



27136 HWY 23, SUITE A  
PORT SULPHUR, LA 70083

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## NOTICE OF PUBLIC MEETING

**Notice Posted: October 18, 2023**

**Time: 3:00 P.M.**

A public meeting will be held as follows:

**DATE: October 19, 2023**  
**TIME: 7:00 PM**  
**PLACE: Plaquemines Medical Center**  
**27136 Hwy 23**  
**Port Sulphur, LA 70083**

### AGENDA

- I. CALL TO ORDER: (Keith Espadron)**
- II. ROLL CALL: (Tyler Overton)**
- III. PLEDGE OF ALLEGIANCE: (Stanley Gaudet)**
- IV. REVIEW AND APPROVAL OF CURRENT AGENDA: (Keith Espadron)**

**Public Comments:**

- V. APPROVAL OF AUGUST MEETING MINUTES: (Keith Espadron)**

**Public Comments:**

- VI. FINANCIALS (Jennifer Harris)**
  - A. Financial Reports for September 2023**
  - B. Approval of September 2023 Financial Reports**

**Public Comments:**

**VII. PPC MEDICAL DIRECTOR: (Dr. Maria Cartagena)**

**Public Comments:**

**VIII. NURSE PRACTITIONER/CLINICAL DIRECTOR: (Annette Cotton, NP)**

**Public Comments:**

**IX. MEDICAL DIRECTOR/ASSISTANT MEDICAL DIRECTOR:  
(Dr. Michael Kotler/ Dr. Mohammad Naeem/ Monica Martin)**

**Public Comments:**

**X. NEW BUSINESS: (Keith Espadron)**

**A. Review and Approval of PPC's Sliding Fee Scale for Uninsured and Under Insured Patients Policy and Procedure**

**Public Comments:**

**B. Bylaw Update – Disability**

**Public Comments:**

**XI. OLD BUSINESS: (Keith Espadron)**

**A. Review of the Resolution to Hire Legal Counsel**

**Public Comments:**

**B. Review of the Contract for Professional Legal Services**

**Public Comments:**

**C. Board Training-NACHC-Board Governance Handbook Chapter 9: Effective Board Functioning (Board Meetings, Committees, and Culture)**

**Public Comments:**

**D. QI/QA: Review of Clinical Performance Metric**

**Public Comments:**

**E. Required Annual Ethics and Sexual Harassment Training**

**Public Comments:**

**XII. ADJOURNMENT: (Keith Espadron)**

**Public Comments:**



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Jennifer Harris, Chief Executive Officer  
Plaquemines Primary Care, INC.  
Plaquemines Parish Hospital Service District Number  
One d/b/a Plaquemines Medical Center,  
State of Louisiana  
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In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Plaquemines Primary Care, Inc. at 504-564-0848, describing the assistance that is necessary.