

# FINAL: APPROVED

## PLAQUEMINES MEDICAL CENTER REGULAR BOARD MEETING

November 19, 2020

### Item I. & II. Call to Order & Roll Call:

**Call To Order And Roll Call** - A Regular meeting of the Board of Commissioners of Plaquemines Medical Center (Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center) was called to order by Chairman Dale Adams at 7:35 PM on November 19, 2020, at the Plaquemines Medical Center, 27136 Hwy 23, Port Sulphur, LA. Hannah Williams conducted the customary roll call of the Board Members and recorded and documented the minutes. The results were as follows:

Rechelle Ragas	<u>Absent</u>	Stanley Gaudet:	<u>Present</u>
Erin Braud:	<u>Present</u>	Norma Lafrance:	<u>Present</u>
Brigette Belair:	<u>Present</u>	Jane Tesvich:	<u>Present</u>
Mena Marinovich:	<u>Present</u>	Bonnie Thomas:	<u>Present</u>
Dale Adams:	<u>Present</u>		

A quorum was declared present.

Also in attendance were: Leslie Prest, Plaquemines Medical Center, Colleen Fisher, Plaquemines Medical Center, Monica Martin, Plaquemines Medical Center, Jennifer Harris, Plaquemines Primary Care, Donald Brown, Plaquemines Medical Center, Jennifer Summers, Plaquemines Medical Center, Juile' Cosse, Plaquemines Medical Center, Misty Barthelemy, Plaquemines Medical Center, Amber Jurisich, Plaquemines Medical Center, Marlooy Alexis, Plaquemines Medical Center, Dr. Kotler, Plaquemines Medical Center, Emily LaCour, Emily LaCour Family Dentistry, .

### Item III. Pledge of Allegiance: (Marinovich)

### Item IV. Review and Approval of Current Agenda: (Adams)

**Motioned by Ms. Marinovich, seconded by Ms. Belair, to approve the amended agenda under new business to add COVID-19 testing for Plaquemines Parish School Board.**

Public Comments:  
None

**Motion passed: 7 Yeas, 0 Nays, 1 Absent, 1 Present not voting.**

### Item V. Approval of October 2020 Regular Meeting Minutes. (Adams)

**Motioned by Ms. Marinovich, seconded by Mr. Gaudet, to approve the October 2020 Regular Meeting Minutes.**

Public Comments:  
None

**Motion passed: 7 Yeas, 0 Nays, 1 Absent, 1 Present not voting.**

**Item VI. Financials: (Fisher)**

**A. October 2020 Financial Reports**

Ms. Colleen Fisher read through the October 2020 financial reports and asked the Board if anyone had questions. There were no questions and no items to discuss.

**Motioned by Ms. Marinovich, seconded by Ms. Braud, to approve the October 2020 Financial Reports.**

Public Comments:  
None

**Motion passed: 7 Yeas, 0 Nays, 1 Absent, 1 Present not voting.**

**Item VII. Medical Director/ Assistant Medical Director/Clinical Coordinator:  
(Dr. Kotler/Dr. Cartagena/Monica Martin)**

On December 18, 2020, Mrs. Monica Martin mentioned that PMC, in partnership with PPC, will host a drive-thru Christmas Cheer and Flu/COVID Prevention event 4 PM- 6 PM. On January 12, 2021, we will have a blood drive at PMC.

Public Comments:  
None

**Item VIII. New Business: (Adams)**

**A. Renewal of Dr. Emily LaCour Family Dental Contract**

Ms. Prest gave a brief overview of the dental contract. The Board discussed.

**Motioned by Ms. Belair, seconded by Ms. LaFrance, to keep the current rent amount and contract with no changes.**

Public Comments:  
None

**Motion passed: 7 Yeas, 0 Nays, 1 Absent, 1 Present not voting.**

**B. CaptureRx**

Natasha Olo with CaptureRx presented on the 340B drug program. She gave a brief

overview of the program and spoke on the program's key points as requested by the Board. There were no questions following the presentation.

