

FINAL: APPROVED

PLAQUEMINES MEDICAL CENTER REGULAR BOARD MEETING August 15, 2024

Item I. & II. Call to Order & Roll Call:

Call To Order And Roll Call - A Regular meeting of The Board of Commissioners of Plaquemines Medical Center (Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center) was called to order by Vice-Chairman Bonnie Thomas at 6:01 pm on August 15, 2024, at Plaquemines Medical Center, 27136 Hwy 23, Port Sulphur, LA. Hannaha Williams conducted the customary roll call of The Board Members and recorded and documented the minutes. The results were as follows:

Rechelle Ragas:	Present at 6:22 pm	Jane Tesvich:	Present
Dot Lundin:	Present	Bonnie Thomas:	Present
Norma Lafrance:	Present	Stanley Gaudet:	Present
Brigette Belair:	Present		
Mena Marinovich:	Absent		
Dale Adams:	Absent		

A quorum was declared present.

Also in attendance were Leslie Prest, Plaquemines Medical Center; Hannaha Williams, Plaquemines Medical Center; Monica Martin, Plaquemines Medical Center; Ranada Mackey-St. Ann, Plaquemines Medical Center; Trechel Ronquille, Plaquemines Medical Center; Jennifer Sanger, Plaquemines Medical Center; Dr. Mohammad Naeem, Plaquemines Medical Center; and Jennifer Harris, Plaquemines Primary Care; Present via Zoom were: Dr. William Kotler, Plaquemines Medical Center; LaTonya Hymes-Sam, Plaquemines Medical Center; Dr. Micheal Kotler, Plaquemines Medical Center; and Dr. Maria Cartagena, Plaquemines Primary Care.

Item III. Pledge of Allegiance: (Stanley Gaudet)

Item IV. Review and Approval of Current Agenda: (Bonnie Thomas)

Motioned by Ms. Belair, seconded by Mr. Gaudet, to approve the August 2024 agenda as presented.

Public Comments: None

Motion passed: 6 Yeas, 0 Nays, 3 Absent.

Item V. Approval of July 2024 Meeting Minutes: (Bonnie Thomas)

Motioned by Ms. LaFrance, seconded by Ms. Lundin, to approve the July 2024 Regular Meeting Minutes.

Public Comments: None

Motion passed: 6 Yeas, 0 Nays, 3 Absent.

Item VI. Financials: (Colleen Fisher)

**A. & B. Financial Reports and Approval of July 2024 Financial Reports-
Port Sulphur**

Ms. Colleen Fisher provided a copy of the financial reports for July 2024 for Port Sulphur to the Board via email before the meeting for their review. She read the July 2024 financial reports during the session. She discussed the Profit & Loss Budget vs. the Actual year-to-date comparison, the July 2024 Income Graph, Expense Graph, Billing Statistics, and the July 2024 Payer Mix. The July 2024 Visit Summary and a breakdown of the daily patient flow of each provider/service from the July 2024 Encounter Dashboard were provided as well. Ms. LaFrance & Mr. Gaudet had questions regarding employee education. Ms. Prest will have the Quality/Compliance Manager (Treichel Ronquille) draft an education policy and present it at next month's meeting.

Motioned by Mr. Gaudet, seconded by Ms. Belair, to approve the July 2024 Financial Report for Port Sulphur.

Public Comments: None

Motion passed: 6 Yeas, 0 Nays, 3 Absent.

**A. & B. Financial Reports and Approval of July 2024 Financial Reports-
Belle Chasse**

Ms. Prest provided a copy of the financial reports for July 2024 for Belle Chasse to the Board via email before the meeting for their review. She read the July 2024 financial reports during the session. She discussed the Profit & Loss Budget vs. the Actual year-to-date comparison, the July 2024 Income Graph, Expense Graph, Billing Statistics, and the July 2024 Payer Mix. The July 2024 Visit Summary and a breakdown of the daily patient flow of each provider/service from the July 2024 Encounter Dashboard were provided, too. There were no additional questions.

Let the record reflect that Ms. Ragas joined the meeting at 6:22 pm.

Motioned by Mr. Gaudet, seconded by Ms. Lundin, to approve the July 2024 Financial Report for Belle Chasse.

Public Comments: None

Motion passed: 7 Yeas, 0 Nays, 2 Absent.

Item VII. Medical Director/ Assistant Medical Director/Clinical Coordinator: (Dr. Kotler/Dr. Naeem/Monica Martin)

Dr. William Kotler and Dr. Micheal Kotler were both present via Zoom. Dr. William Kotler commented on the previous question regarding the sustainability of Belle Chasse. He noted that most of the costs reflected in the financial report are start-up costs, and after a year, we should be able to get a better idea of the budget. He also commented on his communication with the providers in Belle Chasse regarding Occupational Medicine patients, such as work-related illnesses and injuries, which reflects an increase in the patient visit count. Dr. William Kotler also spoke on the rise in sick visits such as COVID & flu. We have also seen an increase in back-to-school physicals for students and staff.

