



27136 HWY 23, SUITE A
PORT SULPHUR, LA 70083

PHONE: 504.564.0848
FAX: 504.564.0849

NOTICE OF PUBLIC MEETING

Notice Posted: January 19, 2022

Time: 3:00 P.M.

AS A RESULT OF THE COVID 19 PANDEMIC, THE BOARD OF DIRECTORS OF PLAQUEMINES PRIMARY CARE, INC, WILL HOLD ITS REGULAR MEETING BY TELECONFERENCE. THE CEO OF THE CORPORATION WILL DIRECT THE MEETING FROM THE BOARD ROOM AT **PLAQUEMINES MEDICAL CENTER** ON THE THIRD FLOOR. WE HAVE ATTACHED TO THIS NOTICE THE CALL-IN INFORMATION THAT WILL ALLOW THE PUBLIC TO LISTEN IN ON THE MEETING. WE WILL ALSO MAKE AVAILABLE COPIES OF THE MINUTES OF THE MEETING TO ANYONE WHO REQUESTS A COPY. THIS IS AN UNUSUAL PROCEDURE AND IS BEING CONDUCTED PURSUANT TO THE GOVERNOR'S PROCLAMATION NUMBER 235 JBE 2021. ATTACHED TO THIS NOTICE IS THE REQUIRED CERTIFICATION TO CONDUCT A TELEPHONIC CONFERENCE.

A public meeting will be held as follows:

DATE: **January 20, 2022**
TIME: **6:00 PM**
PLACE: **Plaquemines Medical Center**
27136 Hwy 23
Port Sulphur, LA 70083

AGENDA

- I. **CALL TO ORDER:** (Brigette Belair)
- II. **ROLL CALL:** (Hannaha Williams)
- III. **PLEDGE OF ALLEGIANCE:** (Nancy Michel)
- IV. **REVIEW AND APPROVAL OF CURRENT AGENDA:** (Brigette Belair)
Public Comments:
- V. **APPROVAL OF NOVEMBER MEETING MINUTES:** (Brigette Belair)
Public Comments:
- VI. **APPROVAL OF DECEMBER MEETING MINUTES:** (Brigette Belair)
Public Comments:
- VII. **FINANCIALS** (Colleen Fisher)
 - A. **Financial Reports for November 2021**
 - B. **Approval of November 2021 Financial Reports**
Public Comments:
 - C. **Financial Reports for December 2021**
 - D. **Approval of December 2021 Financial Reports**
Public Comments:
 - E. **New Presentation of 2022 Budget**
Public Comments:
- VIII. **PPC MEDICAL DIRECTOR:** (Dr. Maria Cartagena)
Public Comments:
- IX. **NURSE PRACTITIONER/CLINICAL DIRECTOR:** (Annette Cotton, NP)

Public Comments:

- X. PMC MEDICAL DIRECTOR/ASSISTANT MEDICAL DIRECTOR/CLINICAL COORDINATOR:** (Dr. Michael Kotler/Dr. Mohammad Naeem/Monica Martin)

Public Comments:

- XI. NEW BUSINESS:** (Brigitte Belair)

- A. Nominating Committee- Selection of a Slate of Nominees for Board of Directors**

Public Comments:

- B. Nominating Committee- Selection of a Slate of Nominees for Chairperson**

Public Comments:

- C. Nominating Committee- Selection of a Slate of Nominees for Vice-Chairperson**

Public Comments:

- D. Nominating Committee- Selection of a Slate of Nominees for Secretary**

Public Comments:

- E. Nominating Committee- Selection of a Slate of Nominees for Treasurer**

Public Comments:

- F. Appointment of Committees by Chairperson**

- 1. Executive Committee**
- 2. Financial Committee**
- 3. Nominating Committee**

Public Comments:

- G. Review and Approval of 2022 Poverty Guidelines**

Public Comments:

- H. Adoption of PMC's Covid-19 Vaccine Mandate Policy and Procedures**

Public Comments:

I. Adoption of PMC's Infection Prevention and Control P&P

Public Comments:

J. Adoption of PMC's Hand Hygiene P&P

Public Comments:

K. Review and Approval of PPC's Surprise Billing & Good Faith Estimates P&P

Public Comments:

L. Review and Approval to Form 5A, Form 5B, and Form 5C

Public Comments:

XII. OLD BUSINESS: (Brigette Belair)

A. Review and Approval of PPC's Protection of Patient Information (PHI & HIPAA) P&P

Public Comments:

B. Review and Approval of PPC's 2022 Organizational Chart

Public Comments:

C. Board Training: Supplement to the Health Center Program Site Visit Protocol: Guidelines and Logistical for Virtual Operational Site Visits

Public Comments:

D. COVID-19 Update:

Public Comments:

XIII. EXECUTIVE SESSION

A. Market Strategies and Strategic Planning, LA. R.S. 46:1073

Public Comments:

XIV. ADJOURNMENT: (Brigette Belair)

Public Comments:



Jennifer Harris, Chief Executive Officer
Plaquemines Primary Care, INC.
Plaquemines Parish Hospital Service District Number
One d/b/a Plaquemines Medical Center,
State of Louisiana
27136 Highway 23, Suite A
Port Sulphur, LA 70083
Telephone No: 504-564-0848
Fax No: 504-564-0849

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Plaquemines Primary Care, Inc. at 504-564-0848, describing the assistance that is necessary.



27136 HWY 23, SUITE A
PORT SULPHUR, LA 70083

PHONE: 504.564.0848
FAX: 504.564.0849

CERTIFICATION OF NECESSITY

This is to certify that the PLAQUEMINES PRIMARY CARE INC. Board has a regular meeting scheduled for January 20, 2022. As a result of the COVID-19 virus pandemic, it will be impossible to conduct a meeting IN PERSON AT **Plaquemines Medical Center** because we are not able to meet the quorum requirements of our bylaws. We will conduct the meeting via teleconference pursuant to the authority in the governor's PROCLAMATION NUMBER 235 JBE 2021.

A handwritten signature in blue ink, consisting of a large, loopy 'J' followed by a series of smaller loops and a trailing line.

Jennifer Harris, Chief Executive Officer January 19, 2022

Zoom Meeting Information

Topic: PPC/PMC Board Meeting

Time: Jan 20, 2022 05:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/85412435740>

Meeting ID: 854 1243 5740

One tap mobile

+16465588656,,85412435740# US (New York)

+13017158592,,85412435740# US (Washington DC)

Dial by your location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

877 853 5257 US Toll-free

888 475 4499 US Toll-free

Meeting ID: 854 1243 5740

Find your local number: <https://us02web.zoom.us/u/kQNGsaA38>