

FINAL: APPROVED

PLAQUEMINES MEDICAL CENTER REGULAR BOARD MEETING July 18, 2024

Item I. & II. Call to Order & Roll Call:

Call To Order And Roll Call - A Regular meeting of The Board of Commissioners of Plaquemines Medical Center (Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center) was called to order by Chairman Dale Adams at 6:07 pm on July 18, 2024, at Plaquemines Medical Center, 27136 Hwy 23, Port Sulphur, LA. Jennifer Harris conducted the customary roll call of The Board Members and recorded and documented the minutes. The results were as follows:

Rechelle Ragas:	<u>Present</u>		
Dot Lundin:	<u>Present via Zoom ADA Accommodation LARS 42:17.2.1</u>		
Norma Lafrance:	<u>Present</u>		
Brigette Belair:	<u>Present 6:13 pm</u>	Jane Tesvich:	<u>Present 6:24 pm</u>
Mena Marinovich:	<u>Present</u>	Bonnie Thomas:	<u>Present</u>
Dale Adams:	<u>Present</u>	Stanley Gaudet:	<u>Absent</u>

A quorum was declared present.

Also in attendance were Leslie Prest, Plaquemines Medical Center; Monica Martin, Plaquemines Medical Center; Trechel Ronquille, Plaquemines Medical Center; Jennifer Sanger, Plaquemines Medical Center; Jennifer Harris, Plaquemines Primary Care; Jay Lobrano, Carver Darden; Matthew Zuvich, USI One Advantage; Chadwick Cole; COEUR Workforce Solutions; and Cindy Mercer; COEUR Workforce Solutions.

Item III. Pledge of Allegiance: (Mena Marinovich)

Item IV. Review and Approval of Current Agenda: (Dale Adams)

Motioned by Ms. Marinovich, seconded by Ms. Thomas, to approve the July 2024 amended agenda to reflect the removal of New Business: D.

Public Comments: None

Motion passed: 7 Yeas, 0 Nays, 1 Absent, 1 Present not voting.

Item V. Approval of June 2024 Meeting Minutes: (Dale Adams)

Motioned by Ms. Marinovich, seconded by Ms. LaFrance, to approve the June 2024 Regular Meeting Minutes.

Public Comments: None

Motion passed: 7 Yeas, 0 Nays, 1 Absent, 1 Present not voting.

Item VI. Financials: (Leslie Prest)

A. & B. Financial Reports and Approval of June 2024 Financial Reports-Belle Chasse

Ms. Prest provided a copy of the financial reports for June 2024 for Belle Chasse to the Board via email before the meeting for their review. She read through the June 2024 financial reports during the session. She discussed the Profit & Loss Budget vs. the Actual year-to-date comparison, the June 2024 Income Graph, Expense Graph, Billing Statistics, and the June 2024 Payer Mix. The June 2024 Visit Summary and a breakdown of the daily patient flow of each provider/service from the June 2024 Encounter Dashboard were provided as well.

Motioned by Ms. Marinovich, seconded by Ms. Belair, to approve the June 2024 Financial Report for Belle Chasse.

Public Comments: None

Motion passed: 7 Yeas, 0 Nays, 1 Absent, 1 Present not voting.

A. & B. Financial Reports and Approval of June 2024 Financial Reports-Port Sulphur

Ms. Prest provided a copy of the financial reports for June 2024 for Port Sulphur to the Board via email before the meeting for their review. She read through the June 2024 financial reports during the session. She discussed the Profit & Loss Budget vs. the Actual year-to-date comparison, the June 2024 Income Graph, Expense Graph, Billing Statistics, and the June 2024 Payer Mix. The June 2024 Visit Summary and a breakdown of the daily patient flow of each provider/service from the June 2024 Encounter Dashboard were provided as well.

Motioned by Ms. Marinovich, seconded by Ms. Belair, to approve the June 2024 Financial Report for Port Sulphur.

Public Comments: None

Motion passed: 7 Yeas, 0 Nays, 1 Absent, 1 Present not voting.

Item VII. Medical Director/ Assistant Medical Director/Clinical Coordinator: (Dr. Kotler/Dr. Naeem/Monica Martin)

Dr. Kotler, Dr. Naeem, and Ms. Martin were absent from this month's meeting.

