

FINAL: APPROVED

**PLAQUEMINES PRIMARY CARE, INC.
REGULAR BOARD MEETING
December 17, 2020**

Item I. & II. Call to Order & Roll Call:

Call To Order And Roll Call - A Regular meeting of the Board of Directors of Plaquemines Primary Care, Inc. was called to order by Chairman Brigette Belair at 6:09 PM on December 17, 2020 teleconference at the Plaquemines Medical Center, 27136 Hwy 23, Port Sulphur, LA. Hannah Williams conducted the customary roll call of the Board Members and recorded and documented the minutes. The results were as follows.

Chetta McBride:	<u>Present</u>	Kim Ly:	<u>Absent</u>
Brigette Belair:	<u>Present</u>	Patra Parker:	<u>Present</u>
Nancy Michel:	<u>Present</u>	John Hymes:	<u>Absent</u>
Stanley Gaudet:	<u>Present</u>		
Celeste Ancar:	<u>Absent</u>		
Yona Serpas:	<u>Absent</u>		
Keith Espadron:	<u>Absent</u>		
Gaynell Baham:	<u>Present</u>		

A quorum was declared present.

Also in attendance were: Leslie Prest, Plaquemines Medical Center, Monica Martin, Plaquemines Medical Center, Colleen Fisher, Plaquemines Medical Center, Jennifer Harris, Plaquemines Primary Care, Dale Adams, Chairman, Plaquemines Medical Center, Dr. Kotler, Plaquemines Medical Center, and Sandra Lode, Sandra Lode Consulting Group.

Item III. Recitation of the Pledge of Allegiance (WAIVED)

Item IV. Review and Approval of Current Agenda (Belair)

Motioned by Ms. McBride, seconded by Ms. Michel, to approve the current agenda.

Public Comments:
None

Motion passed: 5 Yeas, 0 Nays, 5 Absent, 1 Present not voting.

Item V. Approval of November 2020 Meeting Minutes. (Belair)

Motioned by Ms. Parker, seconded by Ms. Baham, to approve the November 2020 minutes.

Public Comments:
None

Motion passed: 5 Yeas, 0 Nays, 5 Absent, 1 Present not voting.

Item VI. Financials: (Fisher)

A. November 2020 Financials

Ms. Colleen Fisher read through the November 2020 financial reports during the teleconference. Ms. Fisher provided a copy of the financial reports to the Board via email for their review and approval, and she asked the Board if anyone had questions. Ms. Harris provided a breakdown of daily patient flow. There were no questions and no items to discuss.

Motioned by Ms. Michel, seconded by Ms. Baham, to approve the November 2020 Financial Reports.

Public Comments:
None

Motion passed: 5 Yeas, 0 Nays, 5 Absent, 1 Present not voting.

Item VII. Family Medicine Physician: (Dr. Maria Cartagena)

Ms. Jennifer Harris mentioned that she would start introducing Dr. Cartagena soon as the new Family Medicine provider.

Item VIII. NP/Clinical Director: (Annette Cotton, NP)

Ms. Annette Cotton was not present. She was attending education training.

Public Comments:
None

Item IX. Medical Director/Assistant Medical Director: (Dr. Michael Kotler)

Dr. Kotler shared his excitement with the Board and said that it's an excellent opportunity for Dr. Cartagena to work with PPC. He said that she's known and well-liked by the community of Plaquemines Parish.

Public Comments:
None

Item X. New Business: (Belair)

A. COVID-19 testing for Plaquemines Parish School Board

Ms. Harris talked about testing for the Plaquemines Parish School Board (PPSB). She mentioned that the state had provided PPSB with free BinaxNOW test kits, which are rapid COVID-19 tests. These tests will be used to offer free rapid COVID-19 testing to symptomatic students and employees of PPSB. PPC has partnered with the PPSB to administer the BinaxNOW test.

Ms. Harris also mentioned that as of December 17, 2020, PPC has tested fifty (50) patients, and of those, thirty-one (31) being PPSB students and/or employees. Of those fifty (50), sixteen (16) of those tested positive for COVID-19.

