

FINAL: APPROVED

PLAQUEMINES PRIMARY CARE, INC. REGULAR BOARD MEETING August 20, 2020

Item I. & II. Call to Order & Roll Call:

Call To Order And Roll Call - A Regular meeting of the Board of Directors of Plaquemines Primary Care, Inc. was called to order by Chairman Brigitte Belair at 6:04 p.m. on August 20, 2020, by teleconference at the Plaquemines Medical Center, 27136 Hwy 23, Port Sulphur, LA. Hannah Williams conducted the customary roll call of the Board Members, as well as recorded and documented the minutes. The results were as follows.

Chetta McBride:	<u>Present</u>	Kim Ly:	<u>Present</u>
Brigitte Belair:	<u>Present</u>	Patra Parker:	<u>Present</u>
Nancy Michel:	<u>Present</u>	John Hymes:	<u>Present</u>
Stanley Gaudet:	<u>Present</u>		
Celeste Ancar:	<u>Absent</u>		
Yona Serpas:	<u>Absent</u>		
Keith Espadron:	<u>Present</u>		
Gaynell Baham:	<u>Present</u>		

A quorum was declared present.

Also in attendance were: Leslie Prest, Plaquemines Medical Center, Hannah Williams, Plaquemines Medical Center, Monica Martin, Plaquemines Medical Center, Colleen Fisher, Plaquemines Medical Center, Jennifer Harris, Plaquemines Primary Care, Mena Marinovich, Board Member, Plaquemines Medical Center, Dale Adams, Chairman, Plaquemines Medical Center, Norma LaFrance, Board Member, Plaquemines Medical Center, Jane Tesvich, Board Member, Plaquemines Medical Center, Bonnie Thomas, Board Member, Plaquemines Medical Center, Dr. Cartagena, Plaquemines Medical Center, Dr. Kotler, Plaquemines Medical Center, Mary Ancar, Plaquemines Medical Center, Sandra Lode, Sandra Lode Consulting Group, and Dominick Scandurro, Scandurro & Layrisson, LLC.

Item III. Recitation of the Pledge of Allegiance (WAIVED)

Item IV. Review and Approval of Current Agenda (Belair)

Motioned by Mr. Gaudet, seconded by Ms. Michel, to approve the amended agenda to include the purchase of Defibrillator under new business.

Public Comments:
None

Motion passed: 8 Yeas, 0 Nays, 2 Absent, 1 Present not voting.

Item V. Approval of July 2020 Meeting Minutes. (Belair)

Motioned by Mr. Gaudet, seconded by Mr. Espadron, to approve the July 2020 minutes.

Public Comments:

None

Motion passed: 8 Yeas, 0 Nays, 2 Absent, 1 Present not voting.

Item VI. Financials: (Fisher)

A. July 2020 Financials

Ms. Harris spoke about receiving additional COVID-19 stimulus funds, which were provided via the CARES ACT. Ms. Colleen Fisher read through the July 2020 financial reports during the teleconference. Ms. Fisher provided a copy of the financial reports to the Board before the meeting for their review and approval. She asked the Board if anyone had questions, and there were no questions and nothing to discuss.

Motioned by Ms. McBride, seconded by Ms. Michel, to approve the July 2020 Financial Reports.

Public Comments:

None

Motion passed: 8 Yeas, 0 Nays, 2 Absent, 1 Present not voting.

Item VII. NP/Clinical Director:

Ms. Annette Cotton NP wasn't in attendance. However, Ms. Belair asked about the Diabetic Action Plan. Ms. Harris said that she's currently working on this. Ms. Harris noted HRSA is providing a free technical assistance call and that she had submitted a request for the TA call. She has also reached out to the American Diabetes Association and is awaiting a response. Ms. Harris spoke about helpful things that the staff is doing in the clinic, such as instituting standing orders for each diabetic patient, including a glucose test and a monofilament test at each visit. PPC is also utilizing the Hemoglobin A1C machine more frequently. Ms. Belair also mentioned that it was brought to her attention about patients being charged for their Telemedicine visits. Ms. Harris said she would look into this and update the Board at a later time. There were no additional questions.