Ms. Prest gave a brief update on the past and upcoming events. On Friday, June 28th, Plaquemines Medical Center and Plaquemines Primary Care, in partnership with Aetna Better Health of Louisiana, hosted its first annual Pretty in Pink Pajama Social Bash. On Thursday, July 25th, Plaquemines Medical Center and Plaquemines Primary Care, in partnership with Healthy Blue, will host its 7th annual Back-to-school drive-thru giveaway at Plaquemines Medical Center from 4 pm – 6 pm while supplies last, and on August 1st Plaquemines Medical Center and Plaquemines Primary Care in partnership with Healthy Blue will host its 7th annual Back-to-school giveaway on the Eastbank at the Rev. Percy Griffin Community Center from 3 pm – 5 pm while supplies last. Chevron Oronite Oak Point Plant sponsored the back-to-school events. Thanks, Chevron! There were no questions or comments from the board at this time.

Public Comments: None

Item VIII. New Business: (Dale Adams)

A. Employee Benefits Renewal (Chadwick Cole)

Mr. Chadwick Cole and Cindy Mercer with COEUR Workforce Solutions presented the 2024 employee Benefits renewal to the Board. Ms. Mercer provided information about the employee benefit plans. Mr. Cole shared that the facility could continue with the current grandfathered Health Insurance Plan with Blue Cross/Blue Shield or opt for other plans he presented to the board. The board discussed the plans. They decided to keep the current health insurance plan with Blue Cross/Blue Shield and Mutual of Omaha for dental, vision, long-term, and short-term disability insurance.

Motioned by Ms. Belair, seconded by Ms. Marinovich, to maintain the current Health insurance plan with Blue Cross/Blue Shield of LA and Mutual of Omaha for Dental, Vision, Long-term, and Short-term disability insurance.

Public Comments: None

Motion passed: 7 Yeas, 0 Nays, 1 Absent, 1 Present not voting.

B. Adopt the Millage Rate for the tax year 2024

Mr. Adams read aloud the following resolution to adopt the tax rate for the year 2024

PLAQUEMINES PARISH HOSPITAL SERVICE DISTRICT NUMBER ONE
d/b/a Plaquemines Medical Center

RESOLUTION NUMBER 1-2024

MOTION BY: _____

SECOND BY: _____

RESOLUTION TO ADOPT THE MILLAGE RATE FOR 'HOSPITAL SERVICE DISTRICT TAX – 15 YEARS' AND 'HOSPITAL SERVICE DISTRICT TAX – 10 YEARS' FOR THE 2024 TAX YEAR.

SECTION 1: BE IT RESOLVED, by the Board of Commissioners of the Plaquemines Parish Hospital Service District Number One, d/b/a Plaquemines Medical Center, in a public meeting held on July 18, 2024; the following millages are hereby levied on the 2024 tax roll on all property subject to taxation by Plaquemines Parish Hospital Service District Number One:

	<u>MILLAGE</u>
Hospital District Tax – 15 Years (1055 009):	2.890 mills
Hospital Service District No. 1- 10 Years (1055 0022):	3.00 mills

SECTION 2: BE IT FURTHER RESOLVED, by the Board of Commissioners of the Plaquemines Parish Hospital Service District Number One, d/b/a Plaquemines Medical Center, that the proper administrative officials of the Parish of Plaquemines, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year 2024, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

Motioned by Ms. Marinovich, seconded by Ms. Belair to adopt the Millage Rate for the Tax Year 2024

The foregoing resolution was read in full; the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

Jennifer Harris proceeded to conduct a roll call vote:

**Rechelle Ragas: Yea
Dorothy Lundin: Yea
Brigette Belair: Yea
Mena Marnovich: Yea
Dale Adams: Yea**

**Norma LaFrance: Yea
Jane Tesvich: Yea
Bonnie Thomas : Yea**

Stanley Gaudet: Absent

Public Comments: None

Motion passed: 8 Yeas, 0 Nays, 1 Absent.

C. Review and Approval of PMC/PPC's Legislative Mandates Restricting the use of Federal Grants Funds Policy and Procedure

Ms. Prest provided the Board with a copy of PMC/PPC's Legislative Mandates Restricting the Use of Federal Grants Funds Policy and Procedure before the meeting for their review and approval. The Board discussed it, and there were no questions.

Motioned by Ms. Marinovich, seconded by Ms. Belair, to approve PMC/PPC's Legislative Mandates Restricting the use of Federal Grants Funds Policy and Procedure as presented.

Public Comments: None

Motion passed: 7 Yeas, 0 Nays, 1 Absent, 1 Present not voting.

D. Co-pay for patients without Insurance

This item was removed from the current agenda. See Item IV.

