

FINAL: APPROVED

PLAQUEMINES MEDICAL CENTER REGULAR BOARD MEETING September 15, 2022

Item I. & II. Call to Order & Roll Call:

Call To Order And Roll Call - A Regular meeting of the Board of Commissioners of Plaquemines Medical Center (Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center) was called to order by Chairman Dale Adams at 6:45 pm on September 15, 2022, at Plaquemines Medical Center, 27136 Hwy 23, Port Sulphur, LA. Tyler Overton conducted the customary roll call of the Board Members and recorded and documented the minutes. The results were as follows:

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|------------------|-------------------------|-----------------|----------------|
| Rechelle Ragas: | <u>Present</u> (6:55pm) | Stanley Gaudet: | <u>Present</u> |
| Erin Braud: | <u>Present</u> | Norma Lafrance: | <u>Absent</u> |
| Brigette Belair: | <u>Present</u> | Jane Tesvich: | <u>Present</u> |
| Mena Marinovich: | <u>Present</u> | Bonnie Thomas: | <u>Present</u> |
| Dale Adams: | <u>Present</u> | | |

A quorum was declared present.

Also in attendance were: Leslie Prest (present via Zoom), Plaquemines Medical Center; Colleen Fisher, Plaquemines Medical Center; Hannaha Williams, Plaquemines Medical Center; Tyler Overton, Plaquemines Medical Center; Monica Martin, Plaquemines Medical Center; and Jennifer Harris, Plaquemines Primary Care; Dr. William Kotler, Plaquemines Medical Center; Chris Leopold, Plaquemines Medical Center; Jamie Welsh (present via Zoom), Rostan; Pollyanna Lengel (present via Zoom), Health Sure; Glenda Bocking (present via Zoom), GOSEP; Daniel Crothers (present via Zoom), GOSEP

Item III. Pledge of Allegiance: (Marinovich)

Item IV. Review and Approval of Current Agenda: (Adams)

Motioned by Ms. Marinovich, seconded by Ms. Thomas, to approve the current agenda.

Public Comments:
None

Motion passed: 6 Yeas, 0 Nays, 2 Absent, 1 Present not voting.

Item V. Approval of August 2022 Regular Meeting Minutes. (Adams)

Motioned by Ms. Belair, seconded by Mr. Gaudet, to approve the August 2022 Regular Meeting Minutes.

Public Comments:
None

Motion passed: 6 Yeas, 0 Nays, 2 Absent, 1 Present not voting.

Item VI. Financials: (Fisher)

A. August 2022 Financial Reports

Ms. Fisher provided a copy of the August 2022 Financial reports to the Board via email before the meeting for their review for approval. During the meeting, Ms. Fisher read through the August 2022 financial reports, read aloud the Profit & Loss Budget vs. the Actual year-to-date comparison, and discussed the Billing Stats and the visit count. During the financial report review it was stated there was an increase in income. Mr. Adams questioned the cause of the increase in income. Ms. Fisher responded that there is an increase due to FEMA refund and collections this month, causing an increase in income. There were no questions or additional items to discuss.

Ms. Ragas joined the Board Meeting during this discussion.

Motioned by Ms. Marinovich, seconded by Ms. Braud, to approve the August 2022 Financial Report.

Public Comments:
None

Motion passed: 7 Yeas, 0 Nays, 1 Absent, 1 Present not voting.

Item VII. Medical Director/ Assistant Medical Director/Clinical Coordinator:
(Dr. Kotler/Dr. Naeem/Monica Martin)

Dr. William Kotler and Dr. Mohammed Naeem were not present for this board meeting. However, Ms. Martin updated the Board regarding COVID and Flu stats. For September, we tested two hundred and fifty-six (256) patients for COVID, of which fifty-one (51) were positive. PMC will administer COVID-19 vaccines and boosters weekly. Ms. Martin urged those to continue with their COVID prevention measures and obtain their boosters along with scheduling their Flu vaccines. We tested two hundred and forty-two (242) patients for influenza, of which seven (7) were positive. PMC began administering the influenza vaccines in the first week of September. A new COVID booster will arrive at Plaquemines Medical Center to keep the community safe as well.

