

FINAL: APPROVED

PLAQUEMINES PRIMARY CARE, INC. REGULAR BOARD MEETING June 18, 2020

Item I. & II. Call to Order & Roll Call:

Call To Order And Roll Call - A Regular meeting of the Board of Directors of Plaquemines Primary Care, Inc. was called to order by Chairman, Brigitte Belair at 6:10 p.m. on June 18, 2020, by teleconference at the Plaquemines Medical Center, 27136 Hwy 23, Port Sulphur, LA. Hannah Williams conducted the customary roll call of the Board Members, as well as recorded and documented the minutes. The results were as follows.

Chetta McBride:	<u>Present</u>	Kim Ly:	<u>Absent</u>
Brigitte Belair:	<u>Present</u>	Patra Parker:	<u>Present</u>
Nancy Michel:	<u>Present</u>	John Hymes:	<u>Absent</u>
Stanley Gaudet:	<u>Present</u>		
Celeste Ancar:	<u>Absent</u>		
Yona Serpas:	<u>Absent</u>		
Keith Espadron:	<u>Present</u>		
Gaynell Baham:	<u>Absent</u>		

A quorum was declared present.

Also in attendance were: Hannah Williams, Plaquemines Medical Center, Colleen Fisher, Plaquemines Medical Center, Dr. Kotler, Medical Director, Plaquemines Medical Center, Jennifer Harris, Plaquemines Primary Care, Annette Cotton, NP, Plaquemines Primary Care, Sandra Lode, Sandra Lode Consulting Group, Dominick Scandurro, Scandurro & Layrisson, LLC.

Item III. Recitation of the Pledge of Allegiance (McBride)

Item IV. Review and Approval of Current Agenda (Belair)

Motioned by Mr. Espadron, seconded by Mr. Gaudet, to approve the current agenda.

Public Comments:
None

Motion passed: 5 Yeas, 0 Nays, 5 Absent, 1 Present not voting.

Item V. Approval of May 2020 Meeting Minutes. (Belair)

Motioned by Ms. Michel, seconded by Mr. Espadron, to approve the May 2020 minutes.

Public Comments:
None

Motion passed: 5 Yeas, 0 Nays, 5 Absent, 1 Present not voting.

Item VI. Financials: (Fisher)

A. May 2020 Financials

Ms. Colleen Fisher presented the May 2020 financial reports during the teleconference. Ms. Fisher also provided graphs for the Board's review. These graphs show the income and expenses as well as an expense summary. Ms. Belair had a question regarding Administrative costs; Ms. Fisher gave a breakdown of this section. Mr. Espadron also had a question about the credentialing and the claims process. Ms. Harris gave a brief update.

At last month's meeting, Ms. Harris mentioned the termination of the contract with Theresa Bergeron- Credentialing & Compliance Support Services, who we hired to assist with the credentialing process. Ms. Bergeron wasn't able to fulfill the requirements of the contract. Ms. Harris and Ms. Prest have been working diligently to finalize several applications and contacting insurance companies to get a status update on our credentialing process with them. Ms. Kristi Andrews, with Gulf South HealthCare Management, has been assisting with the process as well. Ms. Harris also said she hired one full-time employee and has a part-time employee to help get on track with billing.

Ms. Harris presented the Performance Metric for the UDS report. These goals come from the national UDS report. The PPC staff have been working diligently to meet these goals. There were no additional questions.

Motioned by Ms. McBride, seconded by Mr. Gaudet, to approve the May 2020 Financial Reports.

Public Comments:
None

Motion passed: 5 Yeas, 0 Nays, 5 Absent, 1 Present not voting.

Item VII. NP/Clinical Director:

Mr. Gaudet questioned the increased number of patients and how well the patients are receiving the services we provide. Ms. Cotton mentioned that they have been getting great responses from patients and haven't had any complaints. Ms. Annette Cotton, NP, updated the Board on their work in the community. She mentioned that they are still visiting various locations throughout the parish providing mobile testing. She believes

marketing/ advertisement via social media, the newspaper, and yard signs have helped the residents aware of mobile testing. She also said they are still utilizing using Doxy Me Telemedicine and Telephone Conference for some patient visits. They are starting to see patients in the clinic, as well.

Ms. Cotton also mentioned a meeting she and the staff had with a representative from a home sleep study company Blackstone Medical Service for sleep apnea. She was extremely excited about this meeting and wanted to share it with the Board. She gave a brief overview: instead of the patient having to go to an overnight facility for this study, the company will mail all supplies to the patient. This something that would benefit the majority of the patients who don't drive or have means of transportation. There were no additional questions.

Ms. Cotton also said that she has been in contact with various companies to request samples for different supplies and medications that can be utilized by patients.

Public Comments:
None

Item VIII. Medical Director/Assistant Medical Director:

Dr. Kotler updated the Board on his work during the COVID-19 pandemic. There was nothing new to report.

Item IX. New Business: (Belair)

A. Adoption of PMC's Policy Legislative Mandates- Federal Funds

Ms. Harris provided a copy of PMC's Legislative Mandates-Federal Funds policy to the Board prior to the meeting for their review and approval. There were no questions.

Motioned by Mr. Gaudet, seconded by Ms. Parker, to adopt PMC's Legislative Mandates-Federal Funds policy.

Public Comments:
None

Motion passed: 4 Yeas, 0 Nays, 5 Absent, 1 Abstain, 1 Present not voting.

