

FINAL: APPROVED

PLAQUEMINES MEDICAL CENTER REGULAR BOARD MEETING May 18, 2023

Item I. & II. Call to Order & Roll Call:

Call To Order And Roll Call - A Regular meeting of the Board of Commissioners of Plaquemines Medical Center (Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center) was called to order by Chairman Dale Adams at 7:25 pm on May 18, 2023, at Plaquemines Medical Center, 27136 Hwy 23, Port Sulphur, LA. Tyler Overton conducted the customary roll call of the Board Members and recorded and documented the minutes. The results were as follows:

Rechelle Ragas:	<u>Present</u>	Stanley Gaudet:	<u>Present</u>
Dorothy Lundin:	<u>Present</u>	Norma Lafrance:	<u>Present</u>
Brigitte Belair:	<u>Present</u>	Jane Tesvich:	<u>Present</u>
Mena Marinovich:	<u>Present</u>	Bonnie Thomas:	<u>Present</u>
Dale Adams:	<u>Present</u>		

A quorum was declared present.

Also in attendance were: Leslie Prest, Plaquemines Medical Center; Colleen Fisher, Plaquemines Medical Center; Tyler Overton, Plaquemines Medical Center; Monica Martin, Plaquemines Medical Center; Dr. Michael Kotler (via Zoom), Medical Director, Plaquemines Medical Center; Donald Brown, Plaquemines Medical Center; Donald Talazac, Plaquemines Medical Center; Jennifer Harris, Plaquemines Primary Care; Dominick Scandurro, Scandurro & Layrisson, LLC; Matt Zuvich, USI One Advantage; Mike Travis.

Item III. Pledge of Allegiance: (Marinovich)

Item IV. Review and Approval of Current Agenda: (Adams)

Motioned by Ms. Marinovich, seconded by Ms. Belair, to approve the current agenda.

Public Comments:
None

Motion passed: 8 Yeas, 0 Nays, 0 Absent, 1 Present not voting.

Item V. Approval of April 2023 Regular Meeting Minutes. (Adams)

Motioned by Ms. Marinovich, seconded by Ms. Belair, to approve the April 2023 Regular Meeting Minutes.

Public Comments:
None

Motion passed: 8 Yeas, 0 Nays, 0 Absent, 1 Present not voting.

Item VI. Financials: (Fisher)

A. - B. Review and Approval of April Financial Reports

Ms. Fisher provided a copy of the budget-to-actual April 2023 Financial reports to the Board via email before the meeting for their review. She read through the April 2023 financial reports during the session. She discussed the Profit & Loss Budget vs. the Actual year-to-date comparison, the April 2023 Income Graph, Expense Graph, Billing Statistics, and the April 2023 Payer Mix. The April 2023 Visit Summary and a breakdown of the daily patient flow of each provider/service from the April 2023 Encounter Dashboard were provided as well.

Motioned by Ms. Marinovich, seconded by Ms. Belair, to approve the April 2023 Financial Report.

Public Comments:
None

Motion passed: 8 Yeas, 0 Nays, 0 Absent, 1 Present not voting.

**Item VII. Medical Director/ Assistant Medical Director/Clinical Coordinator:
(Dr. Kotler/Dr. Naeem/Monica Martin)**

Dr. Michael Kotler expressed that the plant and the associated groups are still gauging what services they specifically require from PMC. Dr. Kotler said he and Leslie have been fulfilling every request the plant needs on/off-site. Ms. Prest reiterated to the board that PMC is accommodating the plant in any way they possibly can.

Dr. Kotler said Zachary had looked at the proposal for onsite services. He continued to explain how PMC is trying to decrease the number of plant workers leaving the site to come to PMC for care. The board had no questions or comments for Dr. Kotler at this time.

Ms. Martin provided statistics to the board with having 125 tests for COVID with 9 positive cases and 115 tests for the Flu with 9 positive cases.

Ms. Martin continued by stating that on May 22nd, a blood drive will be held at the facility. She urged the board to give blood. On May 31st, there will be a Hurricane Preparedness Meeting at the YMCA since hurricane season is quickly approaching.