### **C. Building Maintenance**

#### **1. Heater on the generator**

Ms. Prest talked about the building's temperature during the power outage caused by Hurricane Zeta. Mr. Don Brown explained that the AC heaters are not connected to the generator; therefore, the temperature remains below 60 degrees once the power fails. Mr. Brown will have Deubler Electric test the generators and it's capability to run the heaters on the generator. The Board discussed options. Ms. Prest and Mr. Brown plan to update at next month's meeting.

Public Comments:

None

#### **2. Cement**

Mr. Brown will have someone inspect the cement damage and give a quote to repair it.

Public Comments:

None

#### **3. Hurricane Zeta Damages**

Mr. Brown talked about the damages caused by Hurricane Zeta. He has taken pictures and documented all damages. Maintenance has started to repair the minor damages.

During this time, PMC employees presented concerns they had during Hurricane Zeta. The employees who stayed at PMC were upset that they had to stay during the event. The employees asked if, as the Administrator and the Board, they could override the parish's decision not to call a mandatory evacuation and close PMC. The Board explained that the policy has always been that PMC must remain open to provide medical care unless there is a mandatory evacuation. The staff asked the Board if the event is a category two (2) or greater, can they decide to close the facility? Mr. Adams explained that PMC must abide by the State laws. The Board talked about working internally together to protect the staff and community. Ms. Prest explained the hurricane plan and what was decided upon by management within the facility. The plan is as follows: We will have hurricane Teams A and B in place that will be activated in a voluntary evacuation



event. All departments will have designated staff members on these teams. Regardless of the previous schedule, once Team A is activated, Team A employees will report to work and remain here until 24 hours after the storm passes. During this time, the employees working will be paid time and a half, and employees who are required to remain on standby at PMC but not on shift will be paid regular time. Approximately 24 hours following the event, the situation will be evaluated, and if it is safe, team B will be activated. The regularly scheduled employees will then report to work.

Public Comments:  
None

#### **D. COVID-19 testing for the Plaquemines Parish School Board**

Ms. Prest said Ms. Rebecca Amos, the school nurse with the Plaquemines Parish School Board, asked if PMC/PPC would be interested in administering free COVID-19 testing for symptomatic students and staff members. The Louisiana Department of Health is requiring them to do this and will provide the test kits. Ms. Prest, the Board of directors, and Jennifer Harris agreed to PPC providing the service.

#### **Item IX. Old Business: (Adams)**

##### **A. Primary Care Update**

Most of the PMC Board members were present at the PPC meeting, so no updates were given for the sake of time.

Public Comments:  
None

##### **B. COVID-19 Update**

Ms. Prest gave a statistical data update, which included the number of tests performed and the number of positive tests.

Ms. Prest also mentioned that the lab received a dual cartridge to test for Flu and COVID with one swab if the physician deems it necessary. Ms. Prest commended the staff for a job well done during this pandemic.

The staff asked the Board to consider hazard pay during this time. The Board agreed to explore options.

Public Comments:  
None

**Item X. Adjournment: (Adams)**

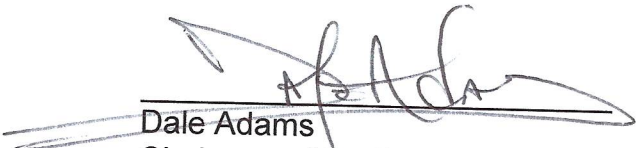
**Motioned by Mr. Gaudet, seconded by Ms. Marinovich, to adjourn the meeting at 8:46 PM.**

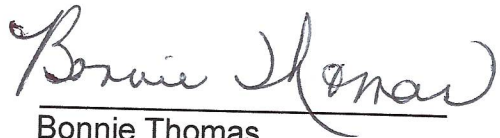
Public Comments:  
None

**Motion passed: 7 Yeas, 0 Nays, 1 Absent, 1 Present not voting.**

**Attestation**

**The above and foregoing is an accurate summary of the actions taken by the members of the Board of Commissioners of Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center, State of Louisiana, at its Regular Meeting on November 19, 2020.**

  
Dale Adams  
Chairman of the Board

  
Bonnie Thomas  
Vice Chairman of the Board