

FINAL: APPROVED

PLAQUEMINES MEDICAL CENTER REGULAR BOARD MEETING February 16, 2023

Item I. & II. Call to Order & Roll Call:

Call To Order And Roll Call - A Regular meeting of The Board of Commissioners of Plaquemines Medical Center (Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center) was called to order by Chairman Dale Adams at 7:28 pm on February 16, 2023, at Plaquemines Medical Center, 27136 Hwy 23, Port Sulphur, LA. Tyler Overton conducted the customary roll call of The Board Members and recorded and documented the minutes. The results were as follows:

Rechelle Ragas:	<u>Absent</u>	Stanley Gaudet:	<u>Present</u>
Erin Braud:	<u>Absent</u>	Norma Lafrance:	<u>Present</u>
Brigette Belair:	<u>Present</u>	Jane Tesvich:	<u>Absent (via Zoom)</u>
Mena Marinovich:	<u>Present</u>	Bonnie Thomas:	<u>Present</u>
Dale Adams:	<u>Present</u>		

A quorum was declared present.

Also in attendance were: Leslie Prest, Plaquemines Medical Center; Colleen Fisher, Plaquemines Medical Center; Tyler Overton, Plaquemines Medical Center; Monica Martin, Plaquemines Medical Center; Jennifer Harris, Plaquemines Primary Care; Michael Kotler (via Zoom), Plaquemines Medical Center; Dominick Scandurro, Scandurro & Layrisson, LLC

Item III. Pledge of Allegiance: (Marinovich)

Item IV. Review and Approval of Current Agenda as Amended: (Adams)

Motioned by Ms. Marinovich, seconded by Ms. Belair, to approve the current agenda.

Public Comments:
None

Motion passed: 5 Yeas, 0 Nays, 3 Absent, 1 Present not voting.

Item V. Approval of January 2023 Regular Meeting Minutes. (Adams)

Motioned by Ms. Marinovich, seconded by Ms. LaFrance, to approve the January 2023 Regular Meeting Minutes.

Public Comments:
None

Motion passed: 5 Yeas, 0 Nays, 3 Absent, 1 Present not voting.

Item VI. The Swearing-in of Officers and the Election of Officers

Mr. Dominick Scandurro asked for the board to take an oath by standing up, raising their right hand, and repeating the following:

“I (name of officer) solemnly swear that I will support the constitution and laws of the United States and the constitution and laws of this state. I will faithfully and impartially discharge and perform all the duties incumbent on me as Commissioner of Plaquemines Parish Hospital District Number One according to the best of my ability and understanding, so help me God.”

Mr. Scandurro finished by asking all the officers to sign the Oath of Office before him.

Mr. Dale Adams proceeded with nominating and electing the new officers to the board:

Chairman of The Board

Motioned by Ms. Marinovich, seconded by Ms. Thomas, to nominate and elect Dale Adams as the Chairman of The Board.

Public Comments:
None

Motion passed: 5 Yeas, 0 Nays, 3 Absent, 1 Present not voting.

Vice-Chairman of The Board

Motioned by Ms. Marinovich, seconded by Mr. Gaudet, to nominate and elect Bonnie Thomas as the Vice-Chairman of The Board.

Public Comments:
None

Motion passed: 5 Yeas, 0 Nays, 3 Absent, 1 Present not voting.

Secretary of The Board

Motioned by Ms. Belair, seconded by Ms. Thomas, to nominate and elect Mena Marinovich as the Secretary of The Board.

Public Comments:
None

Motion passed: 5 Yeas, 0 Nays, 3 Absent, 1 Present not voting.

Item VII. Financials: (Fisher)

A. & B. February 2023 Financial Report and Approval

Ms. Fisher emailed the board a copy of the February 2023 Financial reports before the meeting for their review. During the meeting, Ms. Fisher reviewed the February 2023 financial reports, the Profit & Loss Budget vs. the Actual year-to-date comparison. She discussed the Billing Stats and the visit count.

As shown in previous months, Ms. Fisher pointed out the increase in visits under occupational medicine.

Ms. Fisher also shared with the board that Krisiti Andrew, from Gulf South Healthcare Management LLC, is still in the process of collecting payments from various companies and is doing a great job as she continues to push forward.

Motioned by Ms. Marinovich, seconded by Mr. Gaudet, to approve the February 2023 Financial Report

Public Comments:
None

Motion passed: 5 Yeas, 0 Nays, 3 Absent, 1 Present not voting.

