

# FINAL: APPROVED

## PLAQUEMINES MEDICAL CENTER REGULAR BOARD MEETING August 21, 2025

### **Item I. & II. Call to Order & Roll Call:**

**Call To Order And Roll Call** - A Regular meeting of The Board of Commissioners of Plaquemines Medical Center (Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center) was called to order by Chairman Dale Adams at 5:58 pm on August 21, 2025, at Plaquemines Medical Center, 27136 Hwy. 23 Port Sulphur, LA. Ranada Mackey – St. Ann conducted the customary roll call of The Board Members and recorded and documented the minutes. The results were as follows:

Rechelle Ragas:	Present	Jane Tesvich:	Absent
Dot Lundin:	Present	Bonnie Thomas:	Absent
Norma Lafrance:	Present	Stanley Gaudet:	Absent
Brigette Belair:	Present		
Mena Marinovich:	Present		
Dale Adams:	Present		

A quorum was declared present.

Also in attendance were Leslie Prest, Plaquemines Medical Center; Trechel Ronquille, Plaquemines Medical Center; Monica Martin, Plaquemines Medical Center; Ranada Mackey- St. Ann, Plaquemines Medical Center; Colleen Fisher, Plaquemines Medical Center; Jennifer Sanger, Plaquemines Medical Center; LaTonya Hymes-Sam, Plaquemines Medical Center; Steven Faulkner, Plaquemines Medical Center; Jennifer Harris, Plaquemines Primary Care, Dr. Mohammad Naeem; Plaquemines Medical Center, and Matthew Zuvich. Present via Zoom was Derek Kremer, Plaquemines Medical Center.

### **Item III. Pledge of Allegiance: (Mena Marinovich)**

### **Item IV. Review and Approval of Current Agenda: (Dale Adams)**

**Motioned by Ms. Marinovich, seconded by Ms. LaFrance, to approve the amended August 2025 agenda to add June's Financials to item VI.**

Public Comments: None

**Motion passed: 5 Yeas, 0 Nays, 3 Absent, 1 present not voting.**

### **Item V. Approval of July 2025 Meeting Minutes: (Dale Adams)**

**Motioned by Ms. Marinovich, seconded by Ms. LaFrance, to approve the July 2025 Regular Meeting Minutes as presented.**

Public Comments: None

**Motion passed: 5 Yeas, 0 Nays, 3 Absent, 1 present not voting.**

**Item VI. Financials:** (Colleen Fisher)

**A. Financial Reports and Amended Budget for Belle Chasse June 2025**

Ms. Fisher provided a copy of the financial reports for June 2025 for Belle Chasse to the Board via email before the meeting for their review. She read the June 2025 financial reports during the session. She discussed the 2025 Amended Budget Overview, Profit and Loss Budget versus the Actual year-to-date comparison, the June 2025 Income Graph, Expense Graph, Billing Statistics, and the June 2025 Payer Mix. The board asked for a breakdown of expenses for the White House in Belle Chasse. There were no additional questions.

**Motioned by Ms. Marinovich, seconded by Ms. Lundin, to approve the amended budget and accept June 2025 Financials for Belle Chasse as presented.**

Public Comments: None

**Motion passed: 5 Yeas, 0 Nays, 3 Absent, 1 present not voting.**

**B. Financial Reports for Belle Chasse July 2025**

Ms. Fisher provided a copy of the financial reports for July 2025 for Belle Chasse to the Board via email before the meeting for their review. She read the July 2025 financial reports during the session. She discussed the Profit and Loss Budget versus the Actual year-to-date comparison, the July 2025 Income Graph, Expense Graph, Billing Statistics, and the July 2025 Payer Mix. There were no additional questions.

**Motioned by Ms. Marinovich, seconded by Ms. Lundin, to accept July 2025 Financials for Belle Chasse as presented.**

Public Comments: None

**Motion passed: 5 Yeas, 0 Nays, 3 Absent, 1 present not voting.**

**C. Financial Reports and Amended Budget for Port Sulphur June 2025**

Ms. Fisher provided a copy of the financial reports for June 2025 for Port Sulphur to the Board via email before the meeting for their review. She read the June 2025 financial

reports during the session. She discussed the 2025 Amended Budget Overview, Profit and Loss Budget versus the Actual year-to-date comparison, the June 2025 Income Graph, Expense Graph, Billing Statistics, and the June 2025 Payer Mix. There were no additional questions.