Public Comments:

None

Item VIII. Medical Director/Assistant Medical Director:

Dr. Kotler asked about physician recruitment. Due to the current situation with COVID-19, Dr. Gaddis has declined the offer to work at PPC. Ms. Harris mentioned she has reached out to Dr. Tran. Dr. Tran had toured the facility with Dr. Gaddis and had at that time expressed interest in working for PPC. Mr. Harris also stated that she plans to resume advertising and also plans to contact the residency programs again in hopes of recruiting a full-time physician for PPC.

Public Comments:
None

Item IX. New Business: (Belair)

A. H80 Grant Budget Revision

Ms. Fisher and Ms. Harris provided a brief overview of the H80 Grant Budget Revision. Ms. Harris also provided a copy of the revision to the Board prior to the meeting via email for their review and approval. Ms. Michel asked about the spending deadline. She wanted to know if it has been extended due to COVID-19. Ms. Harris said the deadline remains the same, which is August 31, 2020. There were no additional questions.

Motioned by Ms. Michel, seconded by Mr. Gaudet, to approve the H80 Grant Budget Revision.

Public Comments:
None

Motion passed: 8 Yeas, 0 Nays, 2 Absent, 1 Present not voting.

B. Purchase of Defibrillator

Ms. Harris provided two proposals for a Defibrillator to the Board prior to the meeting via email for their review and approval. The Board discussed the proposals. There were no questions.

Motioned by Mr. Gaudet, seconded by Ms. Michel, to give Ms. Prest and Ms. Harris, the authority to select and purchase the proper Defibrillator for the mobile medical unit.

Public Comments:
None

Motion passed: 8 Yeas, 0 Nays, 2 Absent, 1 Present not voting.

Item X. Old Business: (Belair)

A. Board training- Effective Board Function

Ms. Harris presented the Board training- Effective Board Function and gave a brief overview. She provided the handout to the Board prior to the meeting via email and asked the Board to review. There were no questions.

Public Comments:
None

B. Quality Dashboard

Due to the Athena Net system updates, Ms. Harris wasn't able to provide the Quality Dashboard Spreadsheet to the Board. She plans to present the August Quality Dashboard at next month's board meeting. There were no questions.

Public comments:
None

C. Credentialing Update

Ms. Harris gave an update on the credentialing process and provided a spreadsheet for the Board's review. There were no questions.

Public Comments:

D. COVID-19

At last month's meeting, Ms. Harris mentioned her research on the CLIA waived rapid testing machine. Prior to the board meeting, Ms. Harris received notification that rapid COVID-19 testing had been added to PPC'S CLIA license. Ms. Harris is awaiting quotes for additional testing equipment. She hopes to start offering rapid COVID testing in primary care soon. PPC is gradually beginning to see more face to face patients in the clinic. At this time, they are still utilizing telemedicine and telephone conferencing with patients as well.

Ms. Harris also gave a provider update for various services offered in PPC. Dr. Wells is still seeing patients in person and by telemedicine. Dr. Eubanks, OB-GYN, has started seeing patients in the clinic. Our patient flow has increased for women's health services. Dr. LaCour Family Dentistry has resumed normal operations.

Ms. Harris mentioned that she received notice that PMC/PPC was awarded the SAC Grant, which will provide continued funding until 2024.

Primary care services will resume starting in September on the Eastbank once a month

via the mobile medical unit. Ms. Harris had the permanent signage updated to place at the Belle Chasse and Pointe a la Hache ferry landings.

Ms. Belair asked Ms. Harris to reach out to the schools throughout the parish to offer educational services to the students.

Ms. Harris also mentioned PPC received the approval for the Vaccine for Children program. There were no questions.

Ms. Belair thanked everyone for all the support during the election for the Millage renewal.

Public Comments:
None

Item XI. Adjournment (Belair)

Motioned by Mr. Gaudet, seconded by Mr. Espadron, to adjourn the meeting at 6:50 p.m.

Public Comments:
None

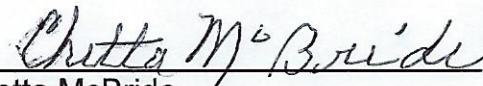
Motion passed: 8 Yeas, 0 Nays 2 Absent, 1 Present not voting.

Attestation

The above and foregoing is an accurate summary of the actions taken by the members of the Board of Directors of Plaquemines Primary Care, Inc., Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center, State of Louisiana, at its regular meeting on August 20, 2020.



Brigette Belair
Chairman



Chetta McBride
Secretary