At the last board meeting, the board requested the number of transfer patients PMC had. Ms. Martin shared with the board that from January 1st until May 18th, there were 64 transfers, 34 males and 30 females. PMC patient transfers range from cardiac patients to generalized weakness, hypertensive patients, patients with mental health conditions, and cases of pneumonia. There were a few trauma patients that also had to be transferred.

Mr. Adams asked Ms. Harris if there was outreach at Phoenix High School for Family Day. Ms. Harris said they were able to attend and provide the requested care, including COVID vaccines.

The board had no further questions or comments on this item.

Public Comments:
None

Item VIII. New Business: (Adams)

A. Cement work and sealing of the building (Don Brown and Donald Talazac)

Mr. Adams reminded the board that the building is nearly ten years old and told the board they need to be proactive with the care of the building with hurricane season on its way.

Ms. Prest reminded the board that a risk assessment was done at the facility, and recommendations were made, including the cement work that was voted to be done. Mr. Donald Brown reviewed John Hoskins's proposals for the facility, including work that needed to be performed to prevent leakage into the building. There were bids to reseal the roof and the windows. With the information given, Mr. Brown went into the specifics of where leaks occurred in the facility. Mr. Adams reminded the board that the building is built to withstand 250 mph winds, but after going through several major storms, the building will need to be tended to.

Mr. Brown continued to give an overview of the different inspections provided by various groups and what they thought needed to be done. Ms. Prest said she would contact the original architects to inquire about the warranty. Mr. Adams and the board asked Don Brown and Don Talazac to put together a detailed report on what must be done to the facility.

Mr. Adams elaborated on the cement work that needed to be done around the building, which has been discussed in past board meetings. He urged the board to review the material that Mr. Brown provided to the board to make more decisions.

The board had no further comments or questions and will review the provided documents.

Public Comments:
None

B. Election Canvass Proceedings (Prest)

Mr. Adams began by reading the following before asking for a motion:

The following resolution was offered by Stanly Gaudet and seconded by Norma LaFrance :

RESOLUTION

A resolution providing for canvassing the returns and declaring the results of the special election held in Plaquemines Parish Hospital Service District Number One, State of Louisiana, on Saturday, April 29, 2023, to authorize the levy of a special tax therein.

BE IT RESOLVED by the Board of Commissioners of Plaquemines Parish Hospital Service District Number One, State of Louisiana (the "Governing Authority"), acting as the governing authority of Plaquemines Parish Hospital Service District Number One, State of Louisiana (the "District"), that:

SECTION 1. Canvass. This Governing Authority does now proceed in open and public session to examine the official tabulations of votes cast at the special election held in Plaquemines Parish Hospital Service District Number One, State of Louisiana, on SATURDAY, APRIL 29, 2023(the "Election"), to authorize the levy of a special tax therein pursuant to the following proposition (the "Proposition"):

PROPOSITION (IN-LIEU MILLAGE)

Shall Plaquemines Parish Hospital Service District Number One, State of Louisiana (the "District"), a parishwide hospital service district, levy a tax of 2.89 mills on all the property subject to taxation within the District (an estimated \$2,500,000 reasonably expected at this time to be collected from the levy of the tax for an entire year), for a period of fifteen (15) years, beginning with the year 2023 and ending with the year 2037, for the purpose of acquiring, constructing, improving, maintaining and operating public hospital buildings and health care facilities of and for the District, said tax to be in lieu of and completely replace an ad valorem tax currently being levied in Plaquemines Parish at the same rate and for the same purpose as authorized at an election held on May 2, 2009?

This Governing Authority does further proceed to examine and canvass the returns of the Election thereof.

SECTION 2. Election Results. According to the official certified tabulation of votes cast at said Election, there was a total of **1,021** votes cast **IN FAVOR OF** the Proposition and a total of **458** votes cast **AGAINST** the Proposition, resulting in a majority of **563** votes cast **IN FAVOR OF** the Proposition. The Proposition was therefore duly **CARRIED** by a majority of the votes cast by the qualified electors voting at the Election.

SECTION 3. Promulgation of Election Result. The results of said election shall be promulgated by publication in the manner provided by law, after receipt from the Secretary of State's office of the actual costs of the election, as required by Act 205 of the Regular Session of the Legislature of Louisiana for the year 2019.

