

FINAL: APPROVED

PLAQUEMINES MEDICAL CENTER REGULAR BOARD MEETING March 21, 2024

Item I. & II. Call to Order & Roll Call:

Call To Order And Roll Call - A Regular meeting of the Board of Commissioners of Plaquemines Medical Center (Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center) was called to order by Chairman Dale Adams at 6:02 pm on March 21, 2024, at Plaquemines Medical Center, 27136 Hwy 23, Port Sulphur, LA. Hannah Williams conducted the customary roll call of the Board Members and recorded and documented the minutes. The results were as follows:

Rechelle Ragas:	<u>Present (6:25 PM)</u>	Stanley Gaudet:	<u>Present</u>
Dorothy Lundin:	<u>Absent</u>	Norma LaFrance:	<u>Present</u>
Brigette Belair:	<u>Present</u>	Jane Tesvich:	<u>Present</u>
Mena Marinovich:	<u>Present</u>	Bonnie Thomas:	<u>Absent</u>
Dale Adams:	<u>Present</u>		

A quorum was declared present.

Also in attendance were: Leslie Prest, Plaquemines Medical Center; Hannah Williams, Plaquemines Medical Center; Monica Martin, Plaquemines Medical Center; Dr. Michael Kotler, Plaquemines Medical Center; LaTonya Hymes-Sam, Plaquemines Medical Center; Trechel Ronquille, Plaquemines Medical Center; Jennifer Harris, Plaquemines Primary Care; Dr. Maria Cartagena, Plaquemines Primary Care; Jay Lobrano, Carver Darden; Lon Vo, Lon Vu, Elite Pelican Clinics and RemoteMD.

Item III. Pledge of Allegiance: (Marinovich)

Item IV. Review and Approval of Current Agenda: (Adams)

Motioned by Ms. Marinovich, seconded by Ms. Belair, to approve the current agenda.

Public Comments: None

Motion passed: 5 Yeas, 0 Nays, 3 Absent, 1 Present not voting.

Item V. Approval of February 2024 Regular Meeting Minutes. (Adams)

Motioned by Ms. Marinovich, seconded by Ms. Belair, to approve the February 2024 Regular Meeting Minutes.

Public Comments: None

Motion passed: 5 Yeas, 0 Nays, 3 Absent, 1 Present not voting.

Item VI. Financials: (Colleen Fisher)

A. & B. Review and Approval of February 2024 Financial Reports

Ms. Prest sent the financial reports for February 2024 to the Board in advance for their review and approval. The balance sheet provided an overview of various accounts, detailing the total assets and liabilities. In the meeting, Ms. Prest reviewed the Profit & Loss Budget vs. Actual year-to-date comparison, the February 2024 Income Graph, the Expense Graph, Billing Statistics, and the February 2024 Payer Mix. Mr Gaudet questioned why the expenses were less than budgeted. Ms. Prest explained that we saw more patients for the month, and the interest income was also a factor. Ms. Prest also explained the budget amendment to reflect the physician salary increase. She concluded the financial discussion by examining the specifics of the February 2024 Visit Summary and presenting a detailed breakdown of the daily patient flow for each provider/service, referencing data from the February 2024 Encounter Dashboard. Ms. Prest said we will have a separate financial report for the Belle Chasse facility.

Motioned by Ms. Marinovich, seconded by Mr. Gaudet, to approve the February 2024 Financial Report with amendments.

Public Comments: None

Motion passed: 5 Yeas, 0 Nays, 3 Absent, 1 Present not voting.

Item VII. Medical Director/ Assistant Medical Director/Clinical Coordinator:
(Dr. Michael Kotler/Dr. Mohammed Naeem/Monica Martin)

Dr. Michael Kotler expressed his thoughts on opening the new Belle Chasse facility and his time working there during its soft opening. He also mentioned that Ms. Beth Sullivan, NP, who will be one of the primary providers, has been working alongside him during this time. Ms. Belair complimented the excellent staff at our new location. Ms. Prest said Ms. Sullivan has a lot of knowledge and suggestions to bring to the table.

