

FINAL: APPROVED

PLAQUEMINES MEDICAL CENTER REGULAR BOARD MEETING April 20, 2023

Item I. & II. Call to Order & Roll Call:

Call To Order And Roll Call - A Regular meeting of the Board of Commissioners of Plaquemines Medical Center (Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center) was called to order by Chairman Dale Adams at 7:36 pm on April 20, 2023, at Plaquemines Medical Center, 27136 Hwy 23, Port Sulphur, LA. Tyler Overton conducted the customary roll call of the Board Members and recorded and documented the minutes. The results were as follows:

Rechelle Ragas:	<u>Present</u>	Stanley Gaudet:	<u>Absent</u>
Dorothy Lundin:	<u>Present</u>	Norma LaFrance:	<u>Present</u>
Brigette Belair:	<u>Present</u>	Jane Tesvich:	<u>Absent</u>
Mena Marinovich:	<u>Present</u>	Bonnie Thomas:	<u>Present</u>
Dale Adams:	<u>Present</u>		

A quorum was declared present.

Also in attendance were: Leslie Prest, Plaquemines Medical Center; Colleen Fisher, Plaquemines Medical Center; Tyler Overton, Plaquemines Medical Center; Monica Martin, Plaquemines Medical Center; Jennifer Harris, Plaquemines Primary Care; Plaquemines Medical Center; Dr. Michael Kotler (via Zoom), Dominick Scandurro, Scandurro & Layrisson, LLC; Kenneth Gowland, MetroStudio (via Phone); Matthew Zuvich, USI One Advantage; Pam Marinovich.

Item III. Pledge of Allegiance: (Marinovich)

Item IV. Review and Approval of Current Agenda: (Adams)

Motioned by Ms. Marinovich, seconded by Ms. LaFrance, to approve the current agenda.

Public Comments:
None

Motion passed: 6 Yeas, 0 Nays, 2 Absent, 1 Present not voting.

Item V. Approval of March 2023 Regular Meeting Minutes. (Adams)

Motioned by Ms. Marinovich, seconded by Ms. LaFrance, to approve the March 2023 Regular Meeting Minutes.

Public Comments:
None

Motion passed: 6 Yeas, 0 Nays, 2 Absent, 1 Present not voting.

Item VI. Financials: (Fisher)

A. & B. Review and Approval of March Financial Reports and Amend the 2023 Budget

Ms. Fisher emailed the Board a copy of the financial reports for review before the meeting. She read through the March 2023 financial reports during the session. She discussed the Profit & Loss Budget vs. the Actual year-to-date comparison, the March 2023 Income Graph, Expense Graph, Billing Statistics, and the March 2023 Payer Mix. The March 2023 Visit Summary and a breakdown of the daily patient flow of each provider/service from the March 2023 Encounter Dashboard were provided as well.

Motioned by Ms. Marinovich, seconded by Ms. Thomas, to approve the March 2023 Financial Report.

Public Comments:
None

Motion passed: 6 Yeas, 0 Nays, 2 Absent, 1 Present not voting.

**Item VII. Medical Director/ Assistant Medical Director/Clinical Coordinator:
(Dr. Kotler/Dr. Naeem/Monica Martin)**

Ms. Prest told the board that Zachary Group asked for more information regarding on-site services for Venture Global.

Dr. Michael Kotler explained to the board how they would operate on-site. He discussed pricing and how healthcare information would be relayed to PMC's main facility.

Ms. Prest discussed a few of the barriers, including language barriers when incurring large groups of patients who are having drug screens and physicals performed. One solution was translating the original paperwork to have patients processed more efficiently. Between Ms. Prest and Dr. Michael Kotler they are continuing to lower barriers to have the most streamlined process in place to facilitate the workers for Venture Global.

Ms. Prest reminded the board that early voting is all this week from 8:30 AM to 6:00 PM and that election day is April 29. She encouraged those to please vote along with friends and family. She also informed the board of past events, such as the Easter Eggstravaganza, which had a great turnout. On April 28, PMC will be participating at the Seafood Festival. Ms. Prest also informed the board that a blood drive would be held on Monday, May 22, from 9 AM – 2 PM at PMC. She asked anyone who could attend to

come and share the information with others. On August 3, there will be a back-to-school giveaway. There were no further questions or comments from the board.

Ms. Martin arrived at the meeting towards the beginning of “New Business” to add that PMC conducted 219 COVID tests with 12 positive results, and there were 197 influenza tests performed with 10 positive results.

