

# FINAL: APPROVED

## PLAQUEMINES MEDICAL CENTER REGULAR BOARD MEETING December 15, 2022

### Item I. & II. Call to Order & Roll Call:

**Call To Order And Roll Call** - A Regular meeting of The Board of Commissioners of Plaquemines Medical Center (Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center) was called to order by Chairman Dale Adams at 6:43 pm on December 15, 2022, at Plaquemines Medical Center, 27136 Hwy 23, Port Sulphur, LA. Hannah Williams conducted the customary roll call of The Board Members and recorded and documented the minutes. The results were as follows:

Rechelle Ragas:	<u>Present</u>	Stanley Gaudet:	<u>Present</u>
Erin Braud:	<u>Present</u> (6:50 pm)	Norma Lafrance:	<u>Present</u>
Brigette Belair:	<u>Present</u>	Jane Tesvich:	<u>Present</u>
Mena Marinovich:	<u>Present</u>	Bonnie Thomas:	<u>Present</u>
Dale Adams:	<u>Present</u>		

A quorum was declared present.

Also in attendance were: Leslie Prest, Plaquemines Medical Center; Colleen Fisher, Plaquemines Medical Center; Hannah Williams, Plaquemines Medical Center; Tyler Overton, Plaquemines Medical Center; Monica Martin, Plaquemines Medical Center; and Jennifer Harris, Plaquemines Primary Care; LaTonya Hymes, Plaquemines Medical Center; Dominick Scandurro, Scandurro & Layrisson, LLC.

### Item III. Pledge of Allegiance: (Marinovich)

### Item IV. Review and Approval of Current Agenda as Amended: (Adams)

**Motioned by Mr. Gaudet, seconded by Ms. Marinovich, to approve the current agenda.**

Public Comments:  
None

**Motion passed: 7 Yeas, 0 Nays, 1 Absent, 1 Present not voting.**

### Item V. Approval of November 2022 Regular Meeting Minutes. (Adams)

**Motioned by Ms. Marinovich, seconded by Ms. LaFrance, to approve the November 2022 Regular Meeting Minutes.**

Public Comments:  
None

**Motion passed: 7 Yeas, 0 Nays, 1 Absent, 1 Present not voting.**

**Item VI. Financials: (Fisher)**

**A. November 2022 Financial Report**

Ms. Braud joined The Board Meeting during the beginning of the discussion.

Ms. Fisher provided a copy of the November 2022 Financial reports to The Board via email before the meeting for approval. During the meeting, Ms. Fisher read through the November 2022 financial reports, read aloud the Profit & Loss Budget vs. the Actual year-to-date comparison, and discussed the Billing Stats and the visit count.

Mr. Gaudet asked how consistently PMC is seeing patients from the new facilities around the area. Ms. Prest responded that with there are nine contractors under Venture Global. Ms. Prest and Ms. Hymes have secured a relationship for PMC to see all nine contractors coming in for pre-employment physicals and drug screens. Ms. Prest also expressed that there has been an interest in a Nurse Practitioner with Venture Global. She is working out the details so PMC can adequately supply Venture Global with its needs.

Ms. LaFrance questioned using a Medical Assistant (MA) since PMC has seen growth with the new plants in the area. Ms. Prest answered The Board's questions by stating they have hired a new MA and will be training her to aide Ms. Hymes in the future. Ms. Prest formally introduced Ms. LaTonya Hymes to The Board as the Occupational Health/Industrial Medicine Nurse. Ms. Hymes was praised for her passion for her work, staying late to ensure the accuracy of her documentation, and her excellent rapport with patients in the facility. The Board was pleased with Ms. Hymes for her hard work and had no further questions.

**Motioned by Ms. Marinovich, seconded by Ms. Braud, to approve the November 2022 Financial Report**

Public Comments:

None

**Motion passed: 8 Yeas, 0 Nays, 0 Absent, 1 Present not voting.**

**B. 2023 Financial Budget**

Ms. Prest took this time to review the Financial Budget with The Board. She described the fundamental changes made going into the new year and welcomed any questions as she reviewed the budget with The Board. The main takeaways from the Financial Budget were adjustments with agency nurses, routine salaries and expenses, COVID relief funding, and insurance.



