

FINAL: APPROVED

**PLAQUEMINES PRIMARY CARE, INC.
SPECIAL FINANCIAL COMMITTEE MEETING
August 10th, 2023**

Item I. & II. Call to Order & Roll Call:

Call to Order and Roll Call - A Special meeting of the Finance Committee of the Board of Directors of Plaquemines Primary Care, Inc. was called to order by Finance Committee Chairwoman Nancy Michel at 8:16 pm on August 10th, 2023, at the Plaquemines Medical Center, 27136 Hwy 23, Port Sulphur, LA. Tyler Overton conducted the customary roll call of the Board Members, as well as recorded and documented the minutes. The results were as follows:

Nancy Michel:	<u>Present</u>	Stanley Gaudet:	<u>Present</u>
Celeste Ancar:	<u>Absent</u>		

A quorum was declared present.

Also in attendance were: Jennifer Harris, Plaquemines Primary Care; Tyler Overton, Plaquemines Medical Center.

Item III. Review And Approval of Current Agenda: (Michel)

Motioned by Mr. Gaudet, seconded by Ms. Michel, to approve the current agenda.

Public Comments: None

Motion passed: 1 Yeas, 0 Nays, 1 Absent, 1 Present not voting.

Item IV. New Business:

A. Service Area Competition Funding Opportunity (SAC)

Ms. Harris stated that most of the information for the Service Area Competition Funding Opportunity (SAC) was discussed during the Regular Board Meeting on August 10th. Please refer to the Meeting Minutes for additional information regarding SAC. There were no comments or questions from the Committee at this time.

Public Comments: None

B. Medicaid Un-Wind

Ms. Harris stated that she had signed the agreement that day, which will consist of the \$223,000 that PPC will be obtaining. PPC has passed out flyers during events and has had a few people fill out applications. Ms. Harris believes that the Medicaid Un-Wind

Program is moving in a positive direction.

Public Comments: None

Item V. Old Business:

A. Review of HCP-2023-Main Grant

Prior to the meeting, Ms. Harris emailed the committee members the HCP-2023 quarterly grant reports for review. Ms. Fisher was absent from discussing the financial information with the Committee. Ms. Harris stated that the grant is primarily focused on paying salaries. There were no questions or comments from the Committee at this time.

Public Comments: None

B. Review of HCP- 2020-Hypertension Funding

Ms. Harris reviewed the HCP-2020 Hypertension Funding with the Committee and sent a quarterly report to the Financial Committee for their review. The report shows a breakdown of the expenditures budget sheet and remaining balance.

Ms. Harris stated that many FQHCs had issues enrolling patients into this program. In response, small peer group training sessions have been held throughout the country that Ms. Harris attends.

During the last Financial Committee meeting, Ms. Harris said she would inform the board of the no-cost extension with the grant. If an extension does not come to fruition, Ms. Harris has plans for the remaining funding. The Committee had no further questions or comments at this time.

Public Comments: None

C. Review of H8FCS41240- American Rescue Plan Act

Ms. Harris sent a quarterly report to the Financial Committee for their review before the meeting via email. She continued to review the H8FCS41240- American Rescue Plan Act grant with the Committee stating that she was in contact with the school nurse coordinator and how she has maintained contact with them, but is still awaiting the MOU. The Committee had no further questions at this time.

Public Comments: None

D. Review of C8ECS44663 - Capital Improvement

Ms. Harris reviewed with the Committee the C8ECS44663- Capital Improvement grant. Ms. Harris is still waiting for the new procurement contract with the State and Farber to be approved. She has consistently talked to an individual with the procurement office to

see if the contract has been approved so that she can proceed with the purchase. There were no questions or comments from the Committee at this time.

Public Comments: None

E. Review of Reproductive Health Integration Initiative (RHII)

Ms. Harris said the Louisiana Department of Health (LDH) visited the facility recently for the Title X on-site visit. Ms. Harris stated that the visit went well but that the PPC staff still had a lot to learn regarding Title X, and they would start attending weekly training sessions related to Title X.

Dr. Cartagena and Ms. Cotton have been attending classes to learn how to do IUD insertions and LARCs (long-acting reversible contraceptives) placements. PPC will eventually be able to have this as a buy-and-bill program. The goal is for the patient to be able to walk in, request a contraceptive device, and obtain one on the same day. Ms. Harris is still learning how the billing process works, but it is coming along well with more grant funding coming in.

Mr. Gaudet asked how we are spreading the word about the services PPC has to offer. Ms. Harris responded that the commercials and Facebook campaigns have helped with word of mouth. Ms. Harris said she would use \$27,000 left of brand awareness coming closer to Flu season. The Committee had no further questions or comments.

Public Comments: None

F. Review of Screen-Up Project

Ms. Harris told the Committee that this grant was supposed to be for \$7,000 but ended up being for \$10,000. Ms. Harris had an initial meeting with those heading up the project, but a contract has still not been put into place.

Ms. Harris said that the managers of this program are well-versed in what they do. This Screen-Up project will help PPC see higher numbers regarding colorectal screening numbers.

Public Comments: None

Item VI. Adjournment (Michel)

Motioned by Ms. Michel, seconded by Mr. Gaudet, to adjourn the meeting at 8:33 pm.

Public Comments: None

Motion passed: 1 Yeas, 0 Nays, 1 Absent, 1 Present not voting.

Attestation

The above and foregoing is an accurate summary of the actions taken by the members of the Finance Committee of the Board of Directors of Plaquemines Primary Care, Inc., Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center, State of Louisiana, at its special meeting of the Finance Committee on August 10th, 2023.



Nancy Michel
Chairwoman