

FINAL: APPROVED

PLAQUEMINES MEDICAL CENTER
REGULAR BOARD MEETING
September 26, 2024

Item I. & II. Call to Order & Roll Call:

Call To Order And Roll Call - A Regular meeting of The Board of Commissioners of Plaquemines Medical Center (Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center) was called to order by President Dale Adams at 6:02 pm on September 26, 2024, at Plaquemines Medical Center, 27136 Hwy 23, Port Sulphur, LA. Hannah Williams conducted the customary roll call of The Board Members and recorded and documented the minutes. The results were as follows:

Rechelle Ragas:	Present	Jane Tesvich:	Present
Dot Lundin:	Present	Bonnie Thomas:	Present
Norma Lafrance:	Present	Stanley Gaudet:	Present
Brigette Belair:	Absent		
Mena Marinovich:	Present		
Dale Adams:	Present		

A quorum was declared present.

Also in attendance were Leslie Prest, Plaquemines Medical Center; Hannah Williams, Plaquemines Medical Center; Colleen Fisher, Plaquemines Medical Center; Trechel Ronquille, Plaquemines Medical Center; Jennifer Sanger, Plaquemines Medical Center; Dr. Willim Kotler, Plaquemines Medical Center; Dr. Michael Kotler, Plaquemines Medical Center and Jennifer Harris, Plaquemines Primary Care; Present via Zoom were: LaTonya Hymes-Sam, Plaquemines Medical Center

Item III. Pledge of Allegiance: (Mena Marinovich)

Item IV. Review and Approval of Current Agenda: (Dale Adams)

Motioned by Ms. Marinovich, seconded by Mr. Gaudet, to approve the September 2024 agenda as presented with changes to add the approval of revised Hazard Pay Policy and the addition of the Vending Machines.

Public Comments: None

Motion passed: 8 Yeas, 0 Nays, 1 Absent.

Item V. Approval of August 2024 Meeting Minutes: (Dale Adams)

Motioned by Ms. Thomas, seconded by Ms. Lundin, to approve the August 2024 Regular Meeting Minutes.

Public Comments: None

Motion passed: 6 Yeas, 0 Nays, 1 Absent, 2 present not voting.

Let the record reflect that Mr. Adams and Ms. Marinovich's votes don't count as they were not present for August's meeting. Ms. Thomas and Mr. Gaudet will sign August's minutes.

Item VI. Financials: (Colleen Fisher)

A. & B. Financial Reports and Approval of August 2024 Financial Reports- Port Sulphur

Ms. Colleen Fisher provided a copy of the financial reports for August 2024 for Port Sulphur to the Board via email before the meeting for their review. She read the August 2024 financial reports during the session. She discussed the Profit & Loss Budget vs. the Actual year-to-date comparison, the August 2024 Income Graph, Expense Graph, Billing Statistics, and the August 2024 Payer Mix. The August 2024 Visit Summary and a breakdown of the daily patient flow of each provider/service from the August 2024 Encounter Dashboard were provided as well.

Motioned by Ms. Marinovich, seconded by Ms. Lundin, to approve the August 2024 Financial Report for Port Sulphur.

Public Comments: None

Motion passed: 8 Yeas, 0 Nays, 1 Absent.

A. & B. Financial Reports and Approval of August 2024 Financial Reports- Belle Chasse

Ms. Fisher provided a copy of the financial reports for August 2024 for Belle Chasse to the Board via email before the meeting for their review. She read the August 2024 financial reports during the session. She discussed the Profit & Loss Budget vs. the Actual year-to-date comparison, the August 2024 Income Graph, Expense Graph, Billing Statistics, and the August 2024 Payer Mix. Ms. Thomas asked for a breakdown of the financials to be presented for better understanding. The August 2024 Visit Summary and a breakdown of the daily patient flow of each provider/service from the August 2024 Encounter Dashboard were provided, too. There were no additional questions.

Motioned by Ms. Marinovich, seconded by Ms. Lundin, to approve the August 2024 Financial Report for Belle Chasse.

Public Comments: None

Motion passed: 8 Yeas, 0 Nays, 1 Absent.

Item VII. Medical Director/ Assistant Medical Director/Clinical Coordinator: (Dr. Kotler/Dr. Naeem/Monica Martin)

Dr. William Kotler and Dr. Micheal Kotler were both present. Dr. William Kotler commented on the previous question regarding the length and capability of the X-ray readings. Dr. William Kotler explained the process and stated that the reading time is better.

Both doctors provided services to patients at the shelter during Hurricane Francine and spoke on communication between primary care and the hospital for treatment. They were both happy with the process and success at the shelter. Mr. Adams thanked them both for their time and assistance on the mobile unit.

Public Comments: None

Item VIII. New Business: (Leslie Prest)

A. Vote to amend the meeting for February 2024 to reflect the vote on Elite Staffing's contract to include the mid-level providers compensation.

Ms. Prest explained to the board that in February, they voted on the pay for the mid-level provider's compensation; however, it did not go into the meeting minutes. She had Hannah listen to the meeting minutes and the board did vote on this, yet the vote was not recorded in the meeting minutes. Ms. LaFrance asked to be refreshed so that she could see what needed to be amended. The conversation was replayed that the agreed-upon rate was \$140 per hour for the mid-level providers for the Belle Chasse location was proposed and accepted. The Board discussed it, and there were no questions.

