

FINAL: APPROVED

PLAQUEMINES MEDICAL CENTER REGULAR BOARD MEETING December 17, 2020

Item I. & II. Call to Order & Roll Call:

Call To Order And Roll Call - A Regular meeting of the Board of Commissioners of Plaquemines Medical Center (Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center) was called to order by Chairman Dale Adams at 6:58 PM on December 17, 2020, teleconference at the Plaquemines Medical Center, 27136 Hwy 23, Port Sulphur, LA. Hannaha Williams conducted the customary roll call of the Board Members and recorded and documented the minutes. The results were as follows:

Rechelle Ragas	<u>Absent</u>
Erin Braud:	<u>Present</u>
Brigette Belair:	<u>Present</u>
Mena Marinovich:	<u>Absent</u>
Dale Adams:	<u>Present</u>

Stanley Gaudet:	<u>Present</u>
Norma Lafrance:	<u>Absent</u>
Jane Tesvich:	<u>Present</u>
Bonnie Thomas:	<u>Present</u>

A quorum was declared present.

Also in attendance were: Leslie Prest, Plaquemines Medical Center, Colleen Fisher, Plaquemines Medical Center, Monica Martin, Plaquemines Medical Center, Jennifer Harris, Plaquemines Primary Care, Dr. Kotler, Plaquemines Medical Center, Dr. Mohammad Naeem, Plaquemines Medical Center.

Item III. Pledge of Allegiance: (WAIVED)

Item IV. Review and Approval of Current Agenda: (Adams)

Motioned by Ms. Belair, seconded by Mr. Gaudet, to approve the current agenda.

Public Comments:
None

Motion passed: 5 Yeas, 0 Nays, 3 Absent, 1 Present not voting.

Item V. Approval of November 2020 Regular Meeting Minutes. (Adams)

Motioned by Ms. Belair, seconded by Ms. Thomas, to approve the November 2020 Regular Meeting Minutes.

Public Comments:
None

Motion passed: 5 Yeas, 0 Nays, 3 Absent, 1 Present not voting.

Item VI. Financials: (Fisher)

A. November 2020 Financial Reports

Ms. Colleen Fisher read through the November 2020 financial reports during the teleconference and asked the Board if anyone had questions. There were no questions and no items to discuss.

Motioned by Ms. Belair, seconded by Mr. Gaudet, to approve the November 2020 Financial Reports.

Public Comments:
None

Motion passed: 5 Yeas, 0 Nays, 3 Absent, 1 Present not voting.

**Item VII. Medical Director/ Assistant Medical Director/Clinical Coordinator:
(Dr. Kotler/Dr. Naeem/Monica Martin)**

Dr. Kotler was present during the Zoom Call and introduced Dr. Mohammad Naeem as the new Assistant Medical Director, and gave a brief overview of his duties at PMC.

On December 18, 2020, Ms. Monica Martin mentioned that PMC, in partnership with PPC, will host a no contact drive-thru Christmas Cheer and Flu/COVID Prevention giveaway. On January 12, 2021, we will have a blood drive at PMC. Ms. Martin also spoke about the connection with the Louisiana Department of Health (LDH) and CDC. She mentioned that we had been listed as a COVID-19 vaccine distributor, and she said we are also waiting for the shipment of an ultra-freezer to store the COVID vaccines. There were no questions.

Ms. Martin updated the Board regarding COVID testing for December. As of December 17, 2020, we've tested fourteen hundred and seven (1407) patients, and of that, 265 tested positive. We've done one hundred and fifty-five (155) Influenza tests, and thirty-three (33) tested positive. She urged everyone to get their flu vaccine to reduce hospital admissions and practice social distancing and good hand washing.

Public Comments:
None

Item VIII. New Business: (Adams)

A. Endocrinologist Contract

Ms. Prest spoke about a meeting she and Ms. Jennifer Harris had with an endocrinologist interested in providing services at PMC. They are currently working with

Mr. Dominick Scandurro and plans to present her with a contract to offer telemedicine visits once a month. As the need grows, we can expand these services. Ms. Prest mentioned that she would have to work for PMC and PPC, so her scheduling and billing will be done through PPC. There were no questions.

Public Comments:

None

Item IX. Old Business: (Adams)

A. Dr. Cartagena's Contract

Mr. Adams talked about the Board's permission given to Ms. Prest and Ms. Harris to find and hire a PPC physician. He encouraged the Board to show their support for Dr. Cartagena coming aboard and let the record reflect PMC's Board of Commissioners' overwhelming support. Dr. Cartagena's start date is January 4, 2021.

Public Comments:

None

B. Update on heater/generator (Don Brown)

Mr. Brown was not able to attend this month's meeting. They plan to update at next month's meeting.

Public Comments:

None

C. Primary Care Update

Ms. Harris gave a brief update regarding PPC. The state has provided PPSB with free BinaxNOW test kits, a rapid COVID-19 test. These tests will be used to offer free rapid COVID-19 testing to symptomatic students and employees of PPSB. PPC has partnered with the PPSB to administer the BinaxNOW test. Thus far, thirty-one employees/students were tested from PPSB. Each individual must present a signed voucher and consent form from the PPSB school nurse to obtain a free test. There were no questions.

For December, PPC tested fifty (50) patients, and of that, sixteen (16) are positive.

Public Comments:

None

D. COVID-19 Update

1. COVID-19 Vaccine

Ms. Prest said that PMC is on a waiting list to receive the COVID vaccine. She mentioned that Ms. Martin submitted the necessary paperwork to The Louisiana Department of Health (LDH) and CDC. As discussed above, she said we are also waiting for an ultra-freezer shipment to store the COVID vaccines. All PMC employees were offered the option to receive the vaccine.

Public Comments:
None

Item X. Adjournment: (Adams)

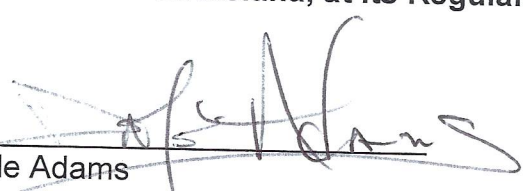
Motioned by Mr. Gaudet, seconded by Ms. Belair, to adjourn the meeting at 7:24 PM.

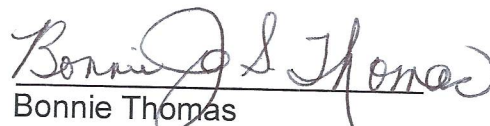
Public Comments:
None

Motion passed: 5 Yeas, 0 Nays, 3 Absent, 1 Present not voting.

Attestation

The above and foregoing is an accurate summary of the actions taken by the members of the Board of Commissioners of Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center, State of Louisiana, at its Regular Meeting on December 17, 2020.


Dale Adams
Chairman of the Board


Bonnie Thomas
Vice Chairman of the Board