COVID relief has aided in reimbursement for agency nurses, although there is no set deadline for how long the COVID relief will continue. For agency nurses, Ms. Prest budgeted four agency nurses due to the lack of one permanent nurse on leave for the time being. Ms. Martin and Ms. Prest have done everything possible to recruit full-time nurses in the meantime. Ms. Prest increased the insurance budget in case The Board decided to self-insure in the future. Overall, the budget exceeded expectations. The Board had no further questions.

**Motioned by Ms. Marinovich, seconded by Ms. Braud, to approve the 2023 Financial Budget**

Public Comments:  
None

**Motion passed: 8 Yeas, 0 Nays, 0 Absent, 1 Present not voting.**

**Item VII. Medical Director/ Assistant Medical Director/Clinical Coordinator:**  
(Dr. Kotler/Dr. Naeem/Monica Martin)

Dr. William Kotler and Dr. Mohammed Naeem were absent during this board meeting. Ms. Martin gave a brief overview to The Board.

On Saturday, December 17, PMC will be doing a pop-up COVID and Flu shots working with the Louisiana Department of Health (LDH) and Plaquemines Parish Health Department. There will also be a pop-up food pantry. Ms. Martin is hoping to influence those to receive vaccinations during this event.

Ms. Martin mentioned that Camp Soulgrow would be doing a Holiday Spectacular on December 17 at the Venice Marina. PMC will be having its Christmas drive-thru on December 23. She encouraged The Board to come and join the festivities. PMC will also be participating in Christmas in the Bend on December 23.

In terms of numbers, PMC has done 306 COVID tests, with 29 positives. For Flu, PMC has administered 294 tests with 47 positives. Ms. Martin took this time to encourage those to obtain vaccines, wear masks, and try to stay as sanitized as possible. She also mentioned that the CDC is pondering the idea of enforcing masks, especially in healthcare facilities, due to the rise in COVID numbers. Ms. Martin also asked for those to be cautious due to holiday gatherings causing an increase in the likeliness of contracting illnesses.

Public Comments:  
None

**Item VIII. EXECUTIVE SESSION**

**A. Strategic Planning, LA.R.S.46:1073**

**Motioned by Ms. Marinovich, seconded by Ms. LaFrance, to go into Executive Session**

Public Comments:  
None

**Motion passed: 8 Yeas, 0 Nays, 0 Absent, 1 Present not voting.**

Convened at:	7:10 pm
Re-Convened Regular Meeting at:	7:46 pm

**Motioned by Ms. Belair, seconded by Ms. LaFrance, to reconvene the regular meeting following the Executive Session**

Public Comments:  
None

**Motion passed: 8 Yeas, 0 Nays, 0 Absent, 1 Present not voting.**

**There were no votes taken, and no decisions were made.**

**Item XI. New Business: (Adams)**

**A. Renewal Of 15 Year Tax Millage (1055 009)**

**Motioned by Mr. Gaudet, seconded by Ms. Marinovich, Notice is hereby given that at its meeting to be held on Thursday, January 19, 2023, at 6:00 p.m. at its regular meeting place, the Plaquemines Medical Center, 27136 Hwy 23, Port Sulphur, Louisiana, the Board of Commissioners of Plaquemines Parish Hospital Service District Number One, d/b/a Plaquemines Medical Center, plans to consider adopting a resolution ordering and calling an election affecting ad valorem taxation to be held in said District.**

Mr. Adams requested a roll call vote:

Rechelle Ragas:	<u>Yes</u>	Stanley Gaudet:	<u>Yes</u>
Erin Braud:	<u>Yes</u>	Norma LaFrance:	<u>Yes</u>
Brigette Belair:	<u>Yes</u>	Jane Tesvich:	<u>Yes</u>
Mena Marinovich:	<u>Yes</u>	Bonnie Thomas:	<u>Yes</u>
Dale Adams:	<u>Yes</u>		

Public Comments:  
None

**Motion passed: 8 Yeas, 0 Nays, 0 Absent.**



## **B. Pumps & Mobile Bus**

Ms. Prest announced that the brake line in the large bus had an issue and had to be brought to Slidell to be examined and fixed.

