

FINAL: APPROVED

PLAQUEMINES MEDICAL CENTER REGULAR BOARD MEETING March 17, 2022

Item I. & II. Call to Order & Roll Call:

Call To Order And Roll Call - A Regular meeting of the Board of Commissioners of Plaquemines Medical Center (Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center) was called to order by Chairman Dale Adams at 7:10 PM on March 17, 2022, at Plaquemines Medical Center, 27136 Hwy 23, Port Sulphur, LA. Hannah Williams conducted the customary roll call of the Board Members and recorded and documented the minutes. The results were as follows:

Rechelle Ragas	<u>Absent</u>	Stanley Gaudet:	<u>Absent</u>
Erin Braud:	<u>Absent</u>	Norma LaFrance:	<u>Present</u>
Brigette Belair:	<u>Present</u>	Jane Tesvich:	<u>Present</u>
Mena Marinovich:	<u>Present</u>	Bonnie Thomas:	<u>Present</u>
Dale Adams:	<u>Present</u>		

A quorum was declared present.

Also in attendance were: Leslie Prest, Plaquemines Medical Center; Hannah Williams; Plaquemines Medical Center, Colleen Fisher, Plaquemines Medical Center; Monica Martin, Plaquemines Medical Center; Jennifer Harris, Plaquemines Primary Care; Dr. Maria Cartagena, Plaquemines Primary Care.

Item III. Pledge of Allegiance: (Marinovich)

Item IV. Review and Approval of Current Agenda: (Adams)

Motioned by Ms. Marinovich, seconded by Ms. LaFrance, to approve the current agenda.

Public Comments:
None

Motion passed: 5 Yeas, 0 Nays, 3 Absent, 1 Present not voting.

Item V. Approval of February 2022 Regular Meeting Minutes. (Adams)

Motioned by Ms. Marinovich, seconded by Ms. LaFrance, to approve the February 2022 Regular Meeting Minutes.

Public Comments:
None

Motion passed: 5 Yeas, 0 Nays, 3 Absent, 1 Present not voting.

Item VI. Financials: (Fisher)

A. & B. February 2022 Financial Reports

Ms. Fisher read through the February 2022 financial reports during the meeting. The Board discussed, and Ms. Fisher asked if anyone had questions. There were no questions and no items to discuss.

Motioned by Ms. Marinovich, seconded by Ms. Belair, to approve the February 2022 Financial Report.

Public Comments:
None

Motion passed: 5 Yeas, 0 Nays, 3 Absent, 1 Present not voting.

Item VII. Medical Director/ Assistant Medical Director/Clinical Coordinator:
(Dr. Kotler/Dr. Naeem/Monica Martin)

Dr. Michael Kotler was not present.

Ms. Monica Martin mentioned that PMC currently has nursing positions available. Despite the State of Emergency for the COVID-19 pandemic being lifted, Ms. Martin encouraged everyone to follow the CDC guidelines for handwashing, masking, and getting vaccinated. PMC will administer COVID-19 vaccines and boosters every Tuesday, 9 AM – 5 PM, and every Friday, 9 AM – 12 PM.

She updated the Board regarding COVID and Flu stats. From February 17th to March 17th, we tested two hundred and eighty-four (284) patients for COVID, of which eleven (11) were positive. We tested one hundred and forty (140) patients for flu, of which eleven (11) were positive.

Ms. Martin also updated the Board on the visit stats. She shared her excitement regarding our Occupational Medicine department and mentioned that our Occupational Medicine department has increased because of the new and upcoming project with Venture Global. Ms. Martin also announced that Hannah Williams, LaTonya Hymes, Vanessa Fisher, and herself participated in the OSHA 10-hour course, and all have been certified.

As part of Minority Health Month, Plaquemines Medical Center, in partnership with Plaquemines Primary Care and the LPCA, will host a Boosting COVID Prevention drive-thru giveaway event on Saturday, April 9, 2022, from 9 AM – 1 PM.