**Motioned by Ms. Marinovich, seconded by Ms. Belair, to approve the amended budget and accept June 2025 Financials for Port Sulphur as presented.**

Public Comments: None

**Motion passed: 5 Yeas, 0 Nays, 3 Absent, 1 present not voting.**

#### **D. Financial Reports for Port Sulphur July 2025**

Ms. Fisher provided a copy of the financial reports for July 2025 for Port Sulphur to the Board via email before the meeting for their review. She read the July 2025 financial reports during the session. She discussed the Profit and Loss Budget versus the Actual year-to-date comparison, the July 2025 Income Graph, Expense Graph, Billing Statistics, and the July 2025 Payer Mix. There were no additional questions.

**Motioned by Ms. Marinovich, seconded by Ms. Lundin, to accept July 2025 Financials for Port Sulphur as presented.**

Public comments: None

**Motion passed: 5 Yeas, 0 Nays, 3 Absent, 1 present not voting.**

**Item VII. Medical Director/ Assistant Medical Director/Clinical Coordinator: (Dr. Kotler/Dr. Naeem/Monica Martin)**

Ms. Martin mentioned the upcoming COVID-19 and Flu season. She stated that 128 tests have been run at the Port Sulphur Clinic, resulting in 25 positive COVID-19 results, eight positive results for Flu B, and eight positive results for Flu A.

In Belle Chasse, 128 tests have also been completed. Their results are as follows: 39 COVID-19 positive, three positives for Flu B, and one positive for Flu A. Ms. Martin recommends that everyone take their Flu vaccines and be cautious.

She mentioned the events held throughout the community. At the "I feel pretty in pink" event, over fifty girls were in attendance. Over 600 backpacks were given out between Westbank, Eastbank, and Boothville Elementary's Meet and Greet. Ms. Martin also reminded the board members of their need for placards for the upcoming hurricane season.

Public Comments: None

**Item VIII. New Business: (Dale Adams)**

**A. Ratify Leslie's decision to extend Rostan's Contract. (Leslie Prest)**

Ms. Prest explained that there is no cost to extend this contract. This contract's reasoning states that Rostan is the consulting company Plaquemines Medical Center will use in case of another disaster. This is only on an as-needed basis; Ms. Prest mentioned that she has extended the contract since it was at no cost. There were no additional questions.

**Motioned by Ms. Marinovich, seconded by Ms. Lundin, to ratify Leslie's decision to continue the contract with Rostan as presented.**

Public Comments: None

**Motion passed: 5 Yeas, 0 Nays, 3 Absent, 1 present not voting.**

**B. Extend and Increase Rostan's consulting services for COVID-19. (Leslie Prest)**

Ms. Prest asked the board to extend Rostan's consulting services for COVID-19 until March 31, 2026, and the increase shall not exceed to \$110,000.00. They discussed it, and no further questions were asked.

**Motioned by Ms. Lundin, seconded by Ms. Marinovich, to extend and increase Rostan's consulting services for COVID-19 as presented.**

Public Comments:

**Motion passed: 5 Yeas, 0 Nays, 3 Absent, 1 present not voting.**

**C. Approval of Financial Investment Policy (Leslie Prest)**

Ms. Prest explained to the board that we do not currently have an investment policy in place. This policy was created to enable a public entity, such as PMC, to invest money while adhering to governmental standards for investments. She stated that she would like to invest in a two-year investment to generate interest without incurring a loss. Ms. Prest noted that this is a source of guidance, and she has reached out to Regions Bank to supply a portfolio for presentation at next month's meeting.

Ms. Ronquille announced that the only change to the policy was that she placed it on Plaquemines Medical Center's letterhead, the name was changed from the investment officers to the investment officials, which will be our Accounts receivable and the CEO of PMC. Together, they will review all research information and present it to the board for discussion. They discussed the matter, and there were no further questions.

**Motioned by Ms. Lundin, seconded by Ms. Belair, to accept and approve the Financial Investment Policy as presented.**

Public Comments:

**Motion passed: 5 Yeas, 0 Nays, 3 Absent, 1 present not voting.**

**Item IX. Old Business: (Dale Adams)**

**A. Update on Belle Chasse Facility (Leslie Prest)**

Jay Lobrano has submitted a variance letter to the permit office for the directional signage; she is currently awaiting a response from the office concerning the letter.

The contractor mentioned that there are no dowels in the cement for the parking lot. This is structural support that is not required, but Ms. Prest decided to add dowels for extra support against concrete cracking. Ms. Prest mentioned that she requested three directional signs from the white house to the Belle Chasse facility; she is waiting for a price.

She met with the arborist and the construction company to discuss the agreed-upon fencing.

