

FINAL: APPROVED

**PLAQUEMINES MEDICAL CENTER
REGULAR BOARD MEETING
May 12, 2022**

Item I. & II. Call to Order & Roll Call:

Call To Order And Roll Call - A Regular meeting of the Board of Commissioners of Plaquemines Medical Center (Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center) was called to order by Chairman Dale Adams at 7:20 PM on May 12, 2022, at Plaquemines Medical Center, 27136 Hwy 23, Port Sulphur, LA. Leslie Prest conducted the customary roll call of the Board Members and recorded and documented the minutes. The results were as follows:

Rechelle Ragas	<u>Absent</u>	Stanley Gaudet:	<u>Present</u>
Erin Braud:	<u>Absent</u>	Norma Lafrance:	<u>Present</u>
Brigette Belair:	<u>Absent</u>	Jane Tesvich:	<u>Present</u>
Mena Marinovich:	<u>Present</u>	Bonnie Thomas:	<u>Present</u>
Dale Adams:	<u>Present</u>		

A quorum was declared present.

Also in attendance were: Leslie Prest, Plaquemines Medical Center; Colleen Fisher, Plaquemines Medical Center; Monica Martin, Plaquemines Medical Center; Donald Brown, Plaquemines Medical Center; Jennifer Harris, Plaquemines Primary Care, and Dr. Maria Cartagena, Plaquemines Primary Care.

Item III. Pledge of Allegiance: (Marinovich)

Item IV. Review and Approval of Current Agenda: (Adams)

Motioned by Ms. Marinovich, seconded by Mr. Gaudet, to approve the current agenda.

Public Comments:
None

Motion passed: 5 Yeas, 0 Nays, 3 Absent, 1 Present not voting.

Item V. Approval of April 2022 Regular Meeting Minutes. (Adams)

Motioned by Ms. Marinovich, seconded by Ms. Thomas, to approve the April 2022 Regular Meeting Minutes.

Public Comments:
None

Motion passed: 5 Yeas, 0 Nays, 3 Absent, 1 Present not voting.

Item VI. Financials: (Fisher)

A. & B. April 2022 Financial Reports

Ms. Fisher provided a copy of the April 2022 Financial reports to the Board via email before the meeting for their review for approval. During the meeting, she read through the April 2022 financial reports and read aloud the Profit & Loss Budget vs. the Actual year-to-date comparison. Ms. Fisher also discussed the Billing Stats and the visit count. There were no questions and no additional items to discuss.

Motioned by Mr. Gaudet, seconded by Ms. Marinovich, to approve the April 2022 Financial Report.

Public Comments:
None

Motion passed: 5 Yeas, 0 Nays, 3 Absent, 1 Present not voting.

**Item VII. Medical Director/ Assistant Medical Director/Clinical Coordinator:
(Dr. Kotler/Dr. Naeem/Monica Martin)**

Dr. Michael Kotler nor Dr. Naeem was present at this month's meeting.

Ms. Martin updated the Board regarding COVID and Flu stats. She noted that there had been a significant decrease in the COVID stats. From April 21st to May 12th, we tested one hundred and eighty-two (182) patients for COVID, of which eighteen (18) were positive. She encouraged everyone to remain vigilant and continue following the CDC guidelines for handwashing, masking, and vaccination. PMC will administer COVID-19 vaccines and boosters every Tuesday, 9 AM – 5 PM, and every Friday, 9 AM – 12 PM. We tested one hundred and one (101) patients for flu, of which six (6) were positive.

Ms. Martin also noted that PMC is gearing up for its Healthier Community Series monthly educational event. This month the topic of discussion is Mental Health Awareness, presented by Ms. Christina Noble with the Plaquemines Community Care Center Foundation, INC. The event will be held on Thursday, May 19, 2022, from 10:30 AM – to 12:30 PM at the Port Sulphur YMCA.

