

FINAL: APPROVED

PLAQUEMINES MEDICAL CENTER REGULAR BOARD MEETING September 21, 2023

Item I. & II. Call to Order & Roll Call:

Call To Order And Roll Call - A Regular meeting of the Board of Commissioners of Plaquemines Medical Center (Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center) was called to order by Chairman Dale Adams at 6:03 pm on September 21, 2023, at Plaquemines Medical Center, 27136 Hwy 23, Port Sulphur, LA. Tyler Overton conducted the customary roll call of the Board Members and recorded and documented the minutes. The results were as follows:

Rechelle Ragas:	<u>Absent</u>	Stanley Gaudet:	<u>Present</u>
Dorothy Lundin:	<u>Present</u>	Norma LaFrance:	<u>Present</u>
Brigette Belair:	<u>Absent</u>	Jane Tesvich:	<u>Present</u>
Mena Marinovich:	<u>Present</u>	Bonnie Thomas:	<u>Present</u>
Dale Adams:	<u>Present</u>		

A quorum was declared present.

Also in attendance were: Leslie Prest, Plaquemines Medical Center; Tyler Overton, Plaquemines Medical Center; Monica Martin, Plaquemines Medical Center; Dr. William Kotler (6:06 PM), Plaquemines Medical Center; Kristine Whatley, Plaquemines Medical Center (6:10 PM); Jennifer Harris, Plaquemines Primary Care; Matthew Zuvich, USI One Advantage.

Item III. Pledge of Allegiance: (Marinovich)

Item IV. Review and Approval of Current Agenda: (Adams)

Motioned by Ms. Marinovich, seconded by Mr. Gaudet, to approve the current agenda.

Public Comments:
None

Motion passed: 6 Yeas, 0 Nays, 2 Absent, 1 Present not voting.

Item V. Approval of August 2023 Regular Meeting Minutes. (Adams)

Motioned by Ms. Marinovich, seconded by Ms. LaFrance, to approve the August 2023 Regular Meeting Minutes.

Public Comments:
None

Motion passed: 6 Yeas, 0 Nays, 2 Absent, 1 Present not voting.

Item VI. Financials: (Prest)

A. & B. Review and Approval of August Financial Reports

Ms. Prest provided a copy of the August 2023 financial reports to the Board via email before the meeting for their review and approval. Ms. Prest reviewed the Profit & Loss Budget vs. the Actual year-to-date comparison, the August 2023 Income Graph, the Expense Graph, Billing Statistics, and the August 2023 Payer Mix. She finalized the financials by explaining to the Board the August 2023 Visit Summary and a breakdown of the daily patient flow of each provider/service from the August 2023 Encounter Dashboard.

Ms. Prest noted during the month of August, Plaquemines Medical Center (PMC) had 1,471 visits, averaging about 47 patients per day. The daily average is brought down due to not having as many visits during the weekend. With this being said, PMC has been busy seeing anywhere from 50 to 70 patients a day during the week. The board had no questions or comments at this time.

Motioned by Mr. Gaudet, seconded by Ms. Marinovich, to approve the August 2023 Financial Report.

Public Comments: None

Motion passed: 6 Yeas, 0 Nays, 2 Absent, 1 Present not voting.

Item VII. Medical Director/ Assistant Medical Director/Clinical Coordinator:
(Dr. Kotler/Dr. Naeem/Monica Martin)

Dr. William Kotler told the board there were plenty of COVID-19 cases in the community and he has seen some cases of the Flu. Dr. Kotler also added with school being back in session, there have been many cases of strep throat.

Ms. Prest told the board that Dr. Michael Kotler stepped in to work at PMC for a successful 24-hour shift, greatly helping the community.

Ms. Martin updated the Board regarding Strep, Flu, and COVID-19 statistics. She noted that as of August, one hundred and fifteen (115) patients were tested for strep, having fourteen (14) positive cases. PMC tested three hundred and seventy-one (371) patients for influenza, of which thirty-five (35) were positive. Lastly, PMC tested four hundred and ten (410) patients for COVID-19, of which eighty-three (83) were positive.

Ms. Martin told the Board that PMC had seen quite a few high-acuity patients that have been transferred out of the facility. From the previous month until now, twenty-eight (28) patients have been transferred for various reasons.

Ms. Martin said PMC/PPC had participated in a career fair to recruit for the new and present facility. She also noted that there will be a Blood Drive at PMC on September 27th and urged those able to participate to give blood.

PMC will participate in several upcoming events: Night Out Against Crime on October 3rd, the Senior Olympics on October 19th, and Breast Cancer Awareness on October 12th at the Port Sulphur YMCA. There will be a Haunted House for Kids on October 21st at PMC. PMC will partner with Camp SoulGrow out of New Orleans for this event. There were no further questions or comments from the Board at this time.

Public Comments: None

Item VIII. New Business: (Adams)

A. Nurse Practitioner for Wound Care – Leased Space

Ms. Prest told the Board that she was contacted by a Nurse Practitioner from New Orleans East who has her own practice called Magnolia Bark. Ochsner and LCMC contacted the nurse practitioner to practice wound care for those who needed it within the Port Sulphur area. She visited the facility recently and explained her interest in leasing space from PMC twice monthly and partnering with a home health agency.

Ms. Prest went into further detail with the Board after they asked follow-up questions. After the Board discussed this possibility, Ms. Prest said she would invite her to the next board meeting to answer any questions they may have.

Public Comments: None

B. Addendum To Elite Contract

Ms. Prest will need to amend to the current Elite Contract for further use of services in order to perform drug screens at Venture Global. The services have been paid for, but there will be an addendum made by PMC's attorney to include the services for the Board to ratify the decision. There were no questions or comments from the Board.