Ms. LaTonya Hymes-Sam mentioned the increase in both clinical and Occupational Medicine patients at the Belle Chasse facility.

Public Comments:

**B. Primary Care Update (Jennifer Harris)**

Ms. Harris mentioned the arrival of the new bus. Once the title and registration are received, it will be able to go out on the road.

Ms. Harris mentioned that an MOU has been established with Phoenix High School for School-Based Health. She stated that the school is pouring a slab for parking and placing an outlet under the building to protect the bus and students from the weather. She mentioned that she attended the open house held at Phoenix's school, and everyone mentioned how happy they were to have these services starting.

Ms. Harris mentioned that she and Dr. Cartagena interviewed two mid-level providers last week concerning Pediatric Mental Health. They are highly interested in one candidate and look forward to continuing to move forward in establishing a partnership for these services. The individual would see children five years of age and up. She explained that PPC is increasing in patients and revenue this year, and the ratio is much higher at this point than in 2024.

Public Comments: None

### **C. Update on CT machine (Derek Kremer)**

Mr. Derek Kremer explained the issues with the existing CT Machine. He mentioned that there is an issue with the footboard on the table, and to replace it, the entire table would have to be replaced. Derek explained that he conducted site visits to three different facilities and gave his opinion on the best machine for this facility. The board voted for a larger scanner that will meet all the needs of patients, with the option to be upgraded if needed. Although the board had already voted to replace the current scanner due to the issues, they reiterated their decision to replace the scanner based on his recommendations and the betterment of the community. The board discussed all the information received.

**Motioned by Ms. LaFrance, seconded by Ms. Belair, to replace the current scanner with the recommended sixty-four slice scanner that Derek Kremer presented.**

A roll call was conducted to ensure an accurate count of votes.

**Rechelle Ragas- yes; Dot Lundin- yes; Norma LaFrance- yes; Brigitte Belair- yes; Mena Marinovich- yes; Dale Adams- yes; Jane Tesvich- Absent; Bonnie Thomas- Absent; Stanley Gaudet- Absent.**

Public Comments:

**Motion passed: 6 Yeas, 0 Nays, 3 Absent, 0 present not voting.**

Public Comments: None

### **D. Update on Rural Emergency Hospital Designation (Leslie Prest)**

Ms. Prest announced that representatives from Senator Cassidy's office visited the facility. They are in the process of trying to help obtain the hospital's license number and find a way to broaden the application process. She mentioned that Senator Cassidy may visit the facility himself in October; however, she will have to wait for a specific date.

Public Comments: None

### **E. Quality Measures (Trehel Ronquille)**

Trehel presented the various quality measures being tracked. She mentioned that Healow pay was implemented two weeks ago, and so far, a good number of patients have paid through the portal. There was a board discussion, and no further questions were asked.

Public Comments: None

**Item X. Executive Session:**

**A. Strategic Planning, LA. R.S. 46: 1073**

**Motioned by Ms. Marinovich, seconded by Ms. Belair, to go into Executive Session.**

Public Comments: None

**Motion passed: 5 Yeas, 0 Nays, 3 Absent, and 1 present not voting.**

Convened at: 7:23 PM

Re-Convened Regular Meeting at: 7:29 PM

**Motioned by Ms. Belair, seconded by Ms. Lundin, to reconvene the regular meeting following the Executive Session.**

Public Comments: None

**Motion passed: 5 Yeas, 0 Nays, 3 Absent, and 1 present not voting.**

**Item XI. Adjournment:**

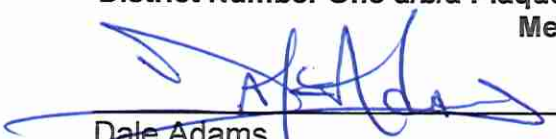
**Motioned by Ms. Lundin, seconded by Ms. Marinovich, to adjourn the meeting at 7:30 PM.**

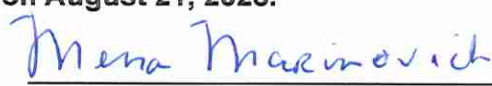
Public Comments: None

**Motion passed: 5 Yeas, 0 Nays, 3 Absent, 1 present not voting.**

**Attestation**

The above and foregoing is an accurate summary of the actions taken by the members of The Board of Commissioners of Plaquemines Parish Hospital Service District Number One d/b/a Plaquemines Medical Center, State of Louisiana, at its Regular Meeting on August 21, 2025.

  
Dale Adams  
Chairman of the Board

  
Mena Marinovich  
Secretary/Treasurer