medical unit. Ms. Harris provided graphs showing the expenditures and remaining balance for the F2CS-2020 Grant. The Committee discussed, and there were no questions.

Motioned by Mr. Gaudet, seconded by Ms. Ancar to approve the review of the F2CS-2020 Grant.

Public Comments:
None

Motion passed: 2 Yeas, 0 Nays, 0 Absent, 1 Present Not Voting.

C. Review of HECS-2020 Grant

Ms. Colleen Fisher presented to the Finance Committee the HECS-2020 Grant financials. These funds were used for COVID related expenses, screening, and testing as well as for marketing. Ms. Harris provided graphs showing the expenditures and remaining balance of the HECS-2020 Grant. The Committee discussed, and there were no questions.

Motioned by Mr. Gaudet, seconded by Ms. Ancar to approve the HECS-2020 Grant financials.

Public Comments:
None

Motion passed: 2 Yeas, 0 Nays, 0 Absent, 1 Present Not Voting.

D. Review if the HCCA-2020

Ms. Colleen Fisher presented to the Finance Committee the HCCA-2020 Grant financials. These funds were used for COVID related expenses, supplies, equipment, travel expenses, employee salaries, minor construction of the clinic, marketing, and maintenance for the mobile medical unit. Ms. Harris provided graphs showing the expenditures and remaining balance of the HCCA-2020 Grant. The Committee discussed, and there were no questions.

Motioned by Mr. Gaudet, seconded by Ms. Ancar to approve the HCCA-2020 Grant

financials.

Public Comments:
None

**Motion passed: 2 Yeas, 0 Nays, 0 Absent, 1 Present Not Voting.
E. SAC Update**

As mentioned above, Ms. Harris explained that she did not receive the actual NOA but has been notified by Senator Kennedy that PMC/PPC has been awarded the SAC. Ms. Harris, Ms. Prest, and Ms. Lode are working on a press release. Ms. Harris said she should receive the official NOA from HRSA by mid-August.

Item V. Adjournment (Michel)

Motioned by Mr. Gaudet, seconded by Ms. Ancar to adjourn the meeting at 5:31 p.m.

Public Comments:
None

Motion passed: 2 Yeas, 0 Nays 0 Absent, 1 present not voting.

Attestation

The above and foregoing is an accurate summary of the actions taken by the members of the Finance Committee of the Board of Directors of Plaquemines Primary Care, Inc., Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center, State of Louisiana, at its special meeting of the Finance Committee on July 22, 2020.



Nancy Michel
Chairman