Ms. Monica Martin spoke about the hiring process and the ongoing recruitment efforts of nurses, medical assistants, and front desk staff on a full-time and PRN (as-needed) basis for the Belle Chasse and our Port Sulphur locations. She also updated the Board on past and upcoming events. On Saturday, March 16, 2024, we participated in the Market in the Park at the Jesuit Bend Park. There, we brought our mobile medical unit, advertised both locations and brought awareness to our community regarding our services. On Saturday, March 23, 2024, PMC and PPC will host its annual Easter EGG-Extravaganza, and today, March 21, 2024, we had our Colon Cancer awareness event, which included the colon tunnel and light refreshments as well as information on the importance of cancer screenings. On March 26, 2024, PMC and PPC will participate in the Career Day at South Plaquemines Elementary School, and on March 28, 2024, PMC will attend the Special Olympics at South Plaquemines High School. Ms. LaTonya

Hymes-Sam updated the Board regarding occupational medicine and her efforts to recruit companies that are located in the Belle Chasse area to utilize the new facility for their drug screen and physical needs, as well as continuing efforts to meet all the needs of companies in the lower end of the parish. Ms. Martin expressed that we are one entity, and both locations have the same goal of providing high-quality, comprehensive, cost-effective healthcare to residents and visitors of our community and surrounding areas. The Board continued to discuss suggestions, and there were no questions. Ms. Ragas joined the meeting at this time.

Public Comments: None

Item VIII. New Business: (Dale Adams)

A. A resolution to amend the By-Laws of Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center to correct any error in the name of the District as it may appear in the By-Laws.

Mr. Jay Lobrano explained his work on the resolution to amend the By-Laws of Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center to correct any error to the name of the District as it may appear in the By-Laws. He said this amendment is a clerical error to fix how the name should appear as Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center. The Board discussed, and there were no questions.

Motioned by Ms. Marinovich, seconded by Ms. LaFrance, to approve the resolution to amend the By-Laws of Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center to correct any error in the name of the District as it may appear in the By-Laws and wherever else the name is mentioned/registered.

Public Comments: None

Motion passed: 6 Yeas, 0 Nays, 2 Absent, 1 Present not voting.

B. MRI Machine of Port Sulphur (Gregory Sampson)

Mr. Gregory Sampson, a resident of Plaquemines Parish, came before the Board to ask about PMC getting an MRI machine. Ms. Prest briefly overviewed her and Mr. Sampson's meeting several weeks prior. He asked if he could place an article in the Gazette asking for donations on PMCs' behalf to purchase an MRI machine for our Port Sulphur facility. Ms. Prest explained to Mr. Sampson that, unfortunately, we do not have a place for an MRI machine. Mr. Sampson suggested options to the Board in his efforts to bring such resources to the community. The Board discussed this, and there were no questions. They plan to revisit this topic at next month's meeting.

C. Camnetar 3-year Engagement Letter-Ratify Signature of Letter

Mr. Adams said we must ratify the Engagement Letter he signed on behalf of Plaquemines Medical Center. Mr. Lobrano explained the reason for having to sign the letter. He noted that Camnetar is the firm that does our financial audit. The Board discussed it, and there were no questions.

Motioned by Mr. Gaudet, seconded by Ms. Marinovich, to keep Camnetar and to ratify the 3-year Engagement Letter.

Public Comments: None

Motion passed: 6 Yeas, 0 Nays, 2 Absent, 1 Present not voting.

D. CEA with Venture Global for construction and Installation of a warning Siren in the front of the facility

Ms. Prest emailed the proposed agreement to the Board before the meeting for their review. She explained that Charlie Burt contacted her regarding the placement of warning emergency sirens by Venture Global throughout the parish, with one placed in front of our facility. These warning sirens will sound in the event of any emergency at the PLNG site. These sirens will pair with the Plaquemines Parish Government in the event of an incoming natural disaster and/or mandatory evacuation. Venture Global will construct and maintain the sirens. The Board discussed it, and there were no questions or concerns.

Motioned by Mr. Gaudet, seconded by Ms. Belair, to allow Venture Global LNG to place a warning emergency siren in front of the facility.

Public Comments: None

Motion passed: 6 Yeas, 0 Nays, 2 Absent, 1 Present not voting.

IX. Old Business (Dale Adams)

A. Update on Lease Servitude Agreement Belle Chasse

Mr. Lobrano updated the Board regarding the Lease Servitude Agreement. At last month's meeting, Mr. Lobrano discussed a three-month lease term with an option to purchase, aligning with the terms outlined in the existing purchase agreement and lease agreement for the property located at 8692 Highway 23, Belle Chasse, LA (White House Property). Additionally, it was specified that the property purchase would be contingent upon several factors, including an appraisal, inspection, and the acquisition of an easement for the sidewalk from the neighboring property owner. He mentioned that the Board voted to enter a Servitude Agreement to connect the Belle Chasse Facility with the property at 8692 Highway 23, Belle Chasse, LA (White House

Property). The Board asked for an update on the inspections of the White House property. Ms. Prest updated and emailed the inspection and the current property owners' responses to the Board before the meeting. The Board discussed. There were no additional questions.

