

# FINAL: APPROVED

## PLAQUEMINES MEDICAL CENTER REGULAR BOARD MEETING January 21, 2020

### Item I. & II. Call to Order & Roll Call:

**Call To Order And Roll Call** - A Regular meeting of the Board of Commissioners of Plaquemines Medical Center (Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center) was called to order by Chairman Dale Adams at 7:23 PM on January 21, 2021, via teleconference at the Plaquemines Medical Center, 27136 Hwy 23, Port Sulphur, LA. Hannah Williams conducted the customary roll call of the Board Members and recorded and documented the minutes. The results were as follows:

Rechelle Ragas	<u>Present</u>
Erin Braud:	<u>Present</u>
Brigette Belair:	<u>Present</u>
Mena Marinovich:	<u>Present</u>
Dale Adams:	<u>Present</u>

Stanley Gaudet:	<u>Present</u>
Norma Lafrance:	<u>Present</u>
Jane Tesvich:	<u>Present</u>
Bonnie Thomas:	<u>Present</u>

A quorum was declared present.

Also in attendance were: Leslie Prest, Plaquemines Medical Center, Colleen Fisher, Plaquemines Medical Center, Monica Martin, Plaquemines Medical Center, Jennifer Harris, Plaquemines Primary Care, Dr. Michael Kotler, Plaquemines Medical Center, Dr. Mohammad Naeem, Plaquemines Medical Center. Dr. William Kotler, Plaquemines Medical Center.

### Item III. Pledge of Allegiance: (WAIVED)

### Item IV. Review and Approval of Current Agenda: (Adams)

**Motioned by Ms. Marinovich, seconded by Ms. LaFrance, to approve the current agenda.**

Public Comments:  
None

**Motion passed: 8 Yeas, 0 Nays, 0 Absent, 1 Present not voting.**

### Item V. Approval of December 2020 Regular Meeting Minutes. (Adams)

**Motioned by Ms. Belair, seconded by Mr. Gaudet, to approve the December 2020 Regular Meeting Minutes.**

Public Comments:

None

**Motion passed: 8 Yeas, 0 Nays, 0 Absent, 1 Present not voting.**

**Item VI. Financials: (Fisher)**

**A. November 2020 Financial Reports**

Ms. Colleen Fisher read through the December 2020 financial reports during the teleconference and asked the Board if anyone had questions. There were no questions and no items to discuss.

**Motioned by Ms. Marinovich, seconded by Ms. Belair, to approve the December 2020 Financial Reports.**

Public Comments:

None

**Motion passed: 8 Yeas, 0 Nays, 0 Absent, 1 Present not voting.**

**Item VII. Medical Director/ Assistant Medical Director/Clinical Coordinator:  
(Dr. Kotler/Dr. Naeem/Monica Martin)**

During the Zoom call, Dr. William Kotler was present and spoke briefly about the influx of COVID-19 testing at PMC. He expressed appreciation for the extra help from every department coming together as a team to help combat COVID. Dr. Michael Kotler was also present and talked about the continued growth, and overwhelming response PMC has had during this pandemic. Ms. Prest and Dr. Kotler introduced Dr. Naeem, our new Assistant Medical Director for PMC. Dr. Kotler talked briefly about his and Dr. Naeem's relationship, and Dr. Naeem spoke about his educational background and shared his excitement about being the new Assistant Medical Director. Dr. Naeem said he is excited to be working at PMC and provide the best quality healthcare to residents and visitors of our community and surrounding areas. The Board Welcomed Dr. Naeem.

Ms. Martin also spoke about the COVID-19 vaccine and mentioned that PMC & PPC received its first shipment of vaccines administered to the employees and Board members. She said that she has been submitting a weekly request to the state and hopes to receive the next shipment to distribute to the community. Ms. Martin thanked Chevron Oronite Oak Point Plant for the donation of the PPE. On January 12, 2021, in partnership with The Blood Center, we had a blood drive at PMC. We had nine (9) donors at this drive and encouraged everyone to donate blood when possible. On Thursday, February 11, 2021, PMC, in partnership with PPC, Healthy Blue, and Crescent City Family Services, will host the Throw Me Something Mister protective mask giveaway.

Ms. Martin updated the Board regarding COVID testing for December. As of January 21, 2021, we've tested nine hundred and ninety-three (993) patients, and of that, one hundred and sixty-nine (169) tested positive. We've done two hundred and twenty (220) Influenza tests, and forty (40) tested positive. She urged everyone to continue to mask-up, practice social distancing and good handwashing. There were no questions.