SECTION 4. Declaration. The foregoing results of the Election are hereby declared by this Governing Authority and shall be published as required by law.

SECTION 5. Procès Verbal. A *Procès Verbal* of the canvass of the returns of the Election shall be made and a certified copy thereof shall be forwarded to the Secretary of State, Baton Rouge, Louisiana, who shall record the same in his office; another certified copy thereof shall be forwarded to the Clerk of Court and *Ex-Officio* Recorder of Mortgages in and for the Parish of Plaquemines, who shall record the same in the Mortgage Records of said Parish; and another copy thereof shall be retained in the archives of this Governing Authority.

Motioned by Mr. Gaudet, seconded by Ms. Marinovich, to approve the Canvass Proceedings

Public Comments:
None

Motion passed: 8 Yeas, 0 Nays, 0 Absent, 1 Present not voting.

Mr. Adams continued, "This resolution having been submitted to a vote, the vote thereon was as follows:"

Tyler Overton proceeded to conduct a roll call vote:

Rechelle Ragas:	<u>Yea</u>	Stanley Gaudet:	<u>Yea</u>
Dorothy Lundin:	<u>Yea</u>	Norma Lafrance:	<u>Yea</u>
Brigette Belair:	<u>Yea</u>	Jane Tesvich:	<u>Yea</u>
Mena Marinovich:	<u>Yea</u>	Bonnie Thomas:	<u>Yea</u>
Dale Adams:	<u>Yea</u>		

And the resolution was declared adopted on this, the 18th day of May, 2023.

C. Ratification of Donation to PPG (Generator & AC System) (Prest)

Mr. Adams told the board that some equipment in the Belle Chasse Facility had been donated to the Plaquemines Parish Government. Mr. Adams needed ratification of his decision to donate the generator and AC system to Plaquemines Parish Government.

Mr. Scandurro stated the resolution:

BE IT RESOLVED, that Leslie Prest, Administrator, is hereby authorized for and in the name and on behalf of the Company to donate to Plaquemines Parish Government,

The following equipment owned by the PLAQUEMINES MEDICAL CENTER:

1. One (1) Generator: ONAN; Model Number 45DEF-4R8/4987A; Serial Number 95C8442

2. One (1) AC Unit: Trane; Model Number 4TTA3060D3000CA; Serial Number 12172KUX4F

Motioned by Ms. Belair, seconded by Mr. Gaudet, Ratification of Donation to PPG (Generator & AC System)

D. Resolution made by PPG to provide quarterly updates (Adams)

Mr. Adams continued to state a resolution given by the Plaquemines Parish Council at last Thursday's meeting adopting an ordinance Mr. Adams continued to read to the board:

RESOLUTION NO. 23-

The following Resolution was offered by Council Member Cognevich who moved its adoption:

A Resolution urging the Plaquemines Parish Hospital Board to provide better public access to budgets and meeting materials and to provide quarterly updates to the Plaquemines Parish Council

DIGEST: This Resolution is urging Plaquemines Parish Hospital Board to provide more transparency to the Council and the Public relative to the actions and finances of the Hospital Board. *The digest is for information purposes only and is superseded by the language of the actual ordinance or resolution.*

Mr. Adams continued to tell the board that PMC is completely transparent and follows all laws and regulations. He feels we go above and beyond what the law requires, with meetings open to the public and minutes and budgets posted to the newspaper and the website.

Ms. Prest reiterated what Mr. Adams mentioned to the board and that she would not be opposed to sending quarterly updates. The board agreed to send quarterly updates via email. There were no further comments or questions from the board.

Motioned by Ms. Belair, seconded by Mr. Gaudet, for the resolution made by PPG to provide quarterly updates

Public Comments:
None

Motion passed: 8 Yeas, 0 Nays, 0 Absent, 1 Present not voting.

E. Alteration of PPC and PMC board meeting times

During the PPC board meeting, it was discussed and agreed (contingent on PMC's board decision) to alter the meetings for PMC to hold their board meeting at 6:00 PM

and for PPC to follow PMC's board meeting. There was little discussion by the board as they agreed with PPC's decision to alter the times.

