

27136 HWY 23, SUITE A  
PORT SULPHUR, LA 70083

PHONE: 504.564.0848  
FAX: 504.564.0849

## NOTICE OF PUBLIC MEETING

Notice Posted: September 22, 2021

Time: 3:00 P.M.

AS A RESULT OF THE COVID 19 PANDEMIC, THE BOARD OF DIRECTORS OF PLAQUEMINES PRIMARY CARE, INC, WILL HOLD ITS REGULAR MEETING BY TELECONFERENCE. THE CEO OF THE CORPORATION WILL DIRECT THE MEETING FROM THE BOARD ROOM AT **PLAQUEMINES MEDICAL CENTER** ON THE THIRD FLOOR. WE HAVE ATTACHED TO THIS NOTICE THE CALL-IN INFORMATION THAT WILL ALLOW THE PUBLIC TO LISTEN IN ON THE MEETING. WE WILL ALSO MAKE AVAILABLE COPIES OF THE MINUTES OF THE MEETING TO ANYONE WHO REQUESTS A COPY. THIS IS AN UNUSUAL PROCEDURE AND IS BEING CONDUCTED PURSUANT TO THE GOVERNOR'S PROCLAMATION NUMBER 132 JBE 2021. ATTACHED TO THIS NOTICE IS THE REQUIRED CERTIFICATION TO CONDUCT A TELEPHONIC CONFERENCE.

A public meeting will be held as follows:

DATE: September 23, 2021  
TIME: 6:00 PM  
PLACE: Plaquemines Medical Center  
27136 Hwy 23  
Port Sulphur, LA 70083

## AGENDA

- I. **CALL TO ORDER:** (Brigette Belair)
- II. **ROLL CALL:** (Hannaha Williams)
- III. **PLEDGE OF ALLEGIANCE:** (Nancy Michel)
- IV. **REVIEW AND APPROVAL OF CURRENT AGENDA:** (Brigette Belair)  
**Public Comments:**
- V. **APPROVAL OF AUGUST MEETING MINUTES:** (Brigette Belair)  
**Public Comments:**
- VI. **FINANCIALS** (Colleen Fisher)
  - A. **Financial Reports for August 2021**
  - B. **Approval of August 2021 Financial Reports**  
**Public Comments:**
- VII. **FAMILY MEDICINE PHYSICIAN:** (Dr. Maria Cartagena)  
**Public Comments:**
- VIII. **NURSE PRACTITIONER/CLINICAL DIRECTOR:** (Annette Cotton, NP)  
**Public Comments:**
- IX. **MEDICAL DIRECTOR/ASSISTANT MEDICAL DIRECTOR/CLINICAL COORDINATOR:** (Dr. Michael Kotler/Dr. Mohammad Naeem/Monica Martin)  
**Public Comments:**
- X. **NEW BUSINESS:** (Brigette Belair)  
**None**
- XI. **OLD BUSINESS:** (Brigette Belair)
  - A. **Review and Approval of PPC's Patient Accounting Policies and Procedures**  
**Public Comments:**

**B. Review and Approval of the Referral, Diagnostic Test, and Hospitalization Tracking Policy and Procedure**

**Public Comments:**

**C. Review and Approval of the Continuous Quality Improvement Plan**

**Public Comments:**

**D. Adoption of PMC's Employee Handbook**

**Public Comments:**

**E. Review and Approval of PPC's Bylaws**

**Public Comments:**

**F. Review and Approval of the Co-Applicant Agreement**

**Public Comments:**

**G. Board Training: Governing Workbook Chapter 6 Board's Role in Ensuring Quality and Safety**

**Public Comments:**

**H. Ethics Training**

**Public Comments:**

**I. Board Vacancy**

**Public Comments:**

**J. SBHC Grant Update**

**Public Comments:**

**K. COVID-19 Update:**

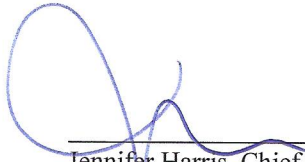
**Public Comments:**

**L. Hurricane Ida Update**

**Public Comments:**

**XII. ADJOURNMENT:** (Brigette Belair)

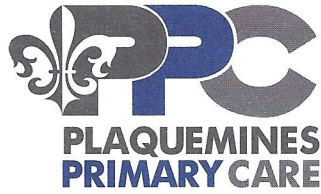
**Public Comments:**



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Jennifer Harris, Chief Executive Officer  
Plaquemines Primary Care, INC.  
Plaquemines Parish Hospital Service District Number  
One d/b/a Plaquemines Medical Center,  
State of Louisiana  
27136 Highway 23, Suite A  
Port Sulphur, LA 70083  
Telephone No: 504-564-0848  
Fax No: 504-564-0849

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Plaquemines Primary Care, Inc. at 504-564-0848, describing the assistance that is necessary.



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**CERTIFICATION OF NECESSITY**

This is to certify that the PLAQUEMINES PRIMARY CARE INC. Board has a regular meeting scheduled for September 23, 2021. As a result of the COVID-19 virus pandemic, it will be impossible to conduct a meeting IN PERSON AT **Plaquemines Medical Center** because we are not able to meet the quorum requirements of our bylaws. We will conduct the meeting via teleconference pursuant to the authority in the governor's PROCLAMATION NUMBER 132 JBE 2021.

Jennifer Harris, Chief Executive Officer September 22, 2021

## Zoom Meeting Information

Topic: PPC/PMC Sept 2021 Board Meeting

Time: Sep 23, 2021, 06:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/84696010023>

Meeting ID: 846 9601 0023

One tap mobile

+13017158592,,84696010023# US (Washington DC)

+13126266799,,84696010023# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

888 475 4499 US Toll-free

877 853 5257 US Toll-free

Meeting ID: 846 9601 0023

Find your local number: <https://us02web.zoom.us/u/kb3TUaCLyO>