Ms. Martin listed the following events Plaquemines Medical Center has participated in and will have in the future. On September 22, the Blood Center will have a blood drive to help save lives. There are COVID and Flu vaccine clinics scheduled throughout the remainder of the Fall to provide for the community and participating businesses. The Senior Prom held a Roaring Fifties-themed party that Ms. Martin exclaimed to be very

nice and entertaining. On October 4th, there will be a Night Out Against Crime held within Port Sulphur at the YMCA. On October 11th there will be a Career Day at Belle Chasse High School and on October 21st there will be a homecoming parade for South Plaquemines High School, both of which Plaquemines Medical Center will be a part of. Ms. Martin stated due to the plethora of events, Breast Cancer Awareness or Halloween Drive Thru has yet to be assigned a date.

Ms. Martin mentioned the need for nurses, medical assistants, and front desk personnel due to the high-volume Plaquemines Medical Center is incurring. If anyone meets the criteria, Ms. Martin urged those to apply for the previously mentioned positions.

Mr. Adams questioned Ms. Harris if the signs that Plaquemines Medical Center uses for advertising are usable. Mr. Adams continued to say it would be wise to help utilize the signs to attract possible employees. Ms. Harris concurred and planned to use this method to advertise positions.

Public Comments:
None

Item VIII. New Business: (Adams)

A. Marketing

Mr. Adams introduced Chris Leopold to aid in the marketing campaign for Plaquemines Medical Center. Mr. Leopold represents the center with the businesses in the parish and bringing in new businesses. Ms. Marinovich suggested to Mr. Leopold that while he is aiding in the marketing campaign for Plaquemines Medical Center, he can support the recruiting and advertising process for available positions.

Chris Leopold introduced himself and quickly began speaking about how the new facility will be able to bring in more business due to its location in Belle Chasse. Mr. Leopold elaborated on various companies coming to the area due to the Venture Global plant and how they were impressed with Plaquemines Medical Center after having several tours through the facility. Occupational Medicine was an area in particular that these groups were impressed with for future use. Mr. Leopold noted that quite a few workers with Venture Global are also swapping their primary care to Plaquemines Medical Center.

Mr. Leopold felt that Plaquemines Medical Center has done a great job of meeting the needs of the community. Mr. Gaudet suggested to Mr. Leopold that he take the initiative of public awareness. Mr. Leopold urged the use of word of mouth to share how efficient and precise Plaquemines Medical Center is to the community.

Ms. Martin shared how since COVID we have seen an increase in patients due to the center's efficiency, thus retaining new patients. Mr. Leopold agreed that by word of mouth and once people view the facility and have initial treatment, they change their

care accordingly. Ms. Prest added that Mr. Leopold has assisted with a few outstanding balances with companies he has connections with.

Public Comments:
None

Motion passed: 7 Yeas, 0 Nays, 1 Absent, 1 Present, not voting

B. Property Insurance Policy

Mr. Adams began the discussion of property insurance policies in order to choose the proper routes to pursue. Ms. Prest continued from what Mr. Adams said to introduce those on the Zoom call to answer questions the board may have. First, Ms. Polyanna Lengel from Health Sure, Jamie Welsh from Rostan, and lastly, Glenda Bocking and Daniel Crothers from GOSEP. Ms. Prest continued to give a quick briefing on past interactions with whom she introduced to refresh the board and noted that we are in the process of applying for an ICC certificate now, but it takes time.

