

# FINAL: APPROVED

## PLAQUEMINES MEDICAL CENTER REGULAR BOARD MEETING March 16, 2023

### Item I. & II. Call to Order & Roll Call:

**Call To Order And Roll Call** - A Regular meeting of the Board of Commissioners of Plaquemines Medical Center (Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center) was called to order by Chairman Dale Adams at 6:46 pm on March 16, 2023, at Plaquemines Medical Center, 27136 Hwy 23, Port Sulphur, LA. Tyler Overton conducted the customary roll call of the Board Members and recorded and documented the minutes. The results were as follows:

Rechelle Ragas:	<u>Present</u> (7:41pm)	Stanley Gaudet:	<u>Present</u>
Dorothy Lundin:	<u>Absent</u>	Norma LaFrance:	<u>Present</u>
Brigette Belair:	<u>Present</u>	Jane Tesvich:	<u>Present</u>
Mena Marinovich:	<u>Present</u>	Bonnie Thomas:	<u>Present</u>
Dale Adams:	<u>Present</u>		

A quorum was declared present.

Also in attendance were: Leslie Prest, Plaquemines Medical Center; Colleen Fisher, Plaquemines Medical Center; Tyler Overton, Plaquemines Medical Center; Monica Martin, Plaquemines Medical Center; Jennifer Harris, Plaquemines Primary Care; Dr. William Kotler (via Zoom), Plaquemines Medical Center; Dr. Michael Kotler (via Zoom), Dominick Scandurro, Scandurro & Layrisson, LLC and Chris Leopold.

### Item III. Pledge of Allegiance: (Marinovich)

### Item IV. Review and Approval of Current Agenda as Amended: (Adams)

Additional Items:

Item VIII. New Business:

- B. Big Easy Podiatry
- C. Cement Repairs
- D. Chris Leopold

**Motioned by Ms. Marinovich, seconded by Ms. LaFrance, to approve the current agenda.**

Public Comments:

None

**Motion passed: 6 Yeas, 0 Nays, 2 Absent, 1 Present not voting.**

### Item V. Approval of February 2023 Regular Meeting Minutes. (Adams)

**Motioned by Ms. Marinovich, seconded by Ms. Belair, to approve the February 2023 Regular Meeting Minutes.**

Public Comments:  
None

**Motion passed: 6 Yeas, 0 Nays, 2 Absent, 1 Present not voting.**

**Item VI. Financials: (Fisher)**

**A. - C. Review and Approval of February Financial Reports and Amend the 2023 Budget**

Ms. Fisher provided a copy of the budget to actual February 2023 Financial reports to the Board via email before the meeting for their review. During the meeting, Ms. Fisher read through the financial information and read aloud the Profit & Loss Budget vs. the Actual year-to-date comparison.

Ms. Prest told the board that there was a simple error due to not putting a negative sign in the correct place, throwing the budget off due to adding instead of subtracting. She provided a copy to show the error to the board. She contacted PMC's external CPA, Lori Meyers, agreeing to amend the agenda for the month. Ms. Prest asked the board to amend the budget.

**Motioned by Ms. Marinovich, seconded by Ms. Belair, to amend the February 2023 Budget.**

Public Comments:  
None

**Motion passed: 6 Yeas, 0 Nays, 2 Absent, 1 Present not voting.**

Ms. Fisher continued to elaborate on the Billing Stats and the visit count. There were no questions or additional items to discuss.

**Motioned by Ms. Marinovich, seconded by Ms. Belair, to approve the February 2023 Financial Report.**

Public Comments:  
None

**Motion passed: 6 Yeas, 0 Nays, 2 Absent, 1 Present not voting.**

**Item VII. Medical Director/ Assistant Medical Director/Clinical Coordinator:**  
(Dr. Kotler/Dr. Naeem/Monica Martin)

Dr. Michael Kotler told the board he would meet with Venture Global to establish on-site services. He said they would start with one office campus. It should provide a higher level of care than the other medical offices already based on campus.

Dr. William Kotler told the board that no illness trends exist, but patients have had plenty of allergy symptoms at PMC. Currently, PMC is staffed by all emergency medicine doctors. Dr. William Kotler believes PMC will continue to see further recruitment of emergency medicine-trained doctors.

Mr. Dale Adams included that there have been some great reports of Dr. Naeem, who was absent from the board meeting. He asked for this information to be shared with him.

Public Comments:  
None

#### **Item VIII. New Business: (Adams)**

##### **A. Millage Renewal Outreach Plan**

Ms. Prest began by stating she met with an individual who helped with the campaign for the millage renewal that took place two years ago. For the millage renewal campaign, PMC did mailouts, ran ads in the Gazette, and had copies of flyers. This year, Ms. Prest would like to do the same thing. Ms. Prest began by stating she met with an individual who helped with the campaign for the millage renewal that took place two years ago. She explained the cost of the previous campaign and how much it would cost to run a similar campaign.

Mr. Adams asked Ms. Prest to show the board some information about the current campaign. Ms. Prest showed the board ad ideas, cutouts, and flyers with the addition of the future building in the Belle Chasse area. Ms. Prest would like to publish information about the board and what the facility offers in the Gazette.

The board discussed outreach ideas to get the word out about early voting. Ms. Prest notified the board that she would like to have the campaign running at the beginning of April due to early voting being soon.

The board had no further comments or questions.