Motioned by Ms. Marinovich, seconded by Ms. Belair, to give Mr. Adams, Ms. Prest, and Mr. Gaudet the authority to negotiate options to purchase the neighboring property adjacent to the Belle Chasse facility contingent upon requested repairs.

Public Comments: None

Motion passed: 6 Yeas, 0 Nays, 2 Absent, 1 Present not voting.

Towards the end of the discussion, it was noted that a roll call vote was deemed necessary because the Board was considering a significant purchase involving the purchase of neighboring property. This decision was made to ensure transparency and accountability in the voting process.

Public Comments: None

Ms. Williams proceeded to call the roll:

Rechelle Ragas: Yes	Stanley Gaudet: Yes
Dot Lundin: Absent	Norma LaFrance: Yes
Brigette Belair: Yes	Jane Tesvich: Yes
Mena Marinovich: Yes	Bonnie Thomas: Absent
Dale Adams: Yes	

Motion passed: 7 Yeas, 0 Nays, 2 Absent.

B. Belle Chasse Facility Grand Opening

Mr. Adams said at the District Council members' request that the grand opening be on Thursday, April 11, 2024 at 11 am. The Board discussed it, and the date is TBA, depending upon the schedule of all Board members. There were no questions.

C. Update on Belle Chasse Facility

Ms. Prest updated the Board on a meeting regarding marketing. Ms. Prest and the Board discussed these marketing options and plan to move forward with advertising, and there were no questions.

Motioned by Ms. Belair, seconded by Mr. Gaudet, to allow Ms. Prest to work with LPA on a media campaign for Plaquemines Medical Center.

Public Comments: None

Motion passed: 6 Yeas, 0 Nays, 2 Absent, 1 Present not voting.

Ms. Prest mentioned that the landscaping should be completed this week and that Metro Studios will also take professional pictures. There were several other items Ms. Prest approved to be done, such as curving around the entrance of the facility parking lot to protect the landscaping, locked fencing to protect the tankless water heaters and generator, and adding limestone in various locations around the property, to name a few. The Board and Ms. Prest discussed, and there were no questions.

D. Primary Care Update

Ms. Jennifer Harris updated the Board regarding Primary Care. She mentioned that on April 3, 2024, Women's will bring its mobile mammogram unit to PMC to provide mammograms to our community. She also spoke about the Athena training held here in person for three days. Athena is PPC's EMR system, and the training was beneficial and successful in helping the PPC staff navigate through updates Athena has made. There were no questions.

Public Comments: None

E. Resolution of Rural Emergency Hospital Designation

Ms. Prest sent the Resolution of Rural Emergency Hospital Designation to the Board before the meeting for their review. She and Mr. Lobrano have been working diligently to submit this resolution to Senator Cassidy, Senator Kennedy, and Senator Scalise.

Motioned by Mr. Gaudet, seconded by Ms. Marinovich, to give authority to Mr. Lobrano to present a resolution of the Board in support of the proposed legislative changes to the federal statutes to qualify Plaquemines Medical Center as a Rural Emergency Hospital.

Public Comments: None

Motion passed: 6 Yeas, 0 Nays, 2 Absent, 1 Present not voting.

Item X. Adjournment: (Adams)

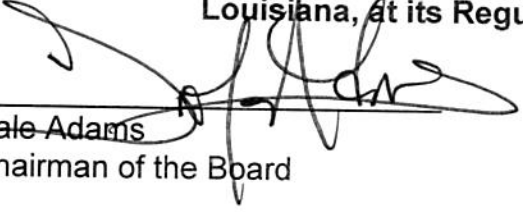
Motioned by Mr. Gaudet, seconded by Ms. Belair, to adjourn the meeting at 7:25 pm.

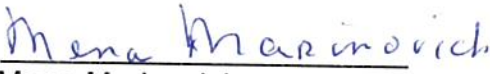
Public Comments: None

Motion passed: 6 Yeas, 0 Nays, 2 Absent, 1 Present not voting.

Attestation

The above and foregoing is an accurate summary of the actions taken by the members of the Board of Commissioners of Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center, State of Louisiana, at its Regular Meeting on March 21, 2024.


Dale Adams
Chairman of the Board


Mena Marinovich
Secretary/Treasurer