Motioned by Mr. Gaudet, seconded by Ms. Marinovich to vote to amend the meeting minutes for February 2024 to reflect the vote on Elite Staffing's contract to include the mid-level provider's compensation.

Public Comments: None

Motion passed: 8 Yeas, 0 Nays, 1 Absent.

B. Ratify the decision to purchase billboard advertising in Belle Chasse

Ms. Prest stated that she contacted all the board members to ask for everyone's approval following a call from Dale Benoit on a billboard in Belle Chasse that was available. The billboard is located by the carwash in Belle Chasse, and PMC Belle Chasse's facility will be advertised for \$1000 a month. The Board discussed it, and there were no additional questions.

Motioned by Ms. Lundin, seconded by Ms. Tesvich, to ratify the decision to purchase billboard advertising for the Belle Chasse location.

Public Comments: None

Motion passed: 7 Yeas, 1 Nays, 1 Absent.

C. Approval of Education Commitment Policy (Leslie Prest)

Ms. Prest stated that Trechel sent the requested policy in the packets for the members to read. The board members requested this information to ensure the longevity of employment if money was spent for additional qualifications/certifications. Trechel asked if the board had any questions or concerns, the board discussed it, and there were no additional questions.

Public Comments: None

Motioned by Mr. Gaudet, seconded by Ms. LaFrance to approve the Education Commitment Policy as presented.

Public Comments: None

Motion passed: 8 Yeas, 0 Nays, 1 Absent.

D. Approval of Revised Hazard Pay Policy (Trechel Ronquille)

Ms. Ronquille spoke about the revised policy and clarification of benefits for hurricane pay for both essential and non-essential employees was understood.

Public Comments: None

Motioned by Mr. Gaudet, seconded by Ms. Marinovich to approve the revised Hazard Pay Policy as presented.

Motion passed: 8 Yeas, 0 Nays, 1 Absent.

E. Vending Machines (Leslie Prest)

Ms. Prest informed the board of the issues with the vending machines.

Public Comments: None

Item IX. Old Business: (Dale Adams)

A. Update on Belle Chasse Facility (Leslie Prest)

Ms. Prest announced updates on the Belle Chasse facility. Ms. Prest mentioned that the Architects Freddie and Angela from Mathes Brierre were on the phone to give an update. The architects explained to the board what updates are completed and what needs to be completed with the property on St. Ann Street. The Board discussed the updates, and there were no additional questions.

Public Comments: None

B. Primary Care Update (Jennifer Harris)

Ms. Harris updated the Board regarding PPC. The PPC board authorized Ms. Harris to hire another mid-level provider. The Board discussed it, and there were no additional questions.

Public Comments: None

C. Update on Rural Emergency Hospital Designation (Leslie Prest)

Ms. Prest provided an update on the Rural Emergency Hospital. The board had no questions or comments at this time.

Public Comments: None

D. Quality Measures (Trechel Ronquille)

Ms. Ronquille presented the current quality measures recorded and the outcomes. There was a board discussion and no further questions.

Public Comments: None

E. Rostan (Leslie Prest)

Ms. Prest stated that the current contract needs a signature for completion. Rostan helps negotiate reports and communication for reimbursements from FEMA for Hurricane Francine.

Motioned by Ms. Marinovich, seconded by Ms. Lundin to move forward with the contract for Rostan.

Public Comments: None

Motion passed: 8 Yeas, 0 Nays, 1 Absent

Item X. Executive Session

A. Strategic planning, LA. R.S. 46:1073 (Dale Adams)

Motioned by Ms. Marinovich, seconded by Ms. LaFrance to go into Executive Session.

Public Comments: None

Motion passed: 8 Yeas, 0 Nays, 1 Absent

Convened at: 7:54 PM
Re-Convened Regular Meeting at: 8:37PM

Motioned by Mr. Gaudet, Seconded by Ms. Marinovich to reconvene the regular meeting following the Executive Session.

No Votes

Public Comments: None

Motion passed: 8 Yeas, 0 Nays, 1 Absent.

Public Comments: None

Item XI. Adjournment:

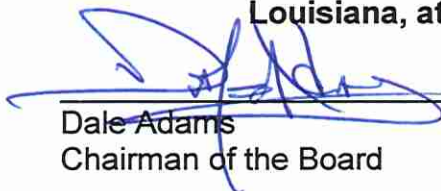
Motioned by Mr. Gaudet, seconded by Ms. Marinovich, to adjourn the meeting at 8:37 PM.

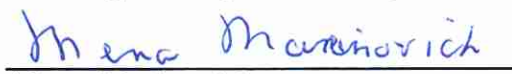
Public Comments: None

Motion passed: 8 Yeas, 0 Nays, 1 Absent.

Attestation

The above and foregoing is an accurate summary of the actions taken by the members of The Board of Commissioners of Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center, State of Louisiana, at its Regular Meeting on September 26, 2024.


Dale Adams
Chairman of the Board


Mena Marinovich
Secretary/Treasurer