

FINAL: APPROVED

PLAQUEMINES PRIMARY CARE, INC.
REGULAR BOARD MEETING
April 15, 2021

Item I. & II. Call to Order & Roll Call:

Call To Order And Roll Call - A Regular meeting of the Board of Directors of Plaquemines Primary Care, Inc. was called to order by Chairman Brigitte Belair at 6:04 PM on April 15, 2021, by teleconference at the Plaquemines Medical Center, 27136 Hwy 23, Port Sulphur, LA. Hannah Williams conducted the customary roll call of the Board Members and recorded and documented the minutes. The results were as follows.

Chetta McBride:	<u>Present</u>	Kim Ly:	<u>Absent</u>
Brigitte Belair:	<u>Present</u>	Patra Parker:	<u>Present</u>
Nancy Michel:	<u>Present</u>	James Saik:	<u>Absent</u>
Stanley Gaudet:	<u>Present</u>		
Celeste Ancar:	<u>Absent</u>		
Yona Serpas:	<u>Present</u>		
Keith Espadron:	<u>Present</u>		
Gaynell Baham:	<u>Present</u>		

A quorum was declared present.

Also in attendance were: Jennifer Harris, Plaquemines Primary Care, Leslie Prest, Plaquemines Medical Center, Monica Martin, Plaquemines Medical Center, Hannah Williams, Plaquemines Medical Center, Colleen Fisher, Plaquemines Medical Center, Dr. Cartagena, Plaquemines Primary Care, Annette Cotton, Plaquemines Primary Care, Dale Adams, Chairman, Plaquemines Medical Center, Mena Marinovich, Board Member, Plaquemines Medical Center, Jane Tesvich, Board Member, Plaquemines Medical Center, Bonnie Thomas, Board Member, Plaquemines Medical Center, Dr. Michael Kotler, Plaquemines Medical Center, Dr. William Kotler, Plaquemines Medical Center, Dr. Naeem, Plaquemines Medical Center, and Sandra Lode, Sandra Lode Consulting Group.

Item III. Recitation of the Pledge of Allegiance (WAIVED)

Item IV. Review and Approval of Current Agenda (Belair)

Motioned by Mr. Gaudet, seconded by Ms. Michel, to approve the current agenda.

Public Comments:
None

Motion passed: 7 Yeas, 0 Nays, 3 Absent, 1 Present not voting.

Item V. Approval of March 2021 Meeting Minutes. (Belair)

Motioned by Mr. Gaudet, seconded by Mr. Espadron, to approve the March 2021 minutes.

Public Comments:

None

Motion passed: 7 Yeas, 0 Nays, 3 Absent, 1 Present not voting.

Item VI. Financials: (Fisher)

A. March 2021 Financials

Ms. Colleen Fisher read through the March 2021 financial reports during the teleconference. Prior to the meeting, Ms. Fisher provided a copy of the financial reports to the Board via email for their review, approval, and if anyone had questions. Ms. Harris provided a breakdown of daily patient flow. She also discussed the performance metrics. There were no questions and no additional items to discuss.

Motioned by Mr. Gaudet, seconded by Mr. Espadron, to approve the March 2021 Financial Reports.

Public Comments:

None

Motion passed: 7 Yeas, 0 Nays, 3 Absent, 1 Present not voting.

Item VII. Family Medicine Physician: (Dr. Maria Cartagena)

Dr. Cartagena spoke briefly about the Hepatitis C treatment training that she and Ms. Annette Cotton are currently attending. They hope to start treating patients for Hepatitis C in-house soon. She also gave an update on the clinical flow and how everything is working smoothly.

Public Comment:

None

Item VIII. NP/Clinical Director: (Annette Cotton, NP)

Ms. Annette Cotton had nothing new to report. She shared her excitement regarding the Hepatitis C treatment training that she and Dr. Cartagena are attending.

Public Comments:

None

Item IX. Medical Director/Assistant Medical Director/Clinical Coordinator:
(Dr. Michael Kotler/Dr. Mohammad Naeem/ Monica Martin)

Dr. Kotler had nothing new to report. He said he's glad to hear that primary care is running smoothly.

Public Comments:
None

Item X. New Business: (Belair)

A. Introduction of new Board Member

Ms. Harris mentioned that Mr. James Saik had been sworn in as the newest member of the PPC Board. Unfortunately, he was not able to attend this month's meeting but hoped to participate next month. Ms. Harris spoke briefly about him and said he's excited to be a part of the PPC Board.

Public Comments:
None

Item XI. Old Business (Belair)

A. COVID-19 Update

Ms. Harris gave a brief update regarding the COVID Vaccines. She stated that PPC had administered eight hundred and sixteen (816) Covid-19 vaccines this month. In addition, PPC has distributed fifteen hundred (1500) vaccines since January 2021. Ms. Harris commended the staff for a job well done administering the vaccines. They have been continuing to administer vaccines throughout the community as well as in the clinic. The Board discussed the process of expiring vaccines, and there were no questions.

Public Comments:
None

B. Board Training: Resources and Partnerships

Ms. Harris provided a copy of the Board Training: Resources and Partnerships to the Board before the meeting via email for their review. There were no questions.

Public Comments:
None

Item XII. Executive Session: (Belair)

A. Market Strategies and Strategic Planning, L.A. R.S. 46:1073

Motioned by Mr. Gaudet, seconded by Ms. McBride to go into Executive Session.

Public Comments:
None

Motion passed: 7 Yeas, 0 Nays, 3 Absent, 1 Present not voting.

Convened at: 6:28 PM
Re-convened Regular Meeting at: 6:38 PM

Motioned by Mr. Gaudet, seconded by Ms. Serpas to reconvene the regular meeting following Executive Session.

Public Comments:
None

Motion passed: 7 Yeas, 0 Nays, 3 Absent, 1 Present not voting.

Motioned by Mr. Espadron, seconded by Ms. Michel to give Sanda Lode, grant writer, the authority to apply for a federal grant that's due on April 20, 2021.

Public Comments:
None

Motion passed: 7 Yeas, 0 Nays, 3 Absent, 1 Present not voting.

Item XIII. Adjournment (Belair)

Motioned by Mr. Gaudet, seconded by Mr. Espadron, to adjourn the meeting at 6:39 PM.

Public Comments:
None

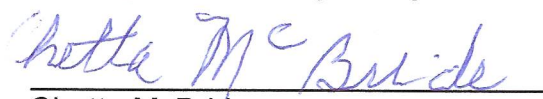
Motion passed: 7 Yeas, 0 Nays, 3 Absent, 1 Present not voting.

Attestation

The above and foregoing is an accurate summary of the actions taken by the members of the Board of Directors of Plaquemines Primary Care, Inc., Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center, State of Louisiana, at its regular meeting on April 15, 2021.



Brigette Belair
Chairman



Chetta McBride
Secretary