E. Property Insurance Renewal (Matthew Zuvich)

Mr. Zuvich with USI One Advantage presented the property insurance renewal to the Board. Before the meeting, he provided information to the Board for their review and approval. He discussed the savings, and the Board discussed the renewal. There were no questions.

Public Comments: None

F. Quality Measures (Trechel Ronquille)

Ms. Trechel Ronquille provided the Board with a copy of Port Sulphur's and Belle Chasse's quality measures for June. She gave a brief overview of each department's quality measures and goals. The Board discussed and had no questions. Ms. Ronquille will continue to present these quality measures each month as we track.

Public Comments: None

Item IX. Old Business: (Dale Adams)

A. Community Health Needs Assessment (Leslie Prest)

Ms. Jennifer Harris updated the Board regarding the Community Health Needs Assessment. She noted that 64 surveys had been completed and gave a brief overview of the results and some short-term and long-term goals of PMC/PPC. The Board discussed this, and there were no questions.

Public Comments: None

B. Update on Belle Chasse Facility (Leslie Prest)

Ms. Prest announced updates on the Belle Chasse facility. She noted that boundary markers were placed. Ms. Prest provided a copy of the timeline that Mathes Brierre sent for the White House property parking lot project's public bid. At last month's meeting, the Board voted to address the issues with sewage backups. During the meeting, the Board called Richard Cotton with Tom's Plumbing to ask questions concerning the lift station's installation to help alleviate recurring problems. The Board discussed it, and there were no additional questions.

Public Comments: None

C. Primary Care Update (Jennifer Harris)

Ms. Harris updated the Board regarding PPC. She mentioned that PPC obtained a signed MOU for School-Based Health services at Boothville-Venice Elementary School. PPC and PMC will attend the Meet & Greet on August 6, 2024, and plan to have a ribbon cutting with refreshments. We will also have our mobile medical unit for parents and students to tour. Ms. Harris and Ms. Prest also shared their ideas on school-based health expansion. Ms. Harris announced that PPC was selected to receive funding to help with colorectal cancer screenings for PPC patients. She also mentioned that we are working with Plaquemines Parish's 25th Judicial Court system to become their drug testing site between the Belle Chasse and Port Sulphur locations. About 29 people are currently in the drug court program and must be tested twice a week. Plaquemines Primary Care is also working with the 25th Judicial Court to make Dr. Cartagena the primary care provider for the individuals in the drug court program. The board discussed this, and there were no questions.

Public Comments: None

D. Update on Rural Emergency Hospital Designation (Leslie Prest)

Ms. Prest provided an update on the Rural Emergency Hospital Update status. Ms. Prest informed the Board of her email to the parish officials informing them of a request

sent to Senator Cassidy for a visit to PMC. Ms. Prest will update the Board accordingly. The board had no questions or comments at this time.

Public Comments: None

Item X. Executive Session

A. Strategic planning, LA. R.S. 46:1073

Motioned by Ms. Marinovich, seconded by Ms. Belair, to go into Executive Session.

Public Comments: None

Motion passed: 7 Yeas, 0 Nays, 1 Absent, 1 Present not voting.

Convened at: 7:10 pm
Re-convened Regular Meeting at: 7:25 pm

Motioned by Ms. Marinovich, seconded by Ms. Thomas, to reconvene the regular meeting following the Executive Session.

Public Comments: None

Motion passed: 7 Yeas, 0 Nays, 1 Absent, 1 Present not voting.

Motioned by Ms. LaFrance, seconded by Ms. Marinovich, to allow Dale Adams to implement the annual performance eval/merit increase agreed upon in the Executive session for Leslie Prest.

Public Comments: None

Motion passed: 7 Yeas, 0 Nays, 1 Absent, 1 Present not voting.

Item IX. Adjournment:


Motioned by Ms. Marinovich, seconded by Ms. Thomas, to adjourn the meeting at 7:27 PM.

Public Comments: None

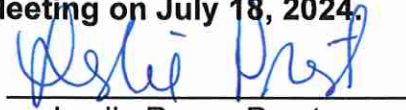
Motion passed: 7 Yeas, 0 Nays, 1 Absent, 1 Present not voting.

Attestation

The above and foregoing is an accurate summary of the actions taken by the members of The Board of Commissioners of Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center, State of Louisiana, at its Regular Meeting on July 18, 2024.



Bonnie Thomas
Vice Chairman of the Board



Leslie Ragas Prest
CEO