

27136 HWY 23, SUITE A  
PORT SULPHUR, LA 70083

PHONE: 504.564.0848  
FAX: 504.564.0849

## NOTICE OF PUBLIC MEETING

Notice Posted: March 17, 2021

Time: 3:00 P.M.

AS A RESULT OF THE COVID 19 PANDEMIC, THE BOARD OF DIRECTORS OF PLAQUEMINES PRIMARY CARE, INC WILL HOLD ITS REGULAR MEETING BY TELECONFERENCE. THE CEO OF THE CORPORATION WILL DIRECT THE MEETING FROM THE BOARD ROOM AT **PLAQUEMINES MEDICAL CENTER** ON THE THIRD FLOOR. WE HAVE ATTACHED TO THIS NOTICE THE CALL-IN INFORMATION THAT WILL ALLOW THE PUBLIC TO LISTEN IN ON THE MEETING. WE WILL ALSO MAKE AVAILABLE COPIES OF THE MINUTES OF THE MEETING TO ANYONE WHO REQUESTS A COPY. THIS IS AN UNUSUAL PROCEDURE AND IS BEING CONDUCTED PURSUANT TO THE GOVERNOR'S PROCLAMATION NUMBER JBE 2020-30. ATTACHED TO THIS NOTICE IS THE REQUIRED CERTIFICATION TO CONDUCT A TELEPHONIC CONFERENCE.

A public meeting will be held as follows:

DATE: **March 18, 2021**  
TIME: **6:00 PM**  
PLACE: **Plaquemines Medical Center**  
**27136 Hwy 23**  
**Port Sulphur, LA 70083**

## AGENDA

- I. **CALL TO ORDER:** (Brigette Belair)
- II. **ROLL CALL:** (Hannaha Williams)
- III. **PLEDGE OF ALLEGIANCE:** (Chetta McBride)
- IV. **REVIEW AND APPROVAL OF CURRENT AGENDA:** (Brigette Belair)  
**Public Comments:**
- V. **APPROVAL OF FEBRUARY MEETING MINUTES:** (Brigette Belair)  
**Public Comments:**
- VI. **FINANCIALS** (Colleen Fisher)
  - A. **Financial Reports for February 2021**
  - B. **Approval of February 2021 Financial Reports**  
**Public Comments:**
- VII. **FAMILY MEDICINE PHYSICIAN:** (Dr. Maria Cartagena)  
**Public Comments:**
- VIII. **NURSE PRACTITIONER/CLINICAL DIRECTOR:** (Annette Cotton)  
**Public Comments:**
- IX. **MEDICAL DIRECTOR/ASSISTANT MEDICAL DIRECTOR/CLINICAL COORDINATOR:** (Dr. Michael Kotler/Dr. Mohammad Naeem/Monica Martin)  
**Public Comments:**
- X. **NEW BUSINESS:** (Brigette Belair)
  - A. **Nominating Committee- Selection of Nominee** (Patra Parker)  
**Public Comments:**
- XI. **OLD BUSINESS:** (Brigette Belair)
  - A. **Board Training: Payment Reform Fundamentals for Health Center Boards**

**Public Comments:**

**B. Review and Approval of Emergency: Immediate Care of Patients Policy**

**Public Comments:**

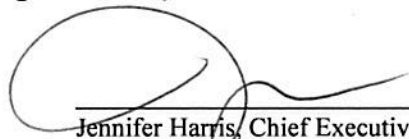
**C. Review and Approval of Medical Record Management & Retention Overview Policy**

**Public Comments:**

**D. Physician Recruitment Update**

**XII. ADJOURNMENT: (Brigette Belair)**

**Public Comments:**




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Jennifer Harris, Chief Executive Officer  
Plaquemines Primary Care, INC.  
Plaquemines Parish Hospital Service District Number  
One d/b/a Plaquemines Medical Center,  
State of Louisiana  
27136 Highway 23, Suite A  
Port Sulphur, LA 70083  
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In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Plaquemines Primary Care, Inc. at 504-564-0848, describing the assistance that is necessary.

## CERTIFICATION OF NECESSITY

This is to certify that the PLAQUEMINES PRIMARY CARE INC. Board has a regular meeting scheduled for March 18, 2021. As a result of the COVID-19 virus pandemic, it will be impossible to conduct a meeting IN PERSON AT **Plaquemines Medical Center** because we are not able to meet the quorum requirements of our bylaws. We will conduct the meeting via teleconference pursuant to the authority in the governor's PROCLAMATION NUMBER JBE 2020-30.

  
Jennifer Harris, Chief Executive Officer March 17, 2021

## **ZOOM MEETING CALL-IN INFORMATION:**

Join Zoom Meeting

<https://us02web.zoom.us/j/84072162819>

Meeting ID: 840 7216 2819

One tap mobile

+13017158592,,84072162819# US (Washington DC)

+13126266799,,84072162819# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

888 475 4499 US Toll-free

877 853 5257 US Toll-free

Meeting ID: 840 7216 2819

Find your local number: <https://us02web.zoom.us/j/84072162819>