Public Comments:

None

Item VIII. New Business: (Adams)

A. Excess Auto Insurance

Ms. Leslie and Ryan Daul with Daul Insurance updated the Board on the Excess Auto policy renewal. Mr. Daul presented the current policy from the previous year and the premiums we'll have this year and mentioned increases to the premiums, which the Board discussed. Ms. Belair asked if there was a cap on a lawsuit. Mr. Daul explained specific situations, such as if the suit falls under a municipality. Ms. Prest plans to discuss this with Mr. Scandurro and will look into if the Hospital Service District falls under a municipality with the parish. Ms. Marinovich asked if PPC pays auto insurance. Ms. Prest explained that PPC pays all of the insurance on the transportation bus, and the insurance cost is split 50/50 for the mobile medical and the Expedition. There were no additional questions regarding the renewal.

Motioned by Ms. Belair, seconded by Ms. Thomas, to elect to purchase the Excess Auto Insurance renewal of an additional 3 million in coverage for an additional \$20,000 with Daul insurance as presented by Ryan Daul.

Public Comments:
None

Motion passed: 5 Yeas, 0 Nays, 3 Absent, 1 Present not voting.

Ms. Prest also shared some insights on information she learned at the PABI meeting regarding flood insurance.

B. Agency Nurse

Ms. Prest discussed the contracts we have with staffing agencies. She said we have two full-time nursing positions available. Ms. Prest noted we are still paying the higher hazard rate to the staffing agencies. Ms. Prest asked the staffing agencies if we could go back to paying the regular rate and was denied. Ms. Martin and Ms. Williams submitted a request to the Louisiana State Board of Nursing for every RN and LPN within Plaquemines Parish and surrounding areas. They plan to send a letter soon letting them know of our available positions. We have also advertised the openings on Indeed and Facebook. Ms. Prest, Mr. Adams, Ms. Harris, and Mr. Espadron plan to meet to discuss options for employee retention. The Board discussed options, and there were no questions.

Public Comments:
None

C. Primary Care OSV update

Ms. Harris talked about the HRSA onsite visit PPC had. She said that out of 83 total elements, PPC had only three unmet measures. One regarding the meeting minutes being more detailed. The others were credentialing, privileging, and quarterly assessment items. Ms. Lode and Ms. Harris have taken care of it by writing policies or collecting additional missing data.

Ms. Harris expressed how proud she was of only having three unmet measures, and she thanked the team for all their hard work. Mr. Espadron also expressed his appreciation to Ms. Harris and all the staff of PPC and PMC for all their hard work. He also mentioned another comment from the OSV exit interview regarding better representation for the underinsured and uninsured patients and our Medicaid patients. Mr. Espadron and Ms. Harris have discussed opportunities to get better representation for those populations of patients. We currently have a Board vacancy and will be looking to add more members soon. Mr. Espadron thinks this would benefit the PPC Board and help them have more diverse voices.

Ms. Leslie Prest talked about the OSV. Based on what the reviewers said, she mentioned that the average findings are eight to ten, and PPC only had three findings. She thought that was highly impressive and commended the PPC and PMC staff on a job well done. Ms. Belair expressed her appreciation and said, "She loves the PPC Board's passion."

Public Comments:
None

Item IX. Old Business: (Adams)

A. Update on Belle Chasse Facility

Ms. Adams gave a brief update regarding his meeting with the architect. He shared that the architect had drawings of the layout of the facility. Ms. Prest talked about the manager's meeting and said she presented the design at the meeting and asked for their input on the new facility. Mr. Adams mentioned that he requested a virtual walkthrough with the architect in hopes of being presented soon. The architect plans to have a visual of the facility to present at next month's Board meeting. The Board discussed, and there were no questions.

Mr. Adams talked about the boundary survey proposals.

B. COVID-19 update

Please refer to the comments made by Ms. Martin earlier in the meeting.

Public Comments:
None

C. Primary Care Update

Everyone was present at the PPC meeting. No additional items to discuss.

Public Comments:
None

Item X. Adjournment: (Adams)


Motioned by Ms. Marinovich, seconded by Ms. Belair, to adjourn the meeting at 7:52 PM.

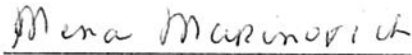
Public Comments:
None

Motion passed: 5 Yeas, 0 Nays, 3 Absent, 1 Present not voting.

Attestation

The above and foregoing is an accurate summary of the actions taken by the members of the Board of Commissioners of Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center, State of Louisiana, at its Regular Meeting on March 17, 2022.


Dale Adams
Chairman of the Board


Mena Marinovich
Secretary/Treasurer