Public Comments:
None

Item VIII. New Business: (Adams)

A. Ratify Additional Concrete Work

After the initial concrete work surrounding the facility, it was brought to the facility’s attention that there was a three-foot gap between the surface and below it in certain areas. To continue forward, PMC needed to add support underneath to fill the gap and complete the facility’s concrete work. Ms. Prest asked the board to ratify the additional \$5,885 spent to complete the concrete work for Plaquemines Medical Center.

Motioned by Ms. Belair, seconded by Ms. Marinovich, to ratify the additional concrete work for Plaquemines Medical Center.

Motion passed: 6 Yeas, 0 Nays, 2 Absent, 1 Present, not voting.

Public Comments:
None

Item IX. Old Business: (Adams)

A. Millage Renewal Update

Ms. Prest mentioned a letter she sent to the board addressing additional information to be relayed to the public about the facility and the importance of the millage renewal. Ms. Prest said that she had received great feedback from the board to tailor the letter based on the facility’s significance to the area and the broad scope of services provided.

Ms. Prest said she would be working on a flyer to illustrate what services the Plaquemines Medical Center brings to the surrounding area. Ms. Prest and the board discussed additional options for the Parish to understand all that Plaquemines Medical Center provides for the community. The board had no further questions or comments at this time.

Public Comments:
None

B. Update on Belle Chasse Facility

Ms. Prest introduced Kenneth Gowland of MetroStudio to discuss a change order that would need to take place to move forward with the new facility.

The change order was initiated by a revision to the bid documents that were sent out. This revision was in response to the requirements illustrated in the geotechnical report that Eustis Engineering prepared. That report was requested very early in the design process. It took approximately five months to obtain the report. The delay in the reporting is attributable to the fact that they needed to have the Army Corps of Engineers' permission to dig the boring to drill the boring site adjacent to the existing building. The approval was not obtained from the Army Corps of Engineers on time.

Since this has occurred, changes must be made to reflect the actual conditions at the site, including changes to the foundation. This also means finances must be adjusted and approved for the new facility.

Motioned by Ms. Belair, seconded by Ms. Lundin, to accept the change order #1 in the amount of \$18,039.00 for the Belle Chasse Facility.

Rechelle Ragas:	<u>Yes</u>
Dorothy Lundin:	<u>Yes</u>
Brigette Belair:	<u>Yes</u>
Mena Marinovich:	<u>No</u>
Dale Adams:	<u>Yes</u>

Stanley Gaudet:	<u>Absent</u>
Norma LaFrance:	<u>Yes</u>
Jane Tesvich:	<u>Absent</u>
Bonnie Thomas:	<u>Yes</u>

Motion passed: 5 Yeas, 1 Nays, 2 Absent, 1 Present, not voting.

Public Comments:
None

C. Primary Care Update

Ms. Harris told the board that they had such an influx of patients that Plaquemines Primary Care had to resort to using old portions of the building to facilitate the patients being seen.

Ms. Harris proceeded to share a few advertisements with the board. These advertisements are used across multiple media platforms to reach the surrounding area.

Public Comments:
None

Item X. EXECUTIVE SESSION

A. Strategic Planning, LA.R.S.46:1073

Motioned by Ms. Marinovich, seconded by Ms. Thomas, to go into Executive Session

Public Comments:
None

Motion passed: 6 Yeas, 0 Nays, 2 Absent, 1 Present not voting.

Convened at: 8:31 PM
Re-Convened Regular Meeting at: 9:25 PM

Motioned by Ms. Marinovich, seconded by Ms. LaFrance, to reconvene the regular meeting following the Executive Session

Public Comments:
None

Motion passed: 6 Yeas, 0 Nays, 2 Absent, 1 Present not voting.

There were no votes taken, and no decisions were made.

Item XI. Adjournment: (Adams)

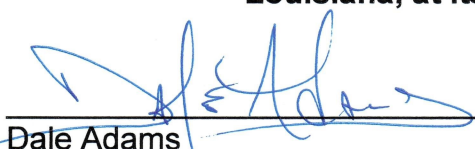
Motioned by Ms. Marinovich, seconded by Ms. Belair, to adjourn the meeting at 9:25 PM.


Public Comments:
None

Motion passed: 6 Yeas, 0 Nays, 2 Absent, 1 Present not voting.

Attestation

The above and foregoing is an accurate summary of the actions taken by the members of the Board of Commissioners of Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center, State of Louisiana, at its Regular Meeting on April 20, 2023.


Dale Adams
Chairman of the Board


Mena Marinovich
Secretary/Treasurer