**Motioned by Ms. Belair, seconded by Ms. Tesvich, to approve Millage Renewal Outreach Plan.**

Public Comments:  
None

**Motion passed: 6 Yeas, 0 Nays, 2 Absent, 1 Present, not voting**

## **B. Big Easy Podiatry**

Ms. Prest informed the board that podiatrist Dr. Todd Allain had contacted her about starting a clinic at PMC. Dr. Allain is board certified and performs surgeries at Touro and other medical facilities. Ms. Prest informed the board that he visited the facility and is eager to practice at Plaquemines Medical Center.

Ms. Prest explained to the board that Dr. Allain is adamant that the community receives accessible treatment and looks forward to working with the staff at PMC.

The board discussed the frequency of Dr. Allain's practices at PMC per month, the space he would utilize, and other specifics to work with what PMC can offer. There were no further questions or comments from the board.

## **C. Cement Repairs**

Ms. Prest stated that PMC had a risk assessment done, and repairs were recommended at the medical center. She had obtained two quotes. Ms. Prest asked the board if she should try to look for another estimate but explained it would take at least a month. The insurance agent recommended changes stating the repairs needed to be done ASAP.

Ms. Prest and the board reviewed and discussed their two contracts on hand and concluded what company to use and when to start. Ms. Prest said she would forward any additional information to the board for them to have on hand and get started on the repairs as soon as possible.

**Motioned by Mr. Gaudet, seconded by Ms. Belair, to approve Hoskins Homes of Louisiana for cement repairs.**

Public Comments:  
None

**Motion passed: 6 Yeas, 0 Nays, 2 Absent, 1 Present, not voting.**

## **D. Chris Leopold**

Mr. Chris Leopold updated the board on his continuous work for PMC with marketing and collecting for the facility.

Certain contractors Venture Global utilizes are looking for the services PMC offers but are also looking for the best option for staffing and pricing. Mr. Leopold stated that having an onsite addition to show PMC's presence is the best route to demonstrate its value to the community.

## **Item IX. Old Business: (Adams)**

### **A. Update on Belle Chasse Facility**

Ms. Prest told the board that a contract had been signed and filed with the clerk's office. MetroStudios is obtaining the permit, which can take two to three weeks. Ms. Prest contacted Henderson Auction Company and is waiting on a return call and a contract to auction some of the equipment at the Belle Chasse location.

Public Comments:

None

### **B. COVID-19 Update**

Ms. Ragas joined the Board Meeting during this discussion.

Ms. Martin shared with the board there were 220 COVID tests with 10 positive results. The positive cases were not severe, and there was no reason to hospitalize these patients. Ms. Martin explained to the board that PMC is still looking for Nurses and Medical Assistants, especially to fill the occupational medicine portion of PMC. There are a significant amount of pre-employment physicals, respiratory tests, special types of lab testing, and drug screens that are being done. It would be beneficial to have more Medical Assistants on hand.

Ms. Martin shared with the board the upcoming events that PMC will participate in. On March 22, PMC will participate in the Healthier Series Community Event at the Port Sulphur YMCA from 10:30 AM - 12:30 PM. On March 27th, PMC will host a blood drive from 9:00 AM - 2:00 PM. On April 1st, there will be an Easter Egg-stravaganza from 10:00 AM - 1:00 PM at PMC. This would be the first time PMC will not do the event in a drive-through format since 2020.

Ms. Martin stated she is working with LDH and MHSD to become a distributor for Narcan. From there, PMC will go out into the community to help since the medical center has seen an increase in patients who need assistance. Ms. Martin explained that PMC was not only helping the community but showing the community how to use and administer Narcan.

Public Comments:

None

### **C. Primary Care Update**

Ms. Harris had no further updates/comments

Public Comments:

None

**Item X. EXECUTIVE SESSION**

**A. Strategic Planning, LA.R.S.46:1073**

**Motioned by Ms. Marinovich, seconded by Ms. LaFrance, to go into Executive Session**

Public Comments:  
None

**Motion passed: 7 Yeas, 0 Nays, 1 Absent, 1 Present not voting.**

Convened at:	7:46 PM
Re-Convened Regular Meeting at:	8:24 PM

**Motioned by Mr. Gaudet, seconded by Ms. LaFrance, to reconvene the regular meeting following the Executive Session**

Public Comments:  
None

**Motion passed: 7 Yeas, 0 Nays, 1 Absent, 1 Present not voting.**

**There were no votes taken, and no decisions were made.**

**Item XI. Adjournment: (Adams)**

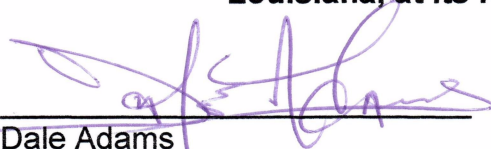
**Motioned by Mr. Gaudet, seconded by Ms. Belair, to adjourn the meeting at 8:25 pm.**

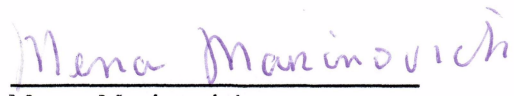
Public Comments:  
None

**Motion passed: 7 Yeas, 0 Nays, 1 Absent, 1 Present not voting.**

**Attestation**

**The above and foregoing is an accurate summary of the actions taken by the members of the Board of Commissioners of Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center, State of Louisiana, at its Regular Meeting on March 16, 2023.**

  
\_\_\_\_\_  
Dale Adams  
Chairman of the Board

  
\_\_\_\_\_  
Mena Marinovich  
Secretary/Treasurer