

# FINAL: APPROVED

## PLAQUEMINES MEDICAL CENTER REGULAR BOARD MEETING October 20, 2022

### Item I. & II. Call to Order & Roll Call:

**Call To Order and Roll Call** - A Regular meeting of the Board of Commissioners of Plaquemines Medical Center (Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center) was called to order by Chairman Dale Adams at 7:01 pm on October 20, 2022, at Plaquemines Medical Center, 27136 Hwy 23, Port Sulphur, LA. Tyler Overton conducted the customary roll call of the Board Members and recorded and documented the minutes. The results were as follows:

Rechelle Ragas:	<u>Present</u>	Stanley Gaudet:	<u>Present</u>
Erin Braud:	<u>Absent</u>	Norma Lafrance:	<u>Present</u>
Brigette Belair:	<u>Present</u>	Jane Tesvich:	<u>Present</u>
Mena Marinovich:	<u>Present</u>	Bonnie Thomas:	<u>Present</u>
Dale Adams:	<u>Present</u>		

A quorum was declared present.

Also in attendance were: Leslie Prest, Plaquemines Medical Center; Colleen Fisher, Plaquemines Medical Center; Hannaha Williams, Plaquemines Medical Center; Tyler Overton, Plaquemines Medical Center; Monica Martin, Plaquemines Medical Center; and Jennifer Harris, Plaquemines Primary Care; Dominick Scandurro, Scandurro & Layrisson, LLC; Dr. Michael Kotler (via phone), Plaquemines Medical Center; Dr. William Kotler (via phone), Plaquemines Medical Center; Pollyanna Lengel (present via Zoom), Health Sure.

### Item III. Pledge of Allegiance: (Marinovich)

### Item IV. Review and Approval of Current Agenda: (Adams)

**Motioned by Ms. Marinovich, seconded by Ms. Lafrance, to approve the current agenda.**

Public Comments:  
None

**Motion passed: 7 Yeas, 0 Nays, 1 Absent, 1 Present not voting.**

### Item V. Approval of September 2022 Meeting Minutes. (Adams)

**Motioned by Ms. Marinovich, seconded by Mr. Gaudet, to approve the September 2022 Regular Meeting Minutes.**

Public Comments:  
None

**Motion passed: 7 Yeas, 0 Nays, 1 Absent, 1 Present not voting.**

**Item VI. Financials: (Fisher)**

**A. September 2022 Financial Reports**

Mr. Adams began by stating that each Board Member in attendance was also in attendance during the PPC Board Meeting when Ms. Jamie Roger's spoke in regard to the yearly audit. Mr. Adams asked if there were any additional questions. There were no questions from the Board Members. Please refer to the Plaquemines Primary Care Board Minutes for additional information.

Ms. Fisher provided a copy of the September 2022 Financial reports to the Board via email before the meeting for their review for approval. During the meeting, Ms. Fisher read through the September 2022 financial reports, read aloud the Profit & Loss Budget vs. the Actual year-to-date comparison, and discussed the Billing Stats and the visit count.

**Motioned by Ms. Marinovich, seconded by Ms. Belair, to approve the September 2022 Financial Report and Annual Financial Audit**

Public Comments:  
None

**Motion passed: 7 Yeas, 0 Nays, 1 Absent, 1 Present not voting.**

**Item VII. Medical Director/ Assistant Medical Director/Clinical Coordinator:  
(Dr. Kotler/Dr. Naeem/Monica Martin)**

Dr. Mohammed Naeem was not present for this board meeting. Although, Dr. William Kotler and Dr. Michael Kotler were available via phone call and Ms. Martin was present at the meeting. Dr. William Kotler spoke on Dr. Michael Kotler's behalf.

Dr. William Kotler began by stating there has been an increase in pre-employment physicals due to the growth of the nearby plant. Lately, patients who are visiting have the Flu or Flu-like symptoms. Dr. Kotler urged those who have not received their Flu vaccine to please schedule to receive their shot as soon as possible. These COVID numbers are drastically lower compared to the past.

Dr. Kotler emphasized that the Agency Nurses on staff all have ER backgrounds and are strong in what they do. There has been an uptick in sick patients due to the cold weather and general Holiday Season. The nurses have been able to see a large number of patients in a small window of time and are doing great.

Dr. Kotler asked if the Board Members had any questions at this time, there were no questions. He continued by stating there have been new faces including Dr. Lee on the medical staff. Dr. Kotler welcomes her by also expressing how she is a bright doctor and may be familiar since she is from the surrounding area. He finished by stating Dr. Lee has expressed that she enjoys working at Plaquemines Medical Center. The Board Members had no questions or comments.

Ms. Martin reaffirmed the rise in sick patients that Dr. Kotler expressed when speaking. In terms of numbers, there were 306 COVID tests, with 15 positive cases. For Flu, there were 273 Flu tests, with 21 positive cases. Ms. Martin urged everyone to receive a COVID and Flu vaccine, especially with the Winter months on their way.

Ms. Martin took the time to express her appreciation for the staff of the medical center. The Louisiana Department of Health came to the center for a COVID inspection, which the medical center succeeded at 100%. The Louisiana Department of Health also stated they were amazed at the great work that was done with such a small staff.

Ms. Martin discussed that PMC has been visiting areas in the community to administer Flu vaccines, especially to different companies. PMC has also been busy in community health with the events that have been scheduled. As previously stated during the PPC board meeting, PMC will be hosting its Healthier Community series event on October 27th at the Port Sulphur YMCA from 10:30-12:30 pm. PMC/PPC is also holding a trunk-or-treat at the facility on October 27th from 4:00-6:00 pm. The Medical Center will also be represented at the homecoming parade on October 21st and participate in the Haunted Trails on Saturday, October 22nd.