Public Comments:
None

B. Hypertension Supplement Funding

Ms. Harris talked about Hypertension Supplement Funding. She mentioned that PPC was notified about this funding opportunity through HRSA. Ms. Prest, Ms. Harris, and Ms. Sandra Lode met and discussed this opportunity. It was agreed that it would be a great benefit to our patients. Ms. Harris said the application was submitted on December 04, 2020, and hopes to know something in January. The grant consists of approximately \$90,000 over three years. This grant will be utilized to assist patients diagnosed with hypertension.

Public Comments:
None

Item XI. Old Business: (Belair)

A. Physician Recruitment

Ms. Harris talked about a meeting with an endocrinologist who's interested in providing services here at PMC. They plan to present her with a contract next week. Ms. Harris also mentioned a meeting they had with an occupational health therapist specializing in health and wellness. She is also interested in providing nutrition classes at PMC.

Ms. Michel asked if there were any plans to have any occupational/physical therapy resources available for the intellectually disabled, autistic individuals. Ms. Prest said Epic Physical Therapy plans to open their new office here on the 4th floor in February. She also said she would speak with Epic Physical Therapy to see if those services are an option. She plans to update at next month's meeting.

Public Comments:
None

B. Board Training- Patient-Centered Medical Home (PCMH) Incentive, Recognition, and Accreditation Program/What's in it for FQHC's

Ms. Harris provided a copy of the Board Training- PCMH Incentive, Recognition, and Accreditation Program/What's in it for FQHC's to the Board prior to the meeting via email for their review. Ms. Sandra Lode gave a brief overview of the training and discussed vital highlights. Ms. Lode explained that PCMH is a team-based health care delivery model led by a health care provider to provide comprehensive and continuous medical care to patients with a goal to obtain maximal health outcomes. There were no questions.

Public comments:
None

C. Quality Dashboard

Ms. Harris provided the Quality Dashboard Spreadsheet to the Board via email prior to the board meeting. She spoke about the Quality and Financial committee meeting that was held last week prior to the meeting. Ms. Harris talked about a couple of new quality measures added and met and unmet goals, and some ideas for meeting goals and increasing the patient population. There were no questions.

Public comments:
None

D. Credentialing Update

Ms. Harris talked about the credentialing process and provided a spreadsheet for the Board's review. Ms. Harris spoke about a few insurance reimbursements PPC has received, reflected in the December 2020 financial report. She also mentioned that they have been in contact with the insurance carriers to ensure Dr. Cartagena is credentialed prior to her start date of January 4, 2021. There were no questions.

Public Comments:
None

Item XII. Executive Session (Belair)

A. Market Strategies and Strategic Planning, L.A. R.S. 46:1073

Motioned by Ms. Michel, seconded by Ms. McBride to go into Executive Session.

Public Comments:
None

Motion passed: 5 Yeas, 0 Nays, 5 Absent, 1 Present not voting.

Convened at: 6:45 PM
Re-convened Regular Meeting at: 6:55 PM

Motioned by Mr. Gaudet, seconded by Ms. Michel to reconvene the regular meeting following Executive Session.

Public Comments:
None

Motion passed: 5 Yeas, 0 Nays, 5 Absent, 1 Present not voting.

There were no votes taken, and no decisions were made.

Item XIII. Adjournment (Belair)

Motioned by Ms. McBride, seconded by Ms. Michel, to adjourn the meeting at 6:56 PM.

Public Comments:
None

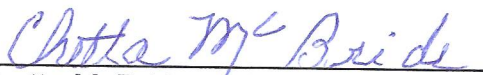
Motion passed: 5 Yeas, 0 Nays 5 Absent, 1 Present not voting.

Attestation

The above and foregoing is an accurate summary of the actions taken by the members of the Board of Directors of Plaquemines Primary Care, Inc., Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center, State of Louisiana, at its regular meeting on December 17, 2020.



Brigitte Belair
Chairman



Chetta McBride
Secretary