Public Comments:
None

Item VIII. New Business: (Adams)

A. HealthSure

Mr. Adams introduced Heidi Hughes and Pollyanna Lengal with Health Sure. Ms. Prest gave a brief overview of her and Mr. Scandurro's meetings with Health Sure. HealthSure primarily works with rural hospitals to assist with insurance coverage. HealthSure is a risk consulting and insurance agency focused solely on the healthcare industry. Health Sure assists with preventing surprises, protecting all assets, and making sure the opportunity to prosper is unimpeded by risk. Heidi presented their findings of gaps within our current insurance policies. She also gave recommendations on additional coverages and services they provide. The Board discussed the options and concerns. Ms. Prest will present the documentation to Mr. Scandurro. If the paperwork presented is approved, the Board elects to move forward with Agent of Letter Record for Health Sure.

Motioned by Ms. Marinovich, seconded by Ms. LaFrance, to give Ms. Leslie Prest the authority to move current Insurance Policies to Health Sure.

Public Comments:
None

Motion passed: 5 Yeas, 0 Nays, 3 Absent, 1 Present not voting.

B. Marketing Campaigns

Ms. Prest discussed with the Board her interest in marketing campaigns. She noted different campaigns we've done regarding community outreach and advertising. Mr. Adams suggested that we get together a Marketing Policy. Ms. Prest plans to contact Lori Meyers to assist with drafting a Marketing Policy and update the Board accordingly. The Board discussed, and there were no questions.

Public Comments:
None

Item IX. Old Business: (Adams)

A. Update on building while on generator

Mr. Donald Brown updated the Board regarding the building while on the generator. He presented quotes for a hurricane-proof rolling door to lock up the emergency ramp entrance while under a mandatory evacuation. Mr. Brown gave a brief overview of the need for the door. The Board discussed the options presented by Mr. Brown. Mr. Gaudet asked if these doors could withstand hurricane-force winds, and Mr. Brown noted that each quote has wind ratings. This door would help prevent increased humidity in the building while on generator power, which would also decrease mold production.

Motioned by Ms. Marinovich, seconded by Ms. LaFrance, to go with Cool Vue Aluminum Inc. for hurricane protection door for emergency ramp entrance.

Public Comments:
None

Motion passed: 5 Yeas, 0 Nays, 3 Absent, 1 Present not voting.

B. Update on Belle Chasse Facility

At last month's meeting, the Board discussed their concerns regarding the floor plans for the building in Belle Chasse. Ms. Prest provided a copy of the new floor plan drawing to the Board before the meeting for their review and approval. Mr. Adams noted that all the concerns had been met and answered by the architect. Mr. Gaudet stated that he thinks we need to move forward with the plans presented. The Board discussed, and there were no questions.

Motioned by Mr. Gaudet, seconded by Ms. Marinovich, to approve the final floor plans as presented and move forward with the new facility.

Public Comments:
None

Motion passed: 5 Yeas, 0 Nays, 3 Absent, 1 Present not voting.

C. COVID-19 Update

Please refer to the comments made by Ms. Martin earlier in the meeting.

Public Comments:
None

D. Primary Care Update

Everyone was present at the PPC meeting. No additional items to discuss.

Public Comments:
None

Item X. Adjournment: (Adams)

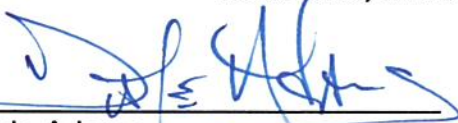
Motioned by Mr. Adams, seconded by Ms. Marinovich, to adjourn the meeting at 8:50 PM.

Public Comments:
None

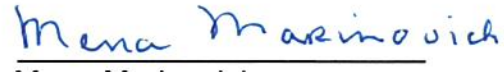
Motion passed: 5 Yeas, 0 Nays, 3 Absent, 1 Present not voting.

Attestation

The above and foregoing is an accurate summary of the actions taken by the members of the Board of Commissioners of Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center, State of Louisiana, at its Regular Meeting on May 12, 2022.



Dale Adams
Chairman of the Board



Mena Marinovich
Secretary/Treasurer