Public Comments: None

C. December Board Meeting (December 21st to December 14th)

The Board agreed to move the December Board Meeting to December 14th due to the Holidays. There were no further comments from the Board.

Public Comments: None

D. Honoring Kristine Whatley for Years of Service

Paramedic Kristine Whatley was honored at the board meeting after retiring with thirteen and a half years of service with PMC. PMC celebrated and thanked her for her years of service with cake and a plaque. Ms. Prest expressed how much she has done for PMC and the community. The Board thanked her for all her time devoted to PMC and the community.

Public Comments: None

E. Remembrance of Mr. Dominick Scandurro

The Board took this time to pray and remember Mr. Dominick Scandurro. The board members reflected on how they knew him personally and how he was always there to help and provide guidance. PMC employees and board members exchanged stories in remembrance of Mr. Dominick as they laughed, shed tears, and shared the positive impact he had on everyone's life he had touched.

Public Comments: None

Item IX. Old Business

A. Update on Belle Chasse Facility

Ms. Prest explained the current plan PMC had with Executone and the current system in place. She discussed the cost, service, and other helpful information that she had available. Ms. Prest said she would email the Board on Executone's services to decide at next month's meeting. The board briefly discussed what would be best for the facility in the long run and decided to discuss it further at next month's meeting. There were no questions or comments.

Public Comments: None

B. Landscaping

Ms. Prest shared a physical copy of the landscaping plans with the Board to look at possible renovations and what could be added to the facility. The board looked over the plans and discussed the various options with one another. Ms. Prest asked the Board if they would like to add oyster shells in various areas, topping the bedding throughout the facility.

The landscape architects also came up with a maintenance plan to follow. Once the details have been ironed out, a bid for landscaping will go into the Gazette. Other than the grass, Ms. Prest plans to have a company handle the maintenance of the landscaping such as mulching, trimming trees/bushes, etc. The Board discussed the details of the plans and will wait to make further decisions once the bids are presented. There were no further questions or comments from the Board at this time.

Public Comments: None

C. Update on Rural Emergency Hospital

Ms. Prest said as the law stands now, PMC is not able to apply for the Rural Emergency Hospital Designation. The next step to take is to have legislation changed in order to apply for the designation. Ms. Prest told the Board who she has spoken to and who she will reach out to in order to have the proper people come down to tour the facility and speak on PMC's behalf to become a Rural Emergency Hospital.

Ms. Tesvich asked what PMC must do to become a Rural Emergency Hospital. Ms. Prest responded that a facility must have been a Critical Access Hospital or a Licensed Hospital on/before December 27, 2020. PMC was not a Licensed Hospital at that time. Ms. Prest went into further detail about what we have to do to become a Rural Emergency Hospital, how becoming one could help Plaquemines Medical Center financially, and how it will better the community. Ms. Prest said she would keep the Board updated on the status of becoming a Rural Emergency Hospital. There were no comments or questions from the Board.

Public Comments: None

D. Update on Cyber Security

Ms. Prest had three quotes given to her, which she narrowed down to two of the three that would be in PMC's best interest. Ms. Prest also said she reached out to others in the community who have dealt with cyber attacks in the past to see what they have done to remedy and prevent any further breaches. Ms. Prest said that PMC has cyber security insurance. Ms. Prest went over the information from the companies that offered quotes. Mr. Dale Adams will be reaching out to the Plaquemines Parish Information Technology Department to see what they have in place. Once that is done, Ms. Prest said she will share new information during next month's board meeting. The Board had no questions or comments at this time.

Public Comments: None

E. Primary Care Update: (Jennifer Harris)

Ms. Harris briefed the board that they have been approved to visit the East Bank and plan to go twice a month. She was excited to announce she is working on having a mobile mammogram unit come to Plaquemines Primary Care at the beginning of next year. There were no questions or comments from the Board at this time.

Public Comments: None

X. EXECUTIVE SESSION

A. Strategic Planning, LA.R.S.46:1073

Motioned by Ms. Marinovich, seconded by Ms. LaFrance, to go into Executive Session

Public Comments:
None

Motion passed: 6 Yeas, 0 Nays, 2 Absent, 1 Present not voting

Convened at:	7:14 PM
Re-Convened Regular Meeting at:	7:31 PM

Motioned by Mr. Gaudet, seconded by Ms. Marinovich, to reconvene the regular meeting following the Executive Session

Motion passed: 6 Yeas, 0 Nays, 2 Absent, 1 Present not voting.

Item XI. Adjournment: (Adams)

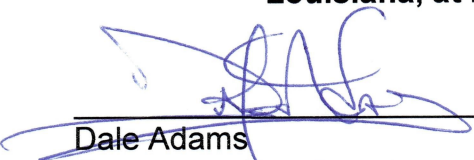
Motioned by Ms. Marinovich, seconded by Mr. Gaudet, to adjourn the meeting at 7:32 PM.

Public Comments:
None

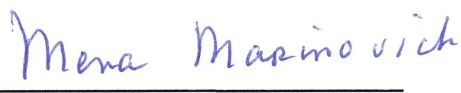
Motion passed: 6 Yeas, 0 Nays, 2 Absent, 1 Present not voting.

Attestation

The above and foregoing is an accurate summary of the actions taken by the members of the Board of Commissioners of Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center, State of Louisiana, at its Regular Meeting on September 21, 2023.



Dale Adams
Chairman of the Board



Mena Marinovich
Secretary/Treasurer