Mr. Gaudet questioned if there has been a fair amount of walk-ins. Ms. Martin stated that there has been a rise in patients and the center has been able to take care of them with the great staff on hand. Mr. Adams told Ms. Martin to pass the word that he said the staff is doing a great job and congratulations. There were no further questions from the Board Members at this time.

Public Comments:  
None

## **Item VIII. New Business**

None

## **Item IX. Old Business: (Adams)**

### **A. Property Insurance Policy**

Ms. Prest introduced Ms. Pollyanna Lengel from Health Sure to discuss the property insurance policy with the board. Ms. Prest continued to explain that the board asked Ms. Lengel to elaborate on wind and hail insurance, flood insurance, and liability limits on the vehicles and the property.

Ms. Lengel began by stating how the liability limits are 3 million per occurrence, 5 million aggregate. The current carrier will only go up to 5 million per occurrence, 5 million aggregate total. The additional premium will be \$13,000 and adding an excess policy of an additional 5 million to reach the 10 million will be an additional \$25,000. In total there would be \$38,000 to increase the professional and general liability to 10 million.

The Board Members discussed these numbers in order to make accurate decisions in the future. Mr. Dominick Scandurro passed around information to share with the board. Mr. Adams commented that he believes that more coverage is needed in order to stay protected in the future. Mr. Scandurro agreed with Mr. Adams that more coverage was necessary.

Mr. Scandurro continued to discuss the numbers in regard to insurance for the medical center. He confirmed with Ms. Lengel that the facility does not have to reach the 10 million. Ms. Lengel confirmed that this was correct. The Board Members continued to discuss options in terms of insurance and what specific areas to focus on. This included employment travel, slips, falls, and other liabilities.

The Board Members acknowledged the growth of the facility. There has been an uptake in patients, an expansion of staff, and overall noticeable growth in the public eye.

After much deliberation, the Board Members agreed to spend \$38,000 to increase the professional general liability to \$5 million per single occurrence and 10 million per aggregate. The hired and non-owned auto to 5 million per single and 10 million per aggregate. The employee liability on the workman's compensation policy is from 5 million for a single occurrence and 10 million per aggregate.

The Board briefly discussed flood insurance with Ms. Lengel. It is worth noting that all other carriers have denied excess flood coverage. The board came to the conclusion due to the cost of policies; it was best to maintain the current policy. The Board Members had no questions.

**Motioned by Ms. Thomas, seconded by Ms. LaFrance, to spend \$38,000 to increase the professional general liability to \$5 million per single occurrence and 10 million per aggregate. The hired and non-owned auto to 5 million per single and 10 million per aggregate. The employee liability on the workman's compensation policy from 5 million for a single occurrence and 10 million per aggregate**

Public Comments:  
None

**Motion passed: 7 Yeas, 0 Nays, 1 Absent, 1 Present not voting.**

## **B. Co-Applicant Agreement**

Ms. Prest sent an email to the Board with information regarding the Co-Applicant Agreement. Mr. Adams stated there were no changes, and the board did not hesitate to agree on the current agreement in place.

Public Comments:  
None

**Motioned by Mr. Gaudet, seconded by Ms. Marinovich, to renew the Co-Applicant Agreement between PMC and PPC.**

Public Comments:  
None

**Motion passed: 7 Yeas, 0 Nays, 1 Absent, 1 Present not voting.**

## **C. Update on Belle Chasse Facility**

Ms. Prest informed the Board Members that she went through the correct channels to ensure the public bid process for the new facility was done correctly. The Gazette will run an excerpt that displays that Plaquemines Medical Center will be going out for public bids. From there, a review process will be held at the beginning of December for the Board Members to make a proper decision. Once a contractor is selected and permits are solidified, Plaquemines Parish will view and approve said permits. A requirement for bidding was to have a secure central bidding site so contractors can electronically place their bids.

Mr. Adams said that it was very important to have a quorum for December in order to make decisions on the new facility. Mr. Gaudet asked Ms. Prest if she has received any feedback from people she has come across. Ms. Prest replied that she has received mostly positive feedback. There were no further questions from the Board Members at this time.

## **D. COVID-19 Update**

COVID-19 Updates were discussed previously when Dr. Kotler and Ms. Martin presented an update during the discussion of Item VII.

Public Comments:  
None

## **E. Primary Care Update**

Everyone was present at the PPC meeting. However, Ms. Harris mentioned the extended hours every Tuesday for PPC will be 7 am – 7 pm. Medicaid applications can also be done in Primary Care.

Public Comments:  
None

**Item XI. Adjournment: (Adams)**

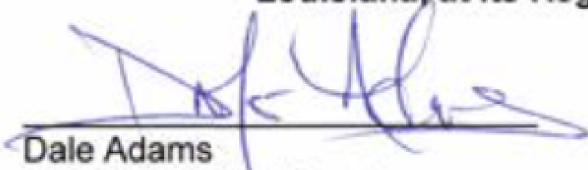
**Motioned by Mr. Gaudet, seconded by Ms. Marinovich, to adjourn the meeting at 8:02 pm.**

Public Comments:  
None

**Motion passed: 7 Yeas, 0 Nays, 1 Absent, 1 Present not voting.**

**Attestation**

**The above and foregoing is an accurate summary of the actions taken by the members of the Board of Commissioners of Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center, State of Louisiana, at its Regular Meeting on October 20, 2022.**

  
Dale Adams  
Chairman of the Board

  
Mena Marinovich  
Secretary/Treasurer