Item VIII. Medical Director/ Assistant Medical Director/Clinical Coordinator: (Dr. Kotler/Dr. Naeem/Monica Martin)

Dr. Michael Kotler was present via Zoom. Dr. Kotler stated that as Venture Global near Plaquemines Medical Center grows, the number of visits continues to rise. He expressed the initiative to offer on-site care at the request of the company. Dr. Kotler said deciding if care can be given on-site versus having a patient taken care of elsewhere is imperative. The board had no questions for Dr. Kotler at this time.

Ms. Martin began by stating that Plaquemines Medical Center has received its certificate from the Urgent Care Association and a Comprehensive Scope certificate. This means Plaquemines Medical Center Urgent Care and Occupational Medicine exceeded expectations. The board applauded PMC for exceeding expectations.

Ms. Martin also shared with the board that she, Ms. Harris, and Ms. Hymes attended a job fair at Blue Cliff College, allowing them to meet several potential Medical Assistants and LPNs who shared their resumes with PMC and PPC. Ms. Martin noted upcoming months for job fairs and when certain classes will have new graduates.

Public Comments:
None

Item IX. New Business: (Adams)

A. Rostan Extend Contract

Ms. Prest sent the extended contract from Rostan to the board members the week before the board meeting. Ms. Prest stated that PMC does not have an end date for the pandemic with FEMA, only a preliminary date. She continued to say this is a continuation of the contract that helps PMC handle the paperwork to obtain reimbursements from FEMA. Ms. Prest read the main points in the contract to the board and reiterated to the board that the contract could extend to whatever date they chose.

Motioned by Ms. Belair, seconded by Mr. Gaudet, to extend Rostan Contract until 2025 up to \$100,000.

Public Comments:
None

Motion passed: 5 Yeas, 0 Nays, 3 Absent, 1 Present not voting.

Item X. Old Business: (Adams)

A. Update on Millage

Mr. Dale Adams started by sharing with the board that he and Ms. Prest recently went to the council meeting, where it was decided to put the millage on the ballot. Mr. Adams told the board it will be on the ballot for April 29th. Ms. Prest added that the millage will be the only vote on the ballot for Plaquemines Parish residents.

Public Comments:
None

B. Belle Chasse Facility

Ms. Prest opened up by saying she had copies of the plans for the new facility for the board members to keep. She continued by stating that the details have been ironed out with the contractor for the new facility. Ms. Prest announced that after the final contract is executed, the new Belle Chasse facility will be on track to be completed by the end of 2023.

Public Comments:
None

C. COVID-19 Update

Ms. Martin stated that there have been 318 tests for COVID, with 58 positive cases. For Flu, there have been 283 tests with 13 positive cases. She continued to state that there

has been a steady flow of patients, many with upper respiratory issues. Ms. Martin also stated that this Flu season has been worse than past seasons. She encourages those who have not been vaccinated to schedule to be vaccinated.

Public Comments:
None

D. Primary Care Update

Ms. Harris shared with the board primarily about advertising and recruiting. Please view the Plaquemines Primary Care minutes for additional information.

Ms. Prest added ideas about advertising with billboards and locations for the billboards to be placed. She discussed locations near the facility and places where they could be added near the lower end of the parish and by the ferry stops on the Eastbank and the Westbank.

Mr. Gaudet asked if there could be any placed near the new industry. Ms. Prest answered that there were a few areas around the industries. The board discussed with Ms. Prest these locations and the price range of the signs to advertise for PMC/PPC.

Ms. Prest discussed that the website has been updated with new pictures of the staff.

Item X. Executive Session, LA. R.S. 46:1073 (Adams)

Motioned by Mr. Gaudet, seconded by Ms. Marinovich to go into Executive Session.

Public Comments: None

Motion passed: 5 Yeas, 0 Nays, 3 Absent, 1 Present not voting.

Convened at:	8:21 PM
Re-convened Regular Meeting at:	9:00 PM

Motioned by Mr. Gaudet, seconded by Ms. Marinovich to reconvene the regular meeting following Executive Session.

Public Comments: None

Motion passed: 5 Yeas, 0 Nays, 3 Absent, 1 Present not voting.

Item XI. Adjournment: (Adams)

Motioned by Mr. Gaudet, seconded by Ms. Marinovich, to adjourn the meeting at 9:00 pm.

Public Comments:

None

Motion passed: 5 Yeas, 0 Nays, 3 Absent, 1 Present not voting.

Attestation

The above and foregoing is an accurate summary of the actions taken by the members of The Board of Commissioners of Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center, State of Louisiana, at its Regular Meeting on February 16, 2023.



Dale Adams

Chairman of the Board



Mena Marinovich

Secretary/Treasurer