

# FINAL: APPROVED

## PLAQUEMINES MEDICAL CENTER REGULAR BOARD MEETING January 20, 2022

### Item I. & II. Call to Order & Roll Call:

**Call To Order And Roll Call** - A Regular meeting of the Board of Commissioners of Plaquemines Medical Center (Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center) was called to order by Chairman Dale Adams at 7:55 pm on January 20, 2022, at Plaquemines Medical Center, 27136 Hwy 23, Port Sulphur, LA. Hannaha Williams conducted the customary roll call of the Board Members and recorded and documented the minutes. The results were as follows:

Rechelle Ragas	<u>Present</u>	Stanley Gaudet:	<u>Present</u>
Erin Braud:	<u>Present</u>	Norma Lafrance:	<u>Present</u>
Brigette Belair:	<u>Present</u>	Jane Tesvich:	<u>Present</u>
Mena Marinovich:	<u>Present</u>	Bonnie Thomas:	<u>Present</u>
Dale Adams:	<u>Present</u>		

A quorum was declared present.

Also in attendance were: Leslie Prest, Plaquemines Medical Center, Hannaha Williams, Plaquemines Medical Center, Colleen Fisher, Plaquemines Medical Center, Monica Martin, Plaquemines Medical Center, Jennifer Harris, Plaquemines Primary Care, Dr. Michael Kotler, Plaquemines Medical Center, Dr. Maria Cartagena, Plaquemines Primary Care, Donald Brown, Plaquemines Medical Center, Dominick Scandurro, Scandurro & Layrisson, LLC.

### Item III. Pledge of Allegiance: (Marinovich)

### Item IV. Review and Approval of Current Agenda: (Adams)

**Motioned by Ms. Marinovich, seconded by Ms. Belair, to amend the current agenda to add Election of Officers to New Business B**

Public Comments:  
None

**Motion passed: 8 Yeas, 0 Nays, 0 Absent, 1 Present not voting.**

### Item V. Approval of November 2021 Regular Meeting Minutes. (Adams)

**Motioned by Ms. Marinovich, seconded by Ms. Braud, to approve the November 2021 Regular Meeting Minutes.**

Public Comments:  
None

**Motion passed: 8 Yeas, 0 Nays, 0 Absent, 1 Present not voting.**

**Item VI. Financials: (Fisher)**

**A. & B. November 2021 Financial Reports**

Ms. Colleen Fisher read through the November 2021 financial reports during the meeting. Prior to the meeting, Ms. Fisher provided a copy of the financial reports to the Board via email for review and approval. She asked if anyone had questions. There were no questions and no items to discuss.

**Motioned by Ms. Marinovich, seconded by Ms. Braud, to approve the November 2021 Financial Report.**

Public Comments:  
None

**Motion passed: 8 Yeas, 0 Nays, 0 Absent, 1 Present not voting.**

**C. & D. December 2021 Financial Reports**

Ms. Colleen Fisher read through the December 2021 financial reports during the meeting. Prior to the meeting, Ms. Fisher provided a copy of the financial reports to the Board via email for review and approval. She asked if anyone had questions. There were no questions and no items to discuss.

**Motioned by Ms. Marinovich, seconded by Ms. Braud, to approve the December 2021 Financial Report.**

Public Comments:  
None

**Motion passed: 8 Yeas, 0 Nays, 0 Absent, 1 Present not voting.**

**E. New Presentation of the 2022 Budget**

Ms. Prest provided a copy of the new 2022 budget for PMC to the Board before the meeting for their review for approval. Ms. Leslie Prest presented the new 2022 budget on an accrual basis. There were no questions.

**Motioned by Ms. Marinovich, seconded by Ms. Braud, to accept the 2022 budget for PMC as presented.**

Public Comments:

None

**Motion passed: 8 Yeas, 0 Nays, 1 Present not voting.**

**Item VII. Medical Director/ Assistant Medical Director/Clinical Coordinator:**  
(Dr. Kotler/Dr. Naeem/Monica Martin)

Dr. Micheal Kotler had nothing new to report. Ms. Prest updated the Board on the changes for rapid COVID testing. After discussion with a few physicians, Ms. Prest decided to change the age of the rapid COVID swabs to 5 and up. The nurses will perform swabs on patients 5 and up 24/7. Patients are more than welcome to check in to see the physician 24/7; however, the Doctor will not swab patients between 9 PM- 7 AM. The Board, Dr. Kotler, and Dr. Cartagena continued to discuss, and there were no questions.

Ms. Martin thanked the PMC staff for their hard work to combat COVID-19 during this pandemic. She also talked about COVID testing. From November 19, 2021, to January 19, 2022, we tested two thousand seven hundred and eighty-seven (2787) patients; seven hundred sixty-seven (767) patients were positive. PMC will be administering COVID boosters and vaccines weekly on Tuesdays & Fridays. There were no questions.

Ms. Prest also expressed her thankfulness towards the staff.