Ms. Monica Martin updated the Board regarding COVID and Flu stats. She said we tested 86 patients for COVID and Flu in Belle Chasse. Of that, 6 were positive for Flu, and 19 for COVID. In Port Sulphur, we tested 245 patients for COVID and Flu. Of that, 5 were positive for Flu, and 55 for COVID. She encouraged everyone to continue to practice preventative measures such as good handwashing, social distancing, and wearing a mask when sick. Ms. Martin also gave a brief update on the past and upcoming events. On Thursday, July 25th, Plaquemines Medical Center and Plaquemines Primary Care, in partnership with Healthy Blue, hosted its 7th annual Back-to-school drive-thru giveaway at Plaquemines Medical Center from 4 pm – 6 pm. We reached over 250 students, preparing them for the 2024-2025 school year. We also hosted a Back-to-School Social Bash on the Eastbank at the Rev. Percy Griffin Community Center from 3 pm – 5 pm on August 1st with many community partners who helped us reach over 104 students, preparing them for the 2024-2025 school year. Chevron Oronite Oak Point Plant sponsored the back-to-school events. Thanks, Chevron! On August 2nd and 3rd, PMC/PPC attended the Empire Southpass Tarpon Rodeo, providing basic first aid and marketing the facility. On Thursday, August 15th, PMC/PPC partnered with Louisiana Healthcare Connection and Xavier University, hosting its Healthier Community Series. The discussion topics were Rapid Ready Disaster and Emergency Preparedness and Educating the Community on Clinical Trials. Also, on August 17th, PMC/PPC will attend the Plaquemines Parish Community Development's 1st annual BBQ Cook-off to provide basic first-aid services. Ms. Martin also noted that we have seen an increase in the acuity of patients with the influx of people moving to the area. There were no questions or comments from the board.

Public Comments: None

Item VIII. New Business: (Leslie Prest)

A. Reschedule September's Board Meeting

Ms. Prest asked the board to reschedule September's Board meeting, initially set for Thursday, September 19th. The Board discussed it, and there were no questions.

Motioned by Mr. Gaudet, seconded by Ms. Belair, to move the September Board meeting to Thursday, September 26, 2024.

Public Comments: None

Motion passed: 7 Yeas, 0 Nays, 2 Absent.

A. Ratify the decision to purchase a new tube for the CT scanner

Ms. Prest mentioned that the tube in the CT scanner went out, resulting in us being without CT services. The cost to replace the tube was \$107,000, which is significant to the 2024 budget since this was not a previously budgeted item. Ms. Prest explored other options and discussed this with the Board. She asked the Board to ratify the decision to purchase a new tube for the CT scanner.

Motioned by Ms. Lundin, seconded by Ms. LaFrance, to ratify the decision to purchase a new tube for the CT scanner.

Public Comments: None

Motion passed: 7 Yeas, 0 Nays, 2 Absent.

Item IX. Old Business: (Dale Adams)

A. Update on Belle Chasse Facility (Leslie Prest)

Ms. Prest announced updates on the Belle Chasse facility. Ms. Prest showed pictures of the preliminary drawings of the parking lot from Mathes Brierre. The architect had concerns about pouring concrete over the roots of the trees, so Ms. Prest met with them and has plans to have an arborist come out to survey the trees and provide us with a written opinion, letting us know if we can trim more of the branches without harming the oak trees. Ms. Prest plans to update the Board accordingly. Ms. Prest presented four quotes for cleaning and painting the outside of the White House. The Board asked Ms. Prest to look into the rhino shield option. The sleeping room and offices in the White House are set up. The permit for a storage shed behind the white house has been submitted to the parish. The Board discussed it, and there were no additional questions.

Public Comments: None

B. Primary Care Update (Jennifer Harris)

Ms. Harris updated the Board regarding PPC. She mentioned that PPC had a ribbon cutting for School-Based Health services at Boothville-Venice Elementary School on August 6, 2024. PPC is currently trying to operate The School-Based Health Services on Mondays and Thursdays from 8:30 am – 3:30 pm. Ms. Harris stated that about fifty applications were received for the program. The PPC board authorized Ms. Harris to

start interviewing for another mid-level provider. The positions are for a Physician's Assistant and/or a Nurse Practitioner. Ms. Harris stated that on behalf of the Community Needs Health Assessment, she identified that a mental health first aid course was needed and is currently set up for September 4th, 2024. The staff in attendance are four employees from PMC and PPC and four staff members from PPSB. The goal is to have one staff member from PMC and PPSB able to train the remaining staff in mental health first aid. The Board discussed it, and there were no additional questions.

Public Comments: None

C. Update on Rural Emergency Hospital Designation (Leslie Prest)

Ms. Prest provided an update on the Rural Emergency Hospital Update status and informed the Board of her conversation with Samantha Bopp of Senator Cassidy's office at the PABI luncheon. Ms. Bopp has dates available in October and will contact Ms. Prest to inform her about a tour of the Plaquemines Medical Center Facility. The board had no questions or comments at this time.

Public Comments: None

D. Quality Measures (Trechel Ronquille)

Ms. Ronquille presented the current quality measures recorded and the outcomes. There was a board discussion and no further questions.

Public Comments: None

Item X. Executive Session

A. Strategic planning, LA. R.S. 46:1073 (Deferred)

Ms. LaFrance asked for the executive session to be deferred until next month.

Public Comments: None

Item XI. Adjournment:

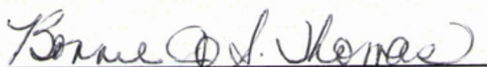
Motioned by Ms. Belair, seconded by Mr. Gaudet, to adjourn the meeting at 7:32 PM.

Public Comments: None

Motion passed: 7 Yeas, 0 Nays, 2 Absent.

Attestation

The above and foregoing is an accurate summary of the actions taken by the members of The Board of Commissioners of Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center, State of Louisiana, at its Regular Meeting on August 15, 2024.



Bonnie Thomas
Vice-Chairman of the Board



Stanley Gaudet
Board Member, District 6