Public Comments:  
None

**Item VIII. New Business: (Adams)**

**A. Election of Officers**

The Board nominated new officers. Results are as follows:

- 1) Board Chairman: Dale Adams

**Motioned by Ms. Marinovich, seconded by Mr. Gaudet to appoint Dale Adams as the Chairman.**

Public Comments:  
None

**Motion passed: 8 Yeas, 0 Nays, 0 Absent, 1 Present Not Voting.**

- 2) Vice-Chairman: Bonnie Thomas

**Motioned by Mr. Gaudet, seconded by Ms. LaFrance to appoint Bonnie Thomas as the Vice-Chairman.**

Public Comments:  
None

**Motion passed: 8 Yeas, 0 Nays, 0 Absent, 1 Present Not Voting.**

- 3) Secretary-Treasurer: Mena Marinovich

**Motioned by Mr. Gaudet, seconded by Ms. LaFrance to appoint Mena Marinovich as the Secretary-Treasurer.**

Public Comments:  
None

**Motion passed: 8 Yeas, 0 Nays, 0 Absent, 1 Present Not Voting.**

**B. Digital Optometrics**



Ms. Prest phoned Dr. Kelly to discussed Digital Optometrics. Ms. Leslie and Dr. Kelly gave a brief overview regarding the Digital Optometrics process and the benefits of having these services at PMC. The Board discussed, and there were no questions. Ms. Prest will ask Mr. Howard Fried to attend next month's meeting to present to the Board.

Public Comments:  
None

#### **C. Amend Rostan Contract**

Ms. Prest spoke about the Rostan Contract. She mentioned the original contract was not to exceed \$5000.00, and the agreement needs to be amended to read, not to exceed \$10,000.

**Motioned by Ms. Marinovich, seconded by Mr. Gaudet to approve the amended Rostan contract.**

Public Comments:  
None

**Motion passed: 8 Yeas, 0 Nays, 0 Absent, 1 Present Not Voting.**

Public Comments:  
None

#### **D. Storage Containers (Don Brown)**

Mr. Brown spoke about the purchase of two storage containers. He said these storage buildings are 12x20 buildings, which will be used for storing COVID PPE and supplies purchased in preparation for administering COVID-19 vaccines. The Board discussed. There were no questions.

Public Comments:  
None

#### **Item IX. Old Business: (Adams)**

##### **A. Update on trailers and heaters for generators (Don Brown)**

Mr. Brown updated the Board regarding the heaters on the generator and the trailers' renovations due to damages that occurred during Hurricane Zeta. He mentioned that both trailers had new metal roofs installed and the siding replaced. Mr. Brown said that adding heating to the generator would cost a large amount of money. He is looking into other options.

## **B. Primary Care Update**

Ms. Harris gave a brief update regarding PPC. She mentioned that PPC received the notice of award for the Hypertension Supplement Funding and was one (1) out of twenty-two (22) to receive this funding in Louisiana. The grant consists of approximately \$90,000 over three years. This grant will be utilized to assist patients diagnosed with hypertension. She also talked about the PPC clinic's flow and the testing for the Plaquemines Parish School Board. She said the state had provided PPSB with free BinaxNOW test kits, which are rapid COVID-19 tests. These tests will be used to offer free rapid COVID-19 testing to symptomatic students and employees of PPSB. PPC has partnered with the PPSB to administer the BinaxNOW test.

For January, PPC tested one hundred fifty-four (154) patients, and of that, fifty-two (52) are positive.

The Board deferred the PPC budget to next month and asked Ms. Prest to provide a copy via email for their review and approval.

Public Comments:  
None

## **C. COVID-19 Update**

Ms. Monica Martin updated the Board about COVID-19 testing earlier in the meeting.

Public Comments:  
None

## **Item X. Executive Session (Adams)**

### **A. Market Strategies and Strategic Planning, L.A. R.S. 46:1073**

**Motioned by Ms. Marinovich, seconded by Mr. LaFrance to go into Executive Session.**

Public Comments:  
None

**Motion passed: 8 Yeas, 0 Nays, 0 Absent, 1 Present not voting.**

Convened at: 8:19 PM  
Re-convened Regular Meeting at: 8:33 PM

**Motioned by Ms. Marinovich, seconded by Ms. LaFrance to reconvene the regular meeting following Executive Session.**

Public Comments:  
None

**Motion passed: 8 Yeas, 0 Nays, 0 Absent, 1 Present not voting.**

The Board discussed implementing Hazard Pay.

**Motioned by Ms. Marinovich, seconded by Ms. LaFrance, to give Ms. Prest the authority to implement Hazard Pay.**

Public Comments:  
None

**Motion passed: 8 Yeas, 0 Nays, 0 Absent, 1 Present not voting.**

Ms. LaFrance thanked Ms. Prest for all her hard work and everything she does to keep our staff at PMC. She also thanked the staff for all of their hard work and dedication during this pandemic.

**Item XI. Adjournment: (Adams)**


**Motioned by Ms. Marinovich, seconded by Mr. Gaudet, to adjourn the meeting at 7:24 PM.**

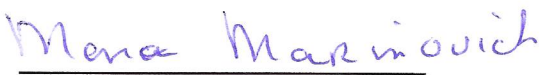
Public Comments:  
None

**Motion passed: 8 Yeas, 0 Nays, 0 Absent, 1 Present not voting.**

**Attestation**

**The above and foregoing is an accurate summary of the actions taken by the members of the Board of Commissioners of Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center, State of Louisiana, at its Regular Meeting on January 21, 2021.**

  
Dale Adams  
Chairman of the Board

  
Mena Marinovich  
Secretary/Treasurer