One of the water pumps on the fourth floor blew out, and PMC leaked water on the third floor into other offices, including the ENT room. Ms. Prest had a company come out to rebuild the pump. PMC is in the process of getting three quotes to replace those water pumps. PMC is waiting for them to give us a cost for installation. PMC is also waiting on two other prices for those pumps. Ms. Prest believes replacing the two water pumps on the fourth floor will be best, and she will take the proper precautions to fix the issue. The Board had no further comments or questions.

Public Comments:

None

## **Item XII. Old Business: (Adams)**

### **A. Board Authorization of Signatory of LSUHSC LaSor Contract(s)**

The Authorization of Signatory of LSUHSC LaSor Contract(s) have been put into place and have had no changes within the past year. The Board had no comments or questions regarding this contract.

**Motioned by Ms. Marinovich, seconded by Ms. LaFrance, for the Authorization of Signatory for Leslie Prest and/or Jennifer Harris of LSUHSC LaSor Contract(s)**

Public Comments:

None

**Motion passed: 8 Yeas, 0 Nays, 0 Absent, 1 Present not voting.**

### **B. Update on Belle Chasse Facility**

**Public Announcement: Plaquemines Medical Center Bid Reading for New Belle Chasse Facility**

Mr. Adams continued to read the following aloud:

LOCATION: 6501 Spanish Fort Blvd., New Orleans, LA 70124

DATE: 12/15/22

Time: 3:00 PM

<b>Louisiana Contractor's License Number</b>	<b>Company Name</b>	<b>Bid Amount</b>
46298	VOELKEL MCWILLIAMS CONSTRUCTION	\$2,927,000.00
55237	CM COMBS CONSTRUCTION, LLC	\$4, 137,000.00
45228	C.D.W. SERVICES LLC	\$3,500,000.00
61043	VERIUS PROPERTY GROUP DBA VPG CONSTRUCTION	\$3,469,000.00

Public Comments:  
None

There were no further questions or comments from The Board.

### **C. COVID-19 Update**

Mr. Adams moved to bypass the COVID-19 update due to Ms. Martin providing information prior. Please refer to Item VII for further details.

Public Comments:  
None

### **D. Primary Care Update**

To start, Ms. Harris announced that Plaquemines Primary Care (PPC) was able to obtain a new grant. The Board responded positively and had no further questions.

Due to PPC's announcement of their 2023 Financial Budget, Mr. Adams called for a motion to accept PPC's 2023 Financial Budget.

**Motioned by Ms. Belair, seconded by Mr. Gaudet, for Plaquemines Primary Care's proposed budget for 2023.**

Public Comments:  
None

**Motion passed: 8 Yeas, 0 Nays, 0 Absent, 1 Present not voting.**

**Item X. Adjournment:** (Adams)

**Motioned by Mr. Gaudet, seconded by Ms. Belair, to adjourn the meeting at 7:55 pm.**

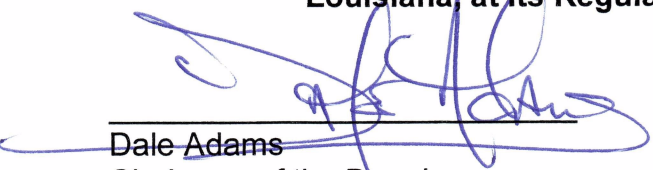
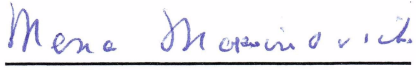
Public Comments:  
None

**Motion passed: 8 Yeas, 0 Nays, 0 Absent, 1 Present not voting.**



**Attestation**

**The above and foregoing is an accurate summary of the actions taken by the members of The Board of Commissioners of Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center, State of Louisiana, at its Regular Meeting on December 15, 2022.**

  
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Dale Adams  
Chairman of the Board  
\_\_\_\_\_  
Mena Marinovich  
Secretary/Treasurer