Mr. Adams listed his concern about the specifics of insurance differentiation between the first two floors of the facility compared to the top two floors. Mr. Adams asked Ms. Bocking and Mr. Crothers if they recalled any prior discussion of this in the past. They did not recall but will look into prior documentation to provide specifics later. Mr. Crothers explained in more detail eliminating possible threats or hazards that might lead to the possibility of updating insurance policies to reflect what has been done in order to protect the facility. In order to protect the facility, Mr. Crothers said an ICC certificate needed to be in process before a hurricane passes through, which Mr. Crothers was keeping up to date on. Mr. Adams asked again what is the proper amount of insurance the facility needs to obtain in order to maintain coverage due to the foundation resting at the required height from the ground. Mr. Adams also asked for Ms. Bocking and Mr. Crothers to look for any documentation they have dating back to certain times with the facility. Flood insurance is the key question that Mr. Crothers will dive into further, as of today the facility must carry one million in flood insurance. Ms. Prest and Ms. Lengel discussed coverage options with the board. Ms. Lengel said she would obtain as much information as needed in order to be properly covered.

The Board continued to discuss the property policy options and planned to revisit these items at next month's meeting.

Public Comments:
None

Item IX. Old Business: (Adams)

A. Update on Belle Chasse Facility

Ms. Prest sent an email to the Board with information regarding updates to the new facility. It listed that the facility is moving positively, and pictures have been presented with plans of what the facility will resemble once established. Mr. Adams had questions regarding any holdups that were hindering the process of the facility being built. Ms. Prest responded that some corrections were being made to a current contract regarding soil sampling before anything could occur. Since then, they have been resolved, and we should be moving forward. The soil samples were assessed to determine if pilings needed to be placed before the additional thousand square feet is added. We should have all the paperwork at the next board meeting with more details regarding the building including the electrical and plumbing, to give the green light to acquire construction bids. Ms. Prest plans to have Kenneth Gowland from Metro Studio present at next month's meeting. There were no questions.

Public Comments:

None

B. COVID-19 Update

Mr. Adams moved to bypass the COVID-19 update due to Ms. Martin providing information prior.

Public Comments:

None

C. Primary Care Update

Everyone was present at the PPC meeting. However, Ms. Harris mentioned the extended hours every Tuesday for PPC will be 7 am – 7 pm. Medicaid applications can also be done in Primary Care.

Public Comments:

None

Item X. EXECUTIVE SESSION

A. Strategic Planning, LA.R.S.46:1073

Motioned by Ms. Marinovich, seconded by Ms. Belair, to go into Executive Session

Public Comments:

None

Motion passed: 7 Yeas, 0 Nays, 1 Absent, 1 Present not voting.

Convened at: 7:49 PM
Re-Convened Regular Meeting at: 7:59 PM

Motioned by Mr. Gaudet, seconded by Ms. LaFrance, to reconvene the regular meeting following the Executive Session

Public Comments:
None

Motion passed: 7 Yeas, 0 Nays, 1 Absent, 1 Present not voting.

There were no votes taken, and no decisions were made.

Item XI. Adjournment: (Adams)

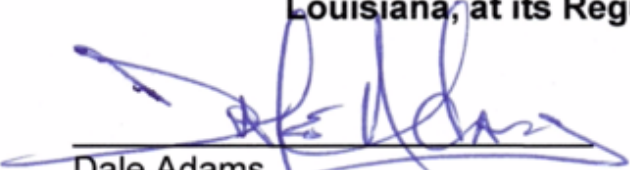
Motioned by Mr. Gaudet, seconded by Ms. Belair, to adjourn the meeting at 8:57 pm.

Public Comments:
None

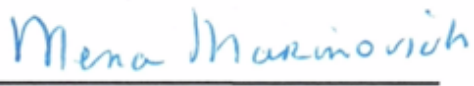
Motion passed: 7 Yeas, 0 Nays, 1 Absent, 1 Present not voting.

Attestation

The above and foregoing is an accurate summary of the actions taken by the members of the Board of Commissioners of Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center, State of Louisiana, at its Regular Meeting on September 15, 2022.



Dale Adams
Chairman of the Board



Mena Marinovich
Secretary/Treasurer