Public Comments:  
None

**Item VIII. New Business: (Adams)**

**A. COVID-19 Vaccine Mandate Policy and Procedure**

Ms. Prest provided a copy of Plaquemines Medical Center's COVID vaccine mandate policy to the Board via email for their review and approval. Mr. Scandurro briefly discussed the proposed policy with the Board. At last month's meeting, there was a vote giving Ms. Prest, Ms. Harris, and Mr. Scandurro the authority to draft a vaccine mandate policy along with the vaccine committee Ms. Belair, Mr. Gaudet, and Mr. Espadron to present to the PPC Board of Directors as well as PMC Board of Commissioners for approval. The Board discussed, and there were no questions

**Motioned by Mr. Gaudet, seconded by Ms. Braud, to approve the COVID-19 Vaccine Mandate Policy and Procedures as presented.**

Public Comments:  
None

**Motion passed: 8 Yeas, 0 Nays, 1 Present not voting.**

## **B. Election of Officers**

The Board nominated new officers. Results are as follows:

**1) Board Chairman: Dale Adams**

**Motioned by Mr. Gaudet, seconded by Ms. LaFrance to appoint Dale Adams as the Chairman.**

Public Comments:  
None

**Motion passed: 8 Yeas, 0 Nays, 1 Present not voting.**

**2) Vice-Chairman: Bonnie Thomas**

**Motioned by Mr. Gaudet, seconded by Ms. LaFrance to appoint Bonnie Thomas as the Vice-Chairman.**

Public Comments:  
None

**Motion passed: 8 Yeas, 0 Nays, 1 Present not voting.**

**3) Secretary-Treasurer: Mena Marinovich**

**Motioned by Mr. Gaudet, seconded by Ms. LaFrance to appoint Mena Marinovich as the Secretary-Treasurer.**

Public Comments:  
None

**Motion passed: 8 Yeas, 0 Nays, 1 Present not voting.**

**Item IX. Old Business: (Adams)**

### **A. Update on Building in Belle Chasse**

Ms. Prest gave a brief update regarding her and Mr. Adams' meeting with an architectural and engineering firm and sent a quote to the Board via email. Ms. Prest is currently getting additional quotes to present to the Board. She will update accordingly. Mr. Adams asked the Board to submit any suggestions on medical architectural and engineering firms they may know. The Board discussed, and there were no questions.

Public Comments:  
None

## **B. COVID-19 update**

Please refer to the comments made by Ms. Martin earlier in the meeting.

Public Comments:  
None

## **C. Primary Care Update**

Ms. Harris mentioned that PPC is administering the Pfizer vaccines and boosters daily on the 4th floor. PPC now has the pediatric Pfizer vaccine for children ages five and up. Children ages 5-11 are required to have an appointment with a physician prior to receiving the vaccine. Doing so will ensure we have adequate staff to vaccinate those individuals safely.

Within the last several weeks, PPC has performed three hundred and ninety-seven (397) COVID tests on the students and staff of Plaquemines Parish School Board. PPC has provided this free to all students and staff of PPSB to help aid them in following the CDC guidelines. Because of such an influx of patients, PPC has depleted its supply of COVID testing kits. However, Ms. Harris has contacted LDH and HRSA to accumulate more test kits.

To review for approval, Ms. Jennifer Harris provided a copy of the new 2022 budget to the PMC Board prior to the meeting. Ms. Harris presented the new 2022 budget. She mentioned that the budget is on an accrual basis. The Board discussed, and there were no questions.

**Motioned by Mr. Gaudet, seconded by Ms. Belair, to accept the 2022 budget as presented.**

Public Comments:  
None

**Motion passed: 8 Yeas, 0 Nays, 1 Present not voting.**

Public Comments:  
None

## **Item X. Executive Session (Belair)**

### **A. Strategic Planning**

**Motioned by Ms. Marinovich, seconded by Ms. Braud to go into Executive Session.**

Public Comments:  
None

**Motion passed: 8 Yeas, 0 Nays, 1 Present not voting.**

Convened at: 8:35 PM  
Re-convened Regular Meeting at: 9:01 PM

**Motioned by Ms. Marinovich, seconded by Ms. LaFrance to reconvene the regular meeting following Executive Session.**

Public Comments:  
None

**Motion passed: 8 Yeas, 0 Nays, 1 Present not voting.**

**There were no votes taken, and no decisions were made.**

**Item XI. Adjournment: (Adams)**

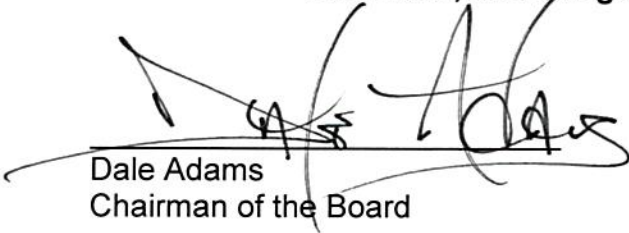
**Motioned by Mr. Gaudet, seconded by Ms. Marinovich, to adjourn the meeting at 9:02 pm.**

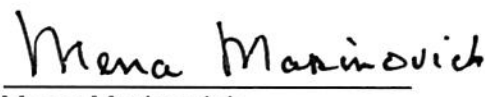
Public Comments:  
None

**Motion passed: 8 Yeas, 0 Nays, 1 Present not voting.**

#### Attestation

**The above and foregoing is an accurate summary of the actions taken by the members of the Board of Commissioners of Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center, State of Louisiana, at its Regular Meeting on January 20, 2022.**

  
Dale Adams  
Chairman of the Board

  
Mena Marinovich  
Secretary/Treasurer