B. Discussion on Racial Equality (Patra Parker)

Ms. Parker addressed racial equality. She and Mr. Espadron prepared a statement and requested the Board to take a stance against police brutality and systemic racism. Mr. Espadron stated that with everything going on around the country, he feels it's important for PPC to take a stand and have a voice as a representation of a diverse community. Mr. Espadron read aloud the prepared statement and asked the Board's vote. Mr. Dominick Scandurro PPC attorney addressed the Board regarding the legality of issuing

a public statement in regards to violating our By-Laws, tax laws, and 501c activity. Mr. Dominick also suggested that we consult with outside legal counsel to obtain advice on issuing a public statement. The Board to discuss their concerns and requested Mr. Espadron to provide a copy of the prepared statement and to continue this discussion at next month's meeting. Mr. Espadron asked all the PPC Board of Directors and staff to participate in annual cultural diversity & sensitivity training to ensure they continue to operate under the highest moral and ethical standards.

Public Comments:
None

Item X. Old Business: (Belair)

A. Board training- Adapt, Refocus, & Reload: How Health Center Boards can support a focus on the future.

Ms. Harris presented Board training- Adapt, Refocus, & Reload: How Health Center Boards can support a focus on the future and gave a brief overview. She provided the handout to the Board prior to the meeting via email and asked the Board to review. She gave a brief overview. There were no questions.

Ms. Harris also mentioned a few options regarding telehealth.

Public Comments:
None

B. COVID-19

Ms. Harris said over the last few weeks, PPC has been continuing to screen and test residents for COVID-19. They have been advertising testing dates and locations in various ways, such as The Plaquemines Gazette newspaper, local news channels, social media, etc. She also asked the Board for suggestions of other ways to advertise services offered in PPC. At this time, there's a goal for Louisiana to have 4% of the population tested for COVID-19. Ms. Harris mentioned Dr. Kanter, MD, with the Louisiana Health Department, contacted PMC/PPC for support in partnering with the Louisiana National Guards providing free mobile testing in various locations throughout the parish. As of today, one hundred fifty-two (152) tested were performed. The staff has plans to have additional dates and locations each week and will be advertised as such.

Mr. Espadron invited PPC to participate in the Juneteenth community event.

Public Comments:
None

C. Quality Dashboard

Ms. Harris provided a copy of the Quality Dashboard Spreadsheet to the Board prior to the meeting for their review. She gave a brief overview. Ms. Harris also mentioned about the Quality Committee meeting that was held on June 11, 2020. She provided a copy of the meeting minutes to the Board. There were no questions.

Public comments:
None

D. Board Self Evaluation

Ms. Harris reminded the Board to complete the evaluation and return to her as soon as possible. There were no questions.

Public Comments:
None

E. Primary Care Physician Recruitment Update

At last month's meeting, Ms. Harris mentioned the meeting with Dr. Gaddis. Dr. Gaddis is interested in working with PPC & PMC. Ms. Harris talked about the hiring of Sullivan Stolier Schulze, LLC, to assist with preparing a contract for Dr. Gaddis and also to help us to meet the requirements to qualify for the Federal Tort Claims Act (FTCA). She also talked about hiring Peak Performance Physicians, which is a company that helps with the Fair Market Value Evaluations.

At last month's meeting, Ms. Leslie Prest also talked about their conversation with Mr. Jack Stolier, the attorney with Sullivan Stolier Schulze, LLC. Ms. Prest and Ms. Harris have learned that for PMC/PPC to be eligible for the FTCA; the physician has to be employed by PMC because PMC is the grantee of the 330 grant. They plan to move forward with the hire of the physician through PMC for PPC. There were no questions.

Public Comments:
None

F. Credentialing Update

As mentioned above in the Financials, Ms. Harris updated on the credentialing process. At last month's meeting, she said the termination of the contract with Theresa Bergeron-Credentialing & Compliance Support Services, who we hired to assist with the credentialing process. Ms. Bergeron wasn't able to fulfill the requirements of the contract. Since then, Ms. Harris and Ms. Prest have been working diligently to finalize several applications and contacting insurance companies to get a status update on our credentialing process with them. Ms. Kristi Andrews, with Gulf South HealthCare Management, has been assisting with the process as well as two PPC employees.

Public Comments:

None

G. 340B Program

Ms. Harris gave a brief update on the 340B program process. She hopes to start training with staff in the upcoming week. Once training is complete, the program will be implemented.

Item XI. Adjournment (Belair)

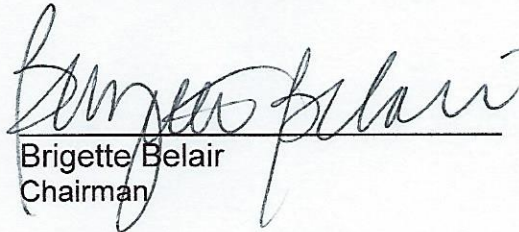
Motioned by Mr. Gaudet, seconded by Mr. Espadron, to adjourn the meeting at 7:36 p.m.

Public Comments:
None

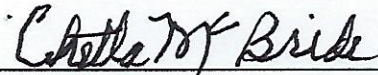
Motion passed: 5 Yeas, 0 Nays 5 Absent, 1 Present not voting.

Attestation

The above and foregoing is an accurate summary of the actions taken by the members of the Board of Directors of Plaquemines Primary Care, Inc., Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center, State of Louisiana, at its regular meeting on June 18, 2020.



Brigette Belair
Chairman



Chetta McBride
Secretary