Motioned by Mr. Gaudet, seconded by Ms. Marinovich, for the alteration of PPC and PMC board meeting times. PMC will be at 6:00 PM and PPC will follow PMC meeting.

Public Comments:
None

Motion passed: 8 Yeas, 0 Nays, 0 Absent, 1 Present not voting.

Item IX. Old Business: (Adams)

A. Primary Care Update: (Jennifer Harris)

Ms. Harris shared with the board that she is forming a by-law committee to alter the board member's term stipulations. She also mentioned a few new grants that are being pursued, which can be read in PPC's board meeting and financial committee meeting minutes.

Public Comments:
None

B. Update of Belle Chasse Location (Prest)

Mr. Adams reported that the Belle Chasse Facility was moving along. The main building has been gutted.

Public Comments:
None

Property Adjacent of Belle Chasse Facility (Prest)

Ms. Prest told the board that the owner of the property next door to the facility agreed to have PMC to pay for three appraisals. PMC will discuss purchasing the property at a fair market value of which would be an average of the three appraisals.

Ms. Prest urged the board to consider the limited parking space and think about the number of spots left for patients after employees were parked. If PMC were to purchase the property, Ms. Prest said we would purchase it for what it was worth. If PMC were to sell the property in the future, PMC would obtain the same value for what it was purchased for.

Topics included accessibility, safety, use of the area, etc. The board decided to revisit the subject at the next board meeting. There were no further questions or comments at this time.

Public Comments:
None

C. FEMA COVID Reimbursement - Ended May 11th (Prest)

Ms. Prest informed the board that last Wednesday, the COVID emergency fund expired, ending the FEMA reimbursement for overtime and agency staffing. Ms. Prest said she is actively looking at possible candidates to make an in-house contract for the nurses to fill positions. The board had no questions or comments at this time.

Public Comments:
None

D. Number of Urgent Care transfers (Martin)

Ms. Martin discussed the number of Urgent Care transfers and specific data that can be referred to in Item VII.

Public Comments:
None

Item X. EXECUTIVE SESSION

A. Strategic Planning, LA. R.S.46:1073

Motioned by Ms. Marinovich, seconded by Ms. Belair, to go into Executive Session

Public Comments:
None

Motion passed: 8 Yeas, 0 Nays, 0 Absent, 1 Present not voting.

Convened at:	8:39 PM
Re-Convened Regular Meeting at:	9:14 PM

Motioned by Mr. Gaudet, seconded by Ms. LaFrance, to reconvene the regular meeting following the Executive Session

Public Comments:
None

Motion passed: 8 Yeas, 0 Nays, 0 Absent, 1 Present not voting.

There were no motions and no votes made during the Executive Session.

Mr. Gaudet made a motion for PMC's lawyer, Dominick Scandurro, to contact Dane Ciolino for an opinion regarding the service of Dale Adams on the board.

Motioned by Mr. Gaudet, seconded by Ms. LaFrance, for Dominick Scandurro to contact Dane Ciolino for a second opinion for the service of Dale Adams on the board

Motion passed: 8 Yeas, 0 Nays, 0 Absent, 1 Present not voting.

Public Comments:
None

The last motion is to form a committee to speak with Jay Lobrano about taking over the legal services for Plaquemines Medical Center. The committee will consist of Dale Adams, Dot Lundin, and Brigitte Belair to speak.

Motioned by Mr. Gaudet, seconded by Ms. Marinovich, to form a committee to speak with Jay Lobrano on taking over the legal services for Plaquemines Medical Center

Motion passed: 8 Yeas, 0 Nays, 0 Absent, 1 Present not voting.

Public Comments:
None

Item XI. Adjournment: (Adams)


Motioned by Mr. Gaudet, seconded by Ms. Marinovich, to adjourn the meeting at 9:20 pm.


Public Comments:
None

Motion passed: 8 Yeas, 0 Nays, 0 Absent, 1 Present not voting.

Attestation

The above and foregoing is an accurate summary of the actions taken by the members of the Board of Commissioners of Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center, State of Louisiana, at its Regular Meeting on May 18, 2023.


Dale Adams
Chairman of the Board


